I. CALL TO ORDER 6:30 P.M.
The meeting was called to order by Kent Child at 6:30 p.m.

1. Roll Call
   Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Tony Ruiz

2. Comments from the Public
   None

3. Recess to Closed Session
   The Board recessed to closed session at 6:31 p.m.

II. CALL TO ORDER OPEN SESSION 7:00 p.m.
1. Call to Order
   The meeting was called to order by Kent Child at 7:00 p.m.

2. Roll Call
   Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Tony Ruiz,
   Anél Tovar

   Dr. Steven M. Kinsella, Superintendent/President
   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   Terry Newman, Interim Senior Director of Administrative Services
   Bea Lawn, Academic Senate
   Angie Oropeza (recording)

   Others in attendance: Colette Marie McLaughlin, Susan E. Alonzo, Susan Sweeney,
   Eric Ramones, Fran Lozano, Ron Hannon, Jan Chargin, Susan Cheu, Fran Lopez,
   Shawn Mulcare, Veronica Martinez

3. Pledge of Allegiance
   The pledge of allegiance was led by Anél Tovar.

4. Organizational Meeting
   (a) Election of Officers (President, Vice President, Clerk)
   MSC (M.Dover/L.Perry) 7 ayes, 0 nays, Student Trustee, aye, to keep same officers:
   Kent Child, President; Walt Glines, Vice President; Jonathan Brusco, Clerk
   (b) Set Meeting Dates/Location
   MSC (L.Perry/M.Dover) 7 ayes, 0 nays, Student Trustee, aye, to approve
   (c) Board Committee Membership
   MSC (W.Glines/T.Ruiz) 7 ayes, 0 nays, Student Trustee, aye, to approve
   MS (J.Brusco/T.Ruiz) to nominate Laura Perry as the fourth Trustee to the Off Site Educational
   Center Committee, 7 ayes, 0 nays, Student Trustee, aye, to approve Laura Perry as the fourth
   Trustee to the Off Site Educational Center Committee

5. Report of any Action Taken in Closed Session
   No action was taken in closed session.
6. Consent Agenda
(a) Regular Board Meeting Minutes, November 12, 2013, Proposed Ad Hoc Committee on School District Collaboration, October 21, 2013, and Special Meeting of the Board, Board Self Evaluation, November 26, 2013
(b) Personnel Actions
(c) Warrants and Electronic Transfers Drawn on District Funds
(d) Budget Adjustments
(e) Disability Resource Center Advisory Committee
(f) Disability Resource Center Workability III Advisory Committee
(g) PUENTE Advisory Committee
(h) Santa Clara County Treasury Investment Portfolio Status as of September 30, 2013
(i) Monthly Financial Report
MSC (T.Breen/T.Ruiz) 7 ayes, 0 nays, Student Trustee, aye, to approve

7. Approval of Agenda
MSC (L.Perry/M.Dover) 7 ayes, 0 nays, Student Trustee, aye, to approve

8. Comments from the Public - This is a time for the public to address the Board.
Susan Sweeney – Calworks, read the message of appreciation on an award to Gavilan College from the Santa Clara County Board of Supervisors.
Leah Halper - GCFA, invited everyone to the CSEA/GCFA holiday party tomorrow, noon, in the north lounge. She welcomes and thanked the Board for the three new faculty liaison positions. An alternative 2014-15 calendar was approved. The 2014 union officers are: Dr. Debbie Klein, President; Part Time Vice President, Jane Rekedal; Jan Janes, Secretary; Melina Lewis, Secretary; Leslie Tenney, Grievance Officer; Jessica Gatewood, Grievance Officer; Leah Halper, Past President; Dr. Andrew Van Tuyl, Membership. A run-off election will be held for Full-Time Vice President between Dr. Robin Page and Steve Smith. Leah Halper expressed her appreciation and respect for the Board. She also reported that she will be singing with the South Bay Singers. Kent Child expressed his appreciation of her presentations.

9. Officers' Reports
(a) Vice Presidents
No reports

(b) College President
Dr. Steven Kinsella reported that he attended the Community College League conference where Gavilan was presented with a Student Success Award for the Learning Council. The state has not allocated all funds. He was asked to invite everyone to the CSEA/GCFA holiday party tomorrow at noon.

(c) Academic Senate
Bea Lawn reported that Senate discussed the closure of the Career/Transfer Center and hope the issue continues to be evaluated. Senate approved a resolution with faculty’s input on the administrative reorganization proposal. The biggest concerns were lack of open hiring, lack of rationale and clarification for the new dean position and how responsibilities are distinguished from other administrative positions, and that the proposal was implemented and reporting mechanisms changed before discussion. They hope their suggestions are helpful in the final outcome. She noted that the resolution contains a mistake on page 2: a reference to the Associate Dean of Community Education, should say: Associate Dean of Community Development and Grants Management. Bea Lawn also reported that Senate wrote guidelines for Senate committees, and Veterans Council made an appeal for more space. Senate inquired into the status of the journalism program and newspaper; the discussion will be continued in the spring. Senate officers for 2014 are Bea Lawn, President; Jen McMillan, Vice President; Marla Dresch, Secretary. Senate has scheduled a retreat to assess this year’s goals and plan goals for next year.
(d) Professional Support Staff
  No report

(e) Student Representative
  Anél Tovar reported that ASB is working on college hour, wrapping up the semester, and finals. They continue to work on installing the water station, and they worked on the BOG and TRIO resolutions.

