I. CALL TO ORDER 6:00 p.m.
The meeting was called to order by Kent Child at 6:00 p.m.

1. Roll Call
   Trustees Present: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry
   Trustees Absent: Tony Ruiz

2. Comments from the Public – This is a time for the public to address the Board
   None

3. Recess to Closed Session
   The Board recessed to closed session at 6:01 p.m.

II. OPEN SESSION 7:00 p.m.
1. Call to Order
   The meeting was called to order by Kent Child at 7:05 p.m.

2. Oath of Office – Student Trustee
   Former Gavilan College Trustee, Elvira Robinson, administered the oath of office to her mentee, Anél Tovar, incoming Student Trustee.

3. Roll Call
   Trustees Present: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Anél Tovar
   Trustees Absent: Tony Ruiz

   Dr. Steven M. Kinsella, Superintendent/President
   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   Bea Lawn, Academic Senate
   Diana Seelie, Professional Support Staff
   Angie Oropeza, Recorder

   Others in Attendance: Susan E. Alonzo, Ron Hannon, Judy Rodriguez, Jan Chargin, Fran Lozano

4. Pledge of Allegiance
   The pledge of allegiance was led by Walt Glines.

5. Report of Any Action Taken in Closed Session
   No action was taken in closed session.
6. Consent Agenda
(b) Personnel Actions
(c) Warrants and Electronic Transfers Drawn on District Fund
(d) Ratification of Agreements
MSC (T.Breen/J.Brusco) 6 ayes, 0 nays, Student Trustee aye, (Tony Ruiz absent) to approve

7. Approval of Agenda
MSC (W.Glines/L.Perry) 6 ayes, 0 nays, Student Trustee aye, (Tony Ruiz absent) to approve

8. Comments from the Public - This is a time for the public to address the Board
Leah Halper, GCFA, reported that they will again invite Board members to meet with faculty and staff in the fall, planning has begun for a gala on April 25, 2014 to benefit student scholarships and a student emergency fund. She invited Board members to assist in publicizing the event in the community. She reported that there is concern about campus safety in light of the tragedy at Santa Monica College. They suggest installing a public address system and training employees in its use. They will work through the Facilities, Health, and Safety Committee and hope the Board will do what they can to add this item to the budget.
Rosie Armstrong, Professional Support Staff, reported that the Professional Development Committee recognizes the importance of campus safety and have made this issue a priority.
Dion Ramirez, student, suggested that greater student behavior oversight is needed during the line up at graduation.

9. Officers’ Reports
(a) Vice Presidents
Dr. Kathleen Rose reported that summer session began on June 10. Head count is up 6%. The strategy of adding high-impact GE sections worked.

(b) College President
Dr. Steven Kinsella introduced Judy Rodriguez, Briggs Center Manager and Jr. Rams Coordinator to introduce the Jr. Rams essay writing contest winners. Judy Rodriguez introduced Elizabeth Oliviera and Ruben Ramirez, from South Valley Middle School, who read their winning essays. Thank you to Follett Bookstore for providing prize donations.

Steven Kinsella reported that we will receive approximately 3% between COLA and growth funding. The amount will be used up in existing costs. While we continue to provide more services and more classes than we get paid for by the state, we are continuing to offer a level of service we can’t sustain on an ongoing basis until the state puts money into enrollment. The state does plan on allocating $50 million in instructional equipment and $50 million in scheduled maintenance in one time money. Regarding security: this current budget includes two half-time security positions. With the budget as small as it is, some things will take time unless we take money from somewhere else. We have an emergency plan to deal with major disasters in general, drills, and training. We can continue to add additional support in all those areas as much as we can.

(c) Academic Senate
Bea lawn reported that the Senate received an end-of-semester report from Curriculum Chair, Susan Dodd. It brought to light the importance of the committee. Ellen Venable is the incoming Chair. In the fall semester, the Senate wants to work on its relationship with Curriculum in order to have more of a voice on discussion of college-wide issues without affecting the flow of curriculum, they will also work on establishing better communication with the faculty union to better inform and support each other, they will review their
bylaws, and they will work on opening up discussions on all aspects of on-line instruction. The Senate supports the Distance Ed Coordinator and the Distance Ed Subcommittee in its desire to have a position with respect to how we want Gavilan College to deal with on-line instruction. The subcommittee will be gathering more input. The outcome may be a Senate resolution which will be brought to the Board. Bea Lawn also reported that the math program has asked the Senate for approval of additional new language to the new catalog addressing mastery level for pass/no pass classes.

(d) Professional Support Staff
Diane Seelie reported that the last CSEA meeting will be on Wednesday. She and Katie Day will attend the CSEA conference in July.

