GAVILAN JOINT COMMUNITY COLLEGE DISTRICT  
REGULAR MEETING, BOARD OF TRUSTEES  
Tuesday, August 13, 2013  
Gavilan College Morgan Hill Site, Rooms 10 and 11  
17060 Monterey Road  
Morgan Hill, CA  95037  

MINUTES

I. CALL TO ORDER 6:00 p.m.  
The meeting was called to order by Kent Child at 6:04 p.m.

1. Roll Call  
   Trustees Present: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Laura Perry, Tony Ruiz  
   Trustees Absent: Walt Glines

2. Comments from the Public  
   None

3. Recess to Closed Session  
   The Board recessed to closed session at 6:05 p.m.

II. OPEN SESSION 7:00 p.m.  
1. Call to Order  
   The meeting was called to order by Kent Child at 7:03 p.m.

2. Roll Call  
   Trustees Present: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Laura Perry, Tony Ruiz, Anel Tovar  
   Trustees Absent: Walt Glines

   Dr. Steven M. Kinsella, Superintendent/President  
   Dr. Kathleen Rose, Executive Vice President, Instructional Services  
   John Pruitt, Vice President, Student Services  
   Terry Newman, Interim Senior Director of Administrative Services  
   Bea Lawn, Academic Senate  
   Diane Seelie, Professional Support Staff  
   Angie Oropeza, Recorder

   Others in Attendance: Ryan Shook, Diane Stone, Jan Chargin, Veronica Martinez, Eric Ramones, Susan Cheu

3. Pledge of Allegiance  
   The pledge of allegiance was led by Jonathan Brusco.

4. Report of any Action Taken in Closed Session  
   Kent Child reported that in closed session the Board certified an employment termination proceeding to the Office of Administrative Hearings pursuant to Education Code section 87678.  
   It was moved by Mark Dover, seconded by Laura Perry, the vote was unanimous.

5. Consent Agenda  
   (a) Regular Board Meeting Minutes, July 9, 2013, and K-12 Outreach Subcommittee Meeting Minutes, July 9, 2013  
   (b) Personnel Actions  
   (c) Warrants and Electronic Transfers Drawn on District Funds  
   (d) Ratification of Agreements  
   MSC (L. Perry/J. Brusco) 6 ayes, 0 nays, Student Trustee aye, (Walt Glines absent) to approve
6 Approval of Agenda
MSC (T.Breen /L.Perry) 6 ayes, 0 nays, Student Trustee aye, (Walt Glines absent) to approve

7. Comments from the Public
Diane Stone, Kinesiology and Athletics, invited the Board to the welcome back BBQ tomorrow at 5:00 p.m. As a Director of the Educational Foundation, she asked the Board to save the date of October 19 for a casino night fundraising event to benefit the Kinesiology and Athletics department. Additional information will be forthcoming.

8. Recognitions
Ron Hannon, Dean of Kinesiology and Athletics introduced Josh Gonzalez, Student Athlete of the Year, men’s soccer. Josh has been a Dean’s Scholar and a scholar athlete. He scored five goals and 8 assists in the season. He can play 9 of the 11 positions, and was key in helping the Rams secure its first appearance in the CCCAAQ State Regional Playoffs, as well as help the Rams set a school record for most wins in a season with a #21 ranking in the state and #10 in NorCal. Josh works as a camp leader for the YMCA and in Gavilan’s soccer camps and clinics. He will attend Chico State in the fall. Ron Hannon recognized Oscar Garcia from Famous Dave’s and Katherine Filice from Articulate Solutions, who support student athletes of the month and the athlete of the year with gift cards and certificates. Josh Gonzalez thanked everyone for the recognition.

9. Officers’ Reports
(a) Vice Presidents
Terry Newman reported that in the past month, Administrative Services had a retreat, MIS installed the new version of Luminus, and she and Susan Cheu attended a budget workshop. Dr. Kathleen Rose reported that we are prepping for the fall semester. A session for faculty is scheduled during professional development day focusing on SLO and PLO assessment in response to the accreditation recommendations. John Pruitt reported that Aviation began classes today. He invited the Board to professional development day on August 23. Enrollment is steady and slightly up.

(b) College President
Dr. Steve Kinsella reported that we have an approximate deficit of $200,000 in last year’s budget, though we are trying to shift some expenditures to Measure E and balance the fiscal year. We will present a balanced budget to the Board next month. We will receive an additional 3% funding. Projections are coming out aligned with what we had anticipated. In response to Trustee questions, Dr. Steve Kinsella stated that property taxes have continued to rise with the economy of the state overall but we are far down in the ratio from what we get paid for in property tax income compared to total revenue from the state. We are running at 50-51% on property tax revenue compared to other forms of revenue.

