I. CALL TO ORDER 6:00 p.m.
The meeting was called to order by Kent Child at 6:00 p.m.

1. Roll Call
   Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Tony Ruiz

2. Comments from the Public
   None

3. Recess to closed session
   The Board recessed to closed session at 6:01 p.m.

II. OPEN SESSION 7:00 p.m.
1. Call to Order
   The meeting was called to order by Kent Child at 7:00 p.m.

2. Roll Call
   Trustees: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry,
   Tony Ruiz, AJ Rodriguez

   Dr. Steven M. Kinsella, Superintendent/President
   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   Bea Lawn, Academic Senate
   Dina Hampton, Professional Support Staff
   Angie Oropeza, Recorder

   Others in Attendance: Susan E. Alonzo, Judy B. Rodriguez, Terry Newman

3. Pledge of Allegiance
   The pledge of allegiance was led by Tony Ruiz.

4. Report of Any Action Taken in Closed Session
   No action was taken in closed session.

5. Consent Agenda
   (a) Regular Board Meeting Minutes April 9, 2013 and Board Budget Committee Minutes
       April 30, 2013
   (b) Personnel Actions
   (c) Warrants and Electronic Transfers Drawn on District Funds
   (d) Ratification of Agreements
       MSC (L.Perry/J.Brusco) 7 ayes, 0 nays, Student Trustee aye, to approve

6. Approval of Agenda
   MSC (L.Perry/M.Dover) 7 ayes, 0 nays, Student Trustee aye, to approve
7. Comments from the Public
Leah Halper, GCFA, reported that the college will be losing three excellent faculty members to retirement: Jesus Olivas, Susan Dodd, and Marlene Burmgarner, as well as part-time instructor, Sam White, who has been hired as a full-time instructor at Foothill. The GCFA is working with the administration, professional support staff, and students on a gala fundraiser in April, 2014. The proceeds to benefit student scholarships and a fund for students in need. She invited Board members to assist by suggesting potential collaborators and publicizing it to the community. Faculty are reopening a discussion with the Addressing Student Poverty Group and local food banks about food security issues on campus. The CSEA and GCFA recently sponsored a workshop on bullying. They are working with the Professional Development Committee and CSEA to provide additional education and perhaps a specific policy on zero tolerance and how to interrupt bullying.

8. Recognitions
Judy Rodriguez, Briggs Site Manager and Coordinator for the Jr. Rams Club announced the winner of their third annual essay writing contest, 6th grader Alexis Fiaria, from Sunnyslope School. Thank you to Follett Bookstore and EOPS for the prize donations.

9. Officers' Reports
(a) Vice Presidents
Dr. Kathleen Rose highlighted the work of Curriculum Committee, Bonnie Donovan, faculty who worked on curriculum, and Susan Dodd, Chair of the committee for 8 1/2 years. In compliance with the Student Transfer Achievement Reform Act, colleges were asked to put through 80% of applicable degrees by fall 2014. We have exceeded the goal.

(b) College President
Dr. Steven Kinsella reported that we received the confidential accreditation report. It includes the two findings they announced: student learning outcomes focusing on assessment with faculty taking a greater lead, and consistency in distance ed. The report also includes a commendation to the Board for their ability to work collaboratively and enthusiastically. The final report will be available in July and at that time it will be advertised and distributed. Dr. Kinsella also reported that the May budget revise came out today. We did not lose any more funds to the state. We still need to rectify the deficit that was the result of the reduction in year 11/12. The state is funding matriculation related services for the Chancellor’s and the system’s new initiatives to support students. We will take advantage of money allocated for the strategies that have proven successful to help students stay in class and be successful. It is a slightly new strategy for the state, but it is something Gavilan has been doing in a focused way for the past 2-3 years.

(c) Academic Senate
Bea Lawn reported that the Senate will send comments and recommendations to the Board on the grants. Their discussion on distance ed will wrap up at the last Senate meeting next week and will give the Distance Ed Committee some recommendations. The Senate will report to the Board after the Distance Ed Committee finalizes the discussion. She reported that the Senate passed a resolution commending the work of Susan Dodd, who is retiring after 30+ years and 8 1/2 years as chair of the Curriculum Committee. The Senate received additional information on the changes as a result of SB 1456 and some of the changes seem to be in a state of flux as some of the proposals have been withdrawn. There is a need to make the changes clear. The Senate is also discussing a proposal from the math program regarding the use of mastery level to give students a pass in a pass/no pass class. She also reported that she attended the Academic Senate for Community Colleges conference. During the summer, Senate will meet on July 9 and August 13. Bi-monthly meetings will resume in September. Discussion regarding accreditation will begin after the final report is received from the commission, with a call to action for faculty to engage in SLO and PLO revision. Senate will continue to encourage discussion and participation in instructional issues.
(d) Professional Support Staff
Dina Hampton reported that next week is CSEW week. They are taking nominations of employees that provide exemplary service to students, a lunch and other activities are planned.