(e) Student Representative
Anél Tovar thanked everyone for their assistance and looks forward to working with the Board on behalf of the students. She reported that there are several vacant ASB positions. Currently she is the only ASB officer. She asked the Board to consider filling the vacant Student Activities Director position. It is very important to the students in maintaining the ASB structure and representing Gavilan.

(f) Board Member Comments
Board members congratulated and welcomed Anél Tovar and the two essay winners. Jonathan Brusco stated that the budget was put together well. It highlighted areas of growth, strength, and weakness. It aligned with our goals very well. Tom Breen reported that he attended the Hollister Youth Alliance fund raiser benefiting schools in Gilroy and Hollister, and he marched in the Portuguese parade. The Hollister girls baseball team won their division championship for the 8th straight year. He attended the Ansar High school scholarship event. Hartnell gave a scholarship, Gavilan didn’t, and we should rectify that. He also attended his 60th high school reunion, and the Hollister High School graduation.
Walt Glines stated that we should plan for increasingly bigger Gavilan graduations. This time we had 400+ participants out of 875 who were eligible. He was impressed with the number of people who were the first in their family to graduate. He asked everyone to save the date for the student benefit gala on April 25, 2014. Student scholarships could include one for each of the area high schools. He looks forward to continuing the Board member meetings with faculty and staff. He stated that in the future, the state may ask community colleges to take over adult ed programs and hopes funding comes with it. Mark Dover congratulated everyone on the graduation committee, especially Grace Cardinalli. He reported that he attended a retreat at a new Hartnell College campus and admired the amazing technology. Hopefully our satellite centers will be equally outfitted. He hopes ASB can find a creative financing solution for the Student Activities Director position.
Laura Perry thanked everyone who worked on the graduation and the retirement dinner. She especially enjoyed the Pinnacles Superintendent’s speech.

(g) Board President
Kent Child stated that he will provide copies to the Board of the ACCJC newsletter that shows Gavilan College as one of the small number of colleges in the state selected to be involved in the degree qualification profile project. While we haven’t received our final accreditation report, we expect to be in the elite group that have full accreditation. He thanked everyone who worked on the accreditation process. He also stated that this was the first time in the 50 graduations he’s attended that he had an opportunity to shake every graduate’s hand and it was an exciting experience. He acknowledged Joe Cardinalli, in the audience, for his past work at Gavilan.
10. Board Committee Reports  
Tom Breen and Kent Child reported that the Facilities Committee, President’s Evaluation Committee, and Retirement Board met; the minutes are in the packet. Kent Child reminded Board members of the special Board meeting on June 18, 5:30 p.m., in HRC 101.

11. Information/Staff Reports  
(a) Recognition of the Employee of the Month  
Anne Ratto introduced Adriana Servin as the May employee of the month. Adriana is the EOPS/CARE/CalWORKs office assistant. She is an amazing asset to the program, always willing to assist staff and students. She is handles the book lending library. She attends SJSU and will graduate this fall. She is a model for customer service.

(b) Monthly Financial Report  
Steve Kinsella reported that the report is a monthly update of our status.

(c) STAR (Summer Theatre Arts Repertory) Program Update  
Marilyn Abad Cardinalli reviewed the history and mission of STAR at Gavilan. She thanked the Board for allowing STAR on campus this summer. She reviewed the update including the projected and actual enrollment and income from the spring workshops, STAR Gilroy, STAR video, and STAR San Juan Bautista. The increase in tuition may have affected the overall drop in enrollment. Since STAR doesn’t pay for facilities at Gavilan they are able to pay students who work in the program. If they are not given the same kind of facilities they’ve had in the past they would not be able to continue the program without having to charge tuition of over $1,000. In 2014 STAR will leave the Gavilan campus and establish STAR satellite programs in San Juan Bautista, Salinas, and Monterey. STAR welcomes opportunities to partner with Gavilan in future endeavors. Walt Glines commended Marilyn for her fervor.

(d) Community Education Summer 2013 Classes  
Rosie Armstrong reported that this summer’s schedule theme is “Swing into Swing”. Registration is up from this time last year.

(e) Board Policies and Administrative Procedures  
Steve Kinsella reported that these are routine items necessary because of changes in laws and regulations. The policies will come to the Board for a second reading.

(f) Commendation for Outgoing Curriculum Committee Chair, Susan Dodd  
Kathleen Rose reported that the Academic Senate presented a commendation to Curriculum Chair Susan Dodd through a resolution. Bea Lawn stated that Susan Dodd guided the Curriculum Committee through many challenges for the 8 1/2 years she served as chair. Kent Child acknowledged the work the committee and Susan Dodd’s leadership.

