I. CALL TO ORDER 6:30 p.m.
The meeting was called to order by Laura Perry at 6:00 p.m.

1. Roll Call
   Laura Perry, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines, Tony Ruiz
2. Comments from the Public
   None
3. Recess to Closed Session
   The Board recessed to closed session at 6:31 p.m.

II. OPEN SESSION 7:00 p.m.
1. Call to Order
   The meeting was called to order by Laura Perry at 7:08 p.m.

2. Oath of Office – Student Trustee
   Laura Perry administered the oath of office to Student Trustee, AJ Rodriguez

3. Roll Call
   Laura Perry, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines, Tony Ruiz,
   AJ Rodriguez

   Dr. Steven M. Kinsella, Superintendent/President
   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   Joe Keeler, Vice President, Administrative Services
   John Pruitt, Vice President, Student Services
   Dr. John Lawton-Haehl, Academic Senate
   Dina Hampton, Professional Support Staff
   Angie Oropeza, Recording Secretary

   Others in attendance: Ron Hannon, Terry Newman, Hope Jukl, Judy Shanley, Michael Lisenbee

4. Pledge of Allegiance
   Jonathan Brusco led the pledge of allegiance

5. Report of Any Action Taken in Closed Session
   No action was taken in closed session

6. Consent Agenda
   (a) Regular Board Meeting Minutes, September 11, 2012, Board Self-Evaluation Subcommittee
       Minutes, September 11, 2012, Board Facilities Development and Utilization Committee
       Minutes, September 18, 2012, Special Meeting of the Board of Trustees, September 25, 2012
   (b) Personnel Actions
   (c) Warrants and Electronic Transfers Drawn on District Funds
   (d) Ratification of Agreements
       MSC (T.Breen/K.Child) 7 ayes, 0 nays, student trustee aye to approve
7. Approval of Agenda
Laura Perry asked the Board to revise the agenda by moving Information/Staff Reports item 11. (i) Public Hearing Concerning Notice of Intent to Adopt a Mitigated Negative Declaration as the first Information/Staff Reports item
MSC (T.Ruiz/Dover) 7 ayes, 0 nays, student trustee aye to approve as revised

8. Comments from the Public - This is a time for the public to address the Board.
Leah Halper, GCFA President, congratulated the two faculty employees of the month. She reported that they had a voter registration event today and will have another tomorrow. A social event will be held on December 5, more information to follow. She expressed faculty concerns regarding off-site lock up and security. The GCFA is going on record with the concern of potential liability.

9. Officers' Reports
(a) Vice Presidents
Dr. Kathleen Rose reported that the draft accreditation self study is online for review. Two forums are scheduled next week. It will be brought to the Board for a first reading in November.
John Pruitt reported that the governor signed legislation dealing with enrollment priorities. A significant change is for those who have over 100 units and are in academic peril will move to the back of the line. The second thing is the Dream Act, which will allow students who have been in high school in California for three consecutive years the opportunity to apply for state aid programs. Two task forces have been convened to work with those two items; the Board will be kept informed.

(b) College President
Dr. Steven Kinsella reported that the expenditure reduction task force has been meeting and have identified $1.2 million in savings for both this current year and savings effective next fiscal year. The target is $2 million for the immediate time period which may increase depending on the election results. There is an additional $300,000-400,000 in anticipated retirements. So far the task force has approximately $1.7 million of the $2 million target. They may also be able to come up with $40,000-50,000 for the security concerns. The amount is well within our reach.

(c) Academic Senate
Dr. John Lawton-Haehl reported that many faculty are excited about the changes in the academic calendar in the agreement being voted on tonight. He read an Academic Senate resolution in support of proposition 30. He also stated that the college hour was discussed at the senate. They are concerned that if it is implemented in fall 2013, planning needs to begin. He welcomed AJ Rodriguez as student trustee.

(d) Professional Support Staff
Dina Hampton reported that a quilt made by Laurel Blakley will be raffled to benefit CSEA’s scholarship program.

(e) Student Representative
AJ Rodriguez stated that he is working on his AA degree in liberal arts. He reported that the ASB is fully staffed. Two students are working on the expenditure reduction task force. At the regular ASB meeting they discussed the increase of the health fee. He also reported that ASB supports college hour and are awaiting approval, activities are planned for club day and Halloween, the voter registration event was a success, and the ASB awarded $6,000 in book grants this semester.

(f) Board Member Comments
Board members welcomed AJ Rodriguez to the Board of Trustees.
Walt Glines reported that he was at the successful voter registration drive event. Approximately 300 students came through and 40 people registered to vote. Thank you to Leah Halper and Ken Wagman for organizing the event. He visited the MESA and math tutorial center; it was packed, and there was a lot of interaction.

Tony Ruiz reported that he volunteered in Gavilan’s booth at the county fair. It was a great experience. He stated that last year he toured a development in Seattle and was impressed with the military strategy of security by design. It is cutting edge, and we should look into it.

Kent Child reported that he also volunteered in Gavilan’s booth at the county fair. Thank you to those who designed the attractive booth. Many people came by and took information.