(e) Student Representative
AJ Rodriguez reported that ASB has been providing stress relievers in the last couple of weeks in preparation of finals. The last ASB meeting was today. The first water refilling station should be in place in the fall semester. The incoming ASB president is Joey Hayes, and the incoming Student Trustee is Anel Tovar. He thanked the Board for being welcoming and teaching him what leadership is. Kent Child awarded AJ a plaque of appreciation and recognition for his service.

(f) Board Member Comments
Walt Glines recognized the library’s “Throwback Thursday” pictures from the archives. He also recognized the Gilroy Early College Academy, which was one of 40 schools recognized as a “Beating the Odds School” for consistently and significantly outperforming similar schools on STAR and exit exams. It is a result of a study that looked at 1,715 middle and high schools across the country with similar demographics. He echoed comments about the tree faculty retirements. He asked for a progress report from those who asked the Board to allow the STAR program to continue this summer with an understanding that they would develop a plan to fund the program thereafter. Tom Breen thanked AJ for his service. He announced that three student athletes from Hollister High School are in the audience. They are here to attend a public meeting as an assignment. They are also on the league championship winning softball team. Mark Dover thanked AJ for his service, particularly doing a great job navigating through college hour. He acknowledged Susan Dodd’s retirement and the great job she has done. She has been a mentor and a role model. Laura Perry thanked AJ for his service. He and the ASB handled themselves professionally, particularly with college hour. She reiterated the comments about Sue Dodd’s retirement and congratulated Dr. Kinsella who has been at Gavilan for 10 years. The college would not have gotten the accreditation report it did without his guidance. Jonathan Brusco congratulated the essay winner and AJ for his service. He reported that he attended a trustee conference where Laura Perry received an award for her 20 years of service as a Trustee. Among the things he learned about were the Community College Scorecard and the salary expectations for each program, budget, Prop 30, and distance ed. He also learned about linking our mission with k-12 districts and would like to spearhead a Board subcommittee to meet with our feeder districts to discuss issues facing both of our student bodies.

(g) Board President
Kent Child acknowledged the retirement of three stellar faculty, Cricelda Maciel, and Dr. Kinsella’s ten years at Gavilan. He congratulated the Jr. Rams essay winner.

10. Board Committee Reports
None

11. Information/Staff Reports
(a) Recognition of the Employee of the Month
Eric Ramones introduced Lucy Alvarez as the April employee of the month. Lucy has accepted additional responsibilities and workload with a positive attitude while maintaining the same quality of service. She is knowledgeable in human resources and is a good communicator. She works on campus committees, and recently received her AA from Gavilan. Lucy thanked everyone and commended the excellent Gavilan faculty.
(b) Notification of Non DSA Approved Buildings  
Terry Newman reported that every time we put in for a new building permit from DSA and approval from the state they require that we notify the Board if there are particular buildings that do not have a DSA number.

(c) Quarterly Report – Status of Ongoing Grants  
Mary Ann Sanidad, Activity Director for Title 5 reviewed the progression of the grant and achievements including: first year experience, success center, focused inquiry groups, teaching and learning center, early alert system, welcome center, student steps card, computers replacements in the nursing lab and writing center, streamlining of assessment and orientation at the high schools, Jumpstart Program for students to take a sequence of basic skills courses and leave prepared for transfer-level courses, Habits of Mind, a Mac lab and communications classroom were funded, AV and theatre equipment improvements, etc. In response to Board questions, Mary Ann Sanidad and Dr. Kinsella stated that the Jumpstart English basic skills course is for one semester and the math course is for one semester. The state this year allocated $50 million into these support activities. When the grant expires, those funds are eligible to cover these types of activities.

(d) Measure E Bond Quarterly Preliminary Financial Status Report at March 31, 2013  
Dr. Kinsella reported that this is a regular update to the Board.

(e) Retiree Health Benefit Trust Investment Portfolio Status as of March 31, 2013  
Dr. Kinsella reported that this is a regular update to the Board.

(f) Monthly Financial Report  
Dr. Kinsella reported that this is a regular update to the Board.

(g) Budget Update and Analysis  
Dr. Kinsella reported that this is a status of what is occurring in the state with the budget, what we can anticipate, and what is happening at the college. In year 08/09 we treaded water, in 09/10 we absorbed a $900,000 reduction and made it back in 10/11 through growth when other colleges weren’t growing. That is the strategy we try to use when it is available to us. As we come into June, we’ll continue that methodology because it is our best opportunity to get additional ongoing revenue. When other colleges aren’t able to earn it, the state allocates it to the colleges that do earn it. That will hopefully help us build up the $2.2 million reduction in 11/12. In 12/13 we pick up part of what we lost in 11/12. For the first three of the last five years we were stable, it was just 11/12 and since we are now in 12/13 we just need more time to work our way through. In response to Board questions, Dr. Kinsella stated that that Prop 30 money is $4.2 million for Gavilan and is already in the budget. Tony Ruiz stated that he is concerned that we are not able to rehire the people that have left. He is also concerned about the interest we pay to borrow because of cash flow. He suggested that the President send a letter to the Chancellor indicating that funds be allocated in a timely manner now that the state has a surplus so we don’t have to borrow.