(f) Board Member Comments
  Tom Breen reported that he attended the Gilroy Chamber Community Spirit Awards on November 20 and will attend the Youth Alliance mixer tomorrow. Laura Perry reported that the pictures of the Chapel in Gilroy Today were great. We are working on changing the way Gavilan is publicized to focus on different things around campus for each issue and publicizing what we’ve done with Measure E funds. Jonathan Brusco congratulated everyone on the Chancellor’s Office award. Walt Glines thanked Leah Halper for her service to the college and the faculty. He reported that Gavilan’s women’s volleyball team advanced to the second round in the playoffs, Don DiLorenzo, who operates our golf course, will be honored as Gilroy “Man of the Year”, and Mike Wasserman named Jonathan Brusco volunteer of the month for District 1.

(g) Board President
  Kent Child asked Trustees to check their availability on January 11 for budget and strategic planning sessions; the President’s office will follow up. He reported that he attended his grandson’s boys choir recital at Berkeley. He thanked Trustees and staff for a good year and for allowing him to serve as Board President.

10. Board Committee Reports
  Tom Breen reported that the Facilities Committee met today, the minutes will be part of next month’s Board packet.

11. Information/Staff Reports
  (a) Recognition of the Employee of the Month
    Fran Lozano introduced Jane Edberg as November employee of the month. Jane is a working artist, she has exhibited many times with great public response. Everything is creative, and that is the sensibility she brings to the classroom. She is a great instructor and Gavilan is fortunate to have her as a full-time instructor. Kent Child stated that he had the pleasure of interviewing and working with Jane in the same department. Jane thanked everyone.

  (b) Administrative Procedures and Board Policies
    Dr. Steven Kinsella reported that these are standard changes presented as a result of changes in codes, laws, etc. Policies will be brought back to the Board for a second reading and action.

  (c) Directors and Confidential Council
    Dr. Steven Kinsella reported that this is a proposal to establish supervisors and confidential so they can meet on equal footing with other constituency groups. Bylaws will be distributed at the next Board meeting.

  (d) Academic Senate Resolution on the Administrative Reorganization Proposal
    Bea Lawn reported that Senate submitted faculty input through a resolution. They hope the Board will consider their suggestions when making a final decision.

  (e) Proposed Administrative Reorganization Plan
    Dr. Steven Kinsella reported that this is an update based on input received, and the ASB resolution of their concerns is attached. At this point, we propose filling the two vice president positions and continue the reorganization discussion in the spring. He still sees the need for Dean of Student Learning and will continue to respond to questions and gather input. He anticipates advertising for the vice presidents positions in December with a target start date of
July 1. Walt Glines stated that he attended the student meeting and was impressed with the two student programs' presentations of concerns. Anél Tovar reported that the students feel negatively affected by the merge of the TRIO and MESA programs and look forward and appreciate being involved in the discussions of these issues. Bea Lawn stated that there is concern about the additional workload Dr. Rose has assumed and support the hiring of the vice president of student services. Kent Child thanked everyone for their input.

(f) 2014 Board Goals
Kent Child reported that the draft is the revised version based on the Board workshop. It will be on the next Board agenda for action.

(g) Accreditation Report
Dr. Kathleen Rose reported that the working draft report will be presented to the Board and the college community in January for review and again in February for final approval and to the Commission prior to the March 15 requirement. We are confident we have answered the distance education recommendation. We have made great strides on the recommendation on learning outcomes and the influence of faculty getting that ongoing work established. The three new liaison positions, one which is focused on learning outcomes have been very productive. Great input has been received from a general education outcome survey. A lot of has to do with ongoing discussions at Academic Senate.

III. ACTION ITEMS
1. New Business
   (a) Curriculum
MSC (W.Glines/J.Brusco) 7 ayes, 0 nays, Student Trustee, aye, to approve

   (b) Compensation for Unrepresented Employees
MSC (T.Breen/T.Ruiz) 7 ayes, 0 nays, Student Trustee, aye, to approve

   (c) Child Development Contract # CCTR1319, Program Type: General Child Care and Development Programs, Project Number: 43-6947-00-1 and Resolution # 966
Dr. Steven Kinsella reported that the Subject line should read: “Child Development Contract CSPP3539”.
MSC (L.Perry/W.Glines) Roll Call Vote: 7 ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Laura Perry, Tony Ruiz, 0 nays, Anél Tovar, Student Trustee, aye, to approve as corrected

   (d) Healthy Community Dashboard
Dr. Steven Kinsella reported that this is to propose approving a memorandum of understanding with Community Foundation of San Benito County to develop a healthy community dashboard. It will help us obtain data for planning purposes and to get information to our students in San Benito County. Tom Breen reported that he is on this committee in San Benito County. It makes health information available online.
MSC (L.Perry/T.Ruiz) 7 ayes, 0 nays, Student Trustee, aye, to approve

   (e) Realignment of Classified Administrators to Academic Administrators
Dr. Steven Kinsella reported that as part of reorganization review of positions, it was found that three classified administrators were more in alignment with the instructional area because of the required certifications, skills, direct student contact, and supervision of faculty. The salary increase does not impact the general fund because they are categorically funded.
MSC (W.Glines/J.Brusco) 7 ayes, 1 nay (A.Tovar) to approve

   (f) Lease-Purchase Agreement Between Gilroy Unified School District and Gavilan Joint Community College District
Dr. Steven Kinsella reported that this agreement allows Gilroy Unified to pay for the facilities they currently reside in, and provides the structure for a long-term lease. Funds collected will go back into Measure E. In response to Trustee questions, Dr. Kinsella stated that the funds we receive
past the expenditure requirement deadline for Measure E funds are already considered expended. Because it is money coming back to us we are able to put it with Measure E funds. MSC (W.Glines/J.Brusco) 7 ayes, 0 nays, Student Trustee, aye, to approve

IV. CLOSING ITEMS
1. The next regularly scheduled Board meeting is January 14, 2014 Gilroy Campus, North/South Lounge.

2. Adjournment
   The meeting was adjourned by consensus at 7:49 p.m.