(c) Academic Senate
Bea Lawn reported that the Senate meeting today did not have a quorum. The next meeting is on September 3. They will discuss how best to handle summer meetings, and make a call to action for Senate participation in SLO/PLO assessment in response to the accreditation recommendations. The Senate would like to keep the Board informed of Senate actions or resolutions as information items after routing them through President’s Council.

(d) Professional Support Staff
Diane Seelie reported that everyone is getting ready for school year, she and Katie Day attended the 87th annual CSEA conference, the next CSEA meeting will be in September.

(e) Student Representative
Anél Tovar reported that ASB is preparing for fall 2013. She urged the Board to fill the vacant Director of Student Services position to maintain the ASB structure. Students aren’t able to complete the work required in addition to maintaining their class schedules.
(f) Board Member Comments
Tom Breen reported that he has worked in five counties and attended his grandson’s
baseball tournament in the Los Angeles area. Mark Dover reported that he is back at work at Salinas High School.
Jonathan Brusco reported that he attended a conference about teaching Korean history, he
met with Gavilan staff regarding the Board Outreach Subcommittee, and the subcommittee
met today. He has received positive feedback from area high schools. Laura Perry reported that she attended the Morgan Hill Leadership dinner where she spoke
with the interim Morgan Hill Unified Superintendent who is very positive about getting
Morgan Hill Unified involved with Gavilan and the Outreach Committee. She thanked
Jan Chargin for Gavilan’s great ads in the Morgan Hill publications.

(g) Board President
Kent Child reported that he attended his annual ceramics firing in northern California. The
host is a former Gavilan student who came through as a low income, at risk student. He is
now a Davis and San Francisco State graduate and a nationally recognized artist. The
event attracts many artists, the majority of whom are associated with education.

10. Board Committee Reports
Jonathan Brusco reported that the Outreach Committee minutes are in the packet. A meeting is
scheduled in September with a meeting with local districts to be scheduled in October.

11. Information/Staff Reports
(a) Recognition of the Employees of the Month
Jeff Gopp introduced James Zamzow as the July employee of the month. James has taken
care of faulty electrical issues throughout campus and brought them up to code, but his
biggest claim to fame is finding the crack in the glue lam beam in the student center. He is
now known as “eagle eye Zamzow”. He is a great addition to the team. John Pruitt announced that Grace Cardinalli is the June employee of the month but she
wasn’t able to attend the meeting tonight. Grace does an incredible job for everyone in
student services, especially the students. She is kind, warm, and caring, and always does it
with grace and a great zest for doing the right thing for the department and the students.

(b) Administrative Procedures
John Pruitt reported that AP 5055 Enrollment Priorities is being pulled for further discussion.
AP 5500 Standards of Student Conduct has been revised. The major changes focus on
gender identification as well as dealing with bullying and cyber bullying. In response to
Trustee inquiry, he will double-check section 1.2.b. for correct wording.

(c) Financial Aid Department Update
John Pruitt introduced and congratulated Veronica Martinez for the completion of her
master’s program. Veronica reported that the Pell Grant program has experienced a decline
in participation for the first time in eight years. The loan program default rate was at 36% for
fiscal year 2009. We mobilized into default prevention mode and reduced the loan program
by more than 50%. The emphasis remains on default prevention. Next year the default rate
will be released in October and the information will be presented to the Board. In response
to questions, she stated that in order for a school to face sanctions in the Pell Program they
need more than three years default rate higher than 30%, however, those schools are
subject to sanctions if the majority of their students participate in the loan program. A small
minority of our students participate in the loan program. Students are eligible for the loan
program if they are eligible for financial aid. It is competitive to go to propriety schools and
the cost of attendance is a lot higher. It may be possible to gather data regarding what
populations are receiving financial aid and how the scrutiny is affecting them.
(d) Gavilan College Community Spirit Awards Calendar
Jan Chargin reported that nominations for the Spirit awards are being solicited.

III. ACTION ITEMS
1. New Business
   (a) Budget Adjustments
       MSC (M.Dover/L.Perry) 6 ayes, 0 nays, Student Trustee, aye, (Walt Glines absent) to approve

   (b) Citizens’ Oversight Committee Appointment
       MSC (L.Perry/J.Brusco) 6 ayes, 0 nays, Student Trustee, aye, (Walt Glines absent) to approve

   (c) Learning Council 12-13 Year-End Report
       MSC (L.Perry/M.Dover) 6 ayes, 0 nays, Student Trustee, aye, (Walt Glines absent) to approve

IV. CLOSING ITEMS
1. The next regularly scheduled Board meeting is September 10, 2013, Gavilan College, Student Center, North/South Lounges.

2. Adjournment
   The meeting was adjourned by consensus at 8:02 p.m.