(h) Student Success Report Spring 2013  
(i) Student Profile Report Spring 2013  
(j) California Community Colleges Student Success Scorecard  
Dr. Randy Brown spoke to items h, i, and j concurrently. He reported that the Scorecard is new and contains new and modified indicators that reflect research on momentum points in student pathways, includes sub-group comparisons, contains more information, is more flexible, and queries can be pulled. In response to Board questions, Dr. Brown,
Dr. Rose, and Dr. Kinsella stated that the report doesn’t provide a comparison to other colleges but data from several similar colleges indicates that we are better in some areas and they are better in others. There many variables that influence rates and that could be why they didn’t include comparisons. We are starting to see some leading indicators for changes and when we look over time we are starting to see trends. The things we are doing on campus are having an influence in overall completion. In order to use the data and make improvements in the classroom, we need to structure dialogs in the departments and other groups to make sure there is a linkage between student learning outcomes at the course, program, and outcome level and the persistence in the completion of our students. We recognize through the recommendation we received from the accreditation team that we need to have a wider level of dialogue so we can better integrate this kind of statistical data into instructional improvement. We need to make sure our grant activities address this data and measure it through our assessment mechanism. The accrediting commission is requiring that we identify for ourselves what those measures are to be. We need to start benchmarking against ourselves and that is the best way to judge performance over a period of time. This information is not available industry-wide and in comparative form. When that is the case, you start with what you have as a benchmark and review progress over time and for self improvement. The success rate for Hispanic students at Gavilan has gotten better and the gap has been closing. It is due to the intervention we are doing on campus such as early alert and other activities. It is an area the college has been targeting through grant funding and we are starting to see a difference. The trend is steady and up. The federal government requires that for each certificate or degree, the institution provide gainful employment data which averages the total amount of debt an individual accrues for each certificate or degree and details the cost for an average student in that program to help students be good consumers. Jonathan Brusco reported that some of the significant data presented from this report at the conference he attended included the problematic completion and transfer rates for remedial students compared with completion rates for certificate and professional programs, particularly when cross referenced with the salary data.

(k) Child Development Contract # CSPP-2556, Annual Self Review
Kent Child reported that he met with CDC Director Susan Alonzo to review the Annual CDC Self Review.

(l) Review Insurer's Rating Changes
Dr. Kinsella reported that the next time we go out to issue bonds it will be more expensive.

III. ACTION ITEMS

1. Old Business
   (a) Revised Academic Calendar
      MSC (L.Perry/M.Dover) 6 ayes, 1 nay: Tony Ruiz, Student Trustee aye, to approve

2. New Business
   (a) Curriculum
      MSC (L.Perry/AJ Rodriguez) 7 ayes, 0 nays, student Trustee aye, to approve

   (b) Student Trustee Rights and Privileges
      MSC (AJ Rodriguez/L.Perry) 7 ayes, 0 nays, student Trustee aye, to approve

   (c) Quarterly Financial Status Report, CCFS 311Q at March 31, 2013
      MSC (L.Perry /M.Dover) 7 ayes, 0 nays, Student Trustee aye, to approve
(d) Budget Adjustments
MSC (T.Breen/J.Brusco) 7 ayes, 0 nays, Student Trustee aye, to approve

(e) Confer Honorary Degree
MSC (L.Perry/W.Glines) 7 ayes, 0 nays, Student Trustee aye, to approve

(f) Employment Agreement with Dr. Vic Krimsky, Interim Vice President for Special Projects
MSC (L.Perry/M.Dover) 7 ayes, 0 nays, Student Trustee aye, to approve

* (g) Resolution to find the Water Storage Tanks a Non-DSA Structure
MSC (W.Glines/AJ Rodriguez) Roll Call Vote: 8 ayes: AJ Rodriguez, Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Tony Ruiz, 0 nays, to approve

(h) Approve Application for Letter of Credit for Conditional Incidental Take Permit
MSC (T.Breen/L.Perry) 7 ayes, 0 nays, Student Trustee aye, to approve

(i) GCFA /District (“Sunshine”) – the FY 2014-15 Academic and District Calendar
MSC (AJ Rodriguez/L.Perry) 6 ayes, 1 abstention: Tony Ruiz, Student Trustee aye, to approve

(j) Expenditure Plan for FY 2012-13 Proposition 30 Education Protection Act Funds
MSC (L.Perry/J.Brusco) 7 ayes, 0 nays, Student Trustee aye, to approve

IV. CLOSING ITEMS
1. The next regularly scheduled Board meeting is June 11, 2013, Gavilan College, Social Science room 206. The July meeting is also scheduled in Social Science 206.

2. Adjournment
The meeting was adjourned by consensus at 8:55 p.m.