III. ACTION ITEMS

1. New Business  
(a) Naming of Tennis Court Facilities  
Steve Kinsella reported that as a commendation of Susan Dodd’s work at Gavilan and the community, it is being recommended to name the tennis facilities in her honor.  
MSC (L.Perry/M.Dover) 6 ayes, 0 nays, Student Trustee Aye, (Tony Ruiz absent) to approve

(b) Curriculum  
Kathleen Rose reported that the curriculum includes an additional AAT degree. We are now at 12 and have exceeded the Chancellor’s requirement for the fall semester.  
MSC (W.Glines/L.Perry) 6 ayes, 0 nays, Student Trustee aye, (Tony Ruiz absent) to approve
(c) Bid for Electrical Service Loop Project
MSC (T.Breen/M.Dover) 6 ayes, 0 nays, Student Trustee aye, (Tony Ruiz absent) to approve

(d) Extension of Golf Course Management Agreement
Steve, Kinsella reported that the change in this year’s agreement is a monthly payment.
MSC (L.Perry/J.Brusco) 6 ayes, 0 nays, Student Trustee aye, (Tony Ruiz absent) to approve

(e) FY 2013-14 Tentative Budget
Steven Kinsella reported that the tentative budget is required to be approved by the Board before July 1. It is spending authorization for the upcoming fiscal year. There are still some unknowns, so some information will change. We are still anticipating transferring approximately $275,000 from the Retiree Debt Service Fund and we still a $946,000 deficit. The key again this year will be our ability to obtain growth funding that other colleges aren’t able to achieve. We will move additional FTEs into the current year from the summer program to give us a better chance of getting funded for the enrollment we have. We also have to remove expenses such as the positions that were funded and are vacant with the goal and objective to get back to a balanced budget. Jonathan Brusco stated that it would be helpful to see how expenditures align with the goals. Steven Kinsella stated that we have included dollar amounts in previous budgets. They can be easily calculated.
MSC (L.Perry/M.Dover) 6 ayes, 0 nays, Student Trustee Aye, (Tony Ruiz absent ) to approve

*(f) Appropriations Limit for FY 2013/14, Resolution No. 959
Steve Kinsella reported that the GANN is the maximum amount a government agency can receive. It is required to be presented to the Board annually.
MSC (T.Breen/J.Brusco) Roll Call Vote: 6 ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, 0 nays, Student Trustee aye, to approve.

(g) Budget Adjustments
MSC (M.Dover/L.Perry) 6 ayes, 0 nays, Student Trustee aye, (Tony Ruiz Absent) to approve

(h) Board Inter-District Subcommittee Appointment
Jonathan Brusco stated that it would be helpful to develop a Board subcommittee to formally interact and give input with similar subcommittees from each of our feeder districts on issues that are important to both. Jonathan Brusco, Tom Breen, and Mark Dover volunteered to be on the subcommittee (one Board member from each district). It was suggested to include the Student Trustee. The subcommittee agreed to meet to develop next steps.
MSC (L.Perry/T.Breen) 6 ayes, 0 nays, Student Trustee aye, (Tony Ruiz absent) to approve

*(i) Five Year Capital Construction Plan and Final and Initial Project Proposals, Resolution Nos. 960 and 961
Steve Kinsella reported that this represents the priorities for the next five years. Option A and B are for the library. The college is faced with a situation where the escalation factor that is applied will require $7 1/2 million in matching funds. We have put in $5 million and won’t be able to keep up with the escalation factor. His recommendation is that we take a different approach and go after 100% state funding though it may take 1-2 years.
MSC (W. Glines/J.Brusco) 6 ayes, 0 nays, Student Trustee aye, (Tony Ruiz absent) to approve Option B
MSC (T.Breen/L.Perry) Roll Call Vote: 6 ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, 0 nays, Student Trustee aye (Tony Ruiz absent) to approve Resolution 960
MSC (J.Brusco/M.Dover) Roll Call Vote: 6 ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, 0 nays, Student Trustee aye (Tony Ruiz absent) to approve Resolution 961
(j) BFGC-IBI Group Architecture and Planning Project Assignment Amendments (PAAs) for Consulting Services Related to New Off-Site Campus Wells and Preparation of the Storm Water Pollution Prevention Plan Projects
MSC (W.Glines/J.Brusco) 6 ayes, 0 nays, Student Trustee Aye, (Tony Ruiz absent) to approve

*(k) Approve Resolution No.962 Authorizing a Letter of Credit Transaction for Conditional Incidental Take Permit
MSC (W.Glines/M.Dover) Roll Call Vote: 6 ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, 0 nays, Student Trustee, aye, (Tony Ruiz absent) to approve

IV. CLOSING ITEMS
1. The next regularly scheduled Board meeting is July 9, 2013, Gavilan College, Social Science Room #206.

2. Adjournment
The meeting was adjourned by consensus at 8:42 p.m.

*Roll Call Vote