Tom Breen reported that the Board Facilities Committee met on September 18 and the minutes are in the packet. He participated in a LULAC candidate forum on September 26, and he also volunteered in Gavilan’s booth at the county fair.

(g) Board President
Laura Perry reported that she attended the Chamber of Commerce breakfast last Thursday and presented Gavilan’s Community Spirit Awards. It was well attended.

10. Board Committee Reports
Kent Child reported that the Board Policy Committee met today. The committee will recommend at the next Board meeting that they consider revisions to the Code of Ethics/Standards of Practice.

11. Information/Staff Reports
(i) Public Hearing Concerning Notice of Intent to Adopt a Mitigated Negative Declaration
Joe Keeler reported that the Public Notice of the District’s Intent to Adopt a Mitigated Negative Declaration concerning the Gavilan College Gilroy Campus Modernization Project is posted online, and the Board received a hard copy. Michael Lisenbee from David J.Powers and Associates, an environmental consulting firm, reviewed the study and why it is needed. He stated that it is to evaluate the environmental impacts of the projects including the water storage, distribution, and well improvements; the Gilroy Early College Academy consolidation; parking lot C expansion, outdoor classrooms, demolition of policy academy portables and CJ 500. It is required by the California Environmental Quality Act (CEQA). It intends for public agencies take into consideration the environmental impacts of projects. It provides the public agency and the public with an analysis of the impact of a given project, and identifies ways to minimize the impacts through mitigation measures. The initial study identified impacts to the California tiger salamander and the California red blooded frog. The study identified ways to avoid or make up for the impact. The documents are in the required 30 day public period for review and comment. Part of the reason they are here tonight is to provide the public an opportunity to comment. Once public period ends, comments will be compiled, respond to, and revisions made if needed. All information will then be compiled and presented to the Board in November. They will be asked to decide if the study adequately addresses the impacts and provides sufficient mitigation and if so, adopt a mitigated negative declaration. In response to trustee questions, Michael Lisenbee and Joe Keeler responded as follows:
• Breaking ground on the water tank will occur after the Board approves the study in November and the permits are all approved.
• Structures can be demolished and rebuilt and avoid/mitigate the impact.
• Both existing and new water lines will be used, including to the golf course.
Laura Perry opened the public hearing for the public to comment concerning notice of intent to adopt a mitigated negative declaration.
No public comments
Laura Perry closed the public hearing.
(a) Recognition of the Employees of the Month
Ron Hannon introduced Susan Dodd as the August employee of the month from the Kinesiology and Athletics department. Susan has been an integral part of Gavilan College. She has been recognized for her work as the curriculum committee chair, and she currently chairs accreditation standard IIA. She provides exceptional leadership through her work as department chair and is an excellent role model for new faculty by providing exceptional customer service and support. Susan thanked everyone for the recognition. Fran Lozano announced that Scott Sandler, September employee of the month is ill and unable to attend the meeting. Laura Perry requested that his recognition be carried over to the November meeting.

(b) 2011-2012 Institutional Effectiveness Committee (IEC) Report
Kathleen Rose reported that this is the comprehensive summary of the 2011-12 IEC report. It is very closely connected with our integrated planning process. In response to Walt Glines’ question regarding the statement about the grounds and facilities in the Allied Health area not being properly maintained, she responded that all input is reported and assumes it refers to the landscaping, which was discussed during the review process.

(c) Accountability Reporting for the Community Colleges (ARCC)
Dr. Randy Brown reported that this is a Chancellor’s Office report. Highlights include the increasing student progress and achievement, the college’s above peer averages on all indicators except for basic skills success rates and improvement.

(d) Student Success Report Fall 2012
Randy Brown reported that some highlights include the Hispanic and basic skills student success rates have been increasing, the three-year completion rate has been decreasing, both accelerated and early alert programs show significant findings as to their success in comparison to non-accelerated and non-early alert courses. Those programs are expanding to more sections. In response to questions, Randy Brown gave the following information:
- The decrease in enrollment and the increase of full-time enrollment is a proportion to full-time students. Student who may have dropped out and those left are full-time.
- The trend is for more students to go full-time and we could see improvement in student success. The six-year completion rate has been going up. We are doing different interventions.
- The first-year student success rate drop of 10% may be due to the fact that they are taking their first college class. It may also be the dramatic difference in the cohort sizes.
- The percentage of students who are reported being white is a dramatic drop; it could be some non respondents are actually white.

(e) Student Profile Report Fall 2012
Randy Brown reported that this report compares student characteristics against previous terms. Highlights include decreasing student enrollment headcount, the proportion of students who reported as being white continues to drop. The proportion to full-time students increased.

(f) Board Policy 2745 Board Self Evaluation
Kent Child reported that the Board policy committee recommends changing the date of the appointment of the committee to December to coincide with actual practice.

(g) Draft Board Self-Evaluation Instrument
Kent Child reported that the Board self-evaluation committee reviewed the instrument and they recommend that it remain the same. It will be on the November agenda for action and if approved, the Board will be asked to take the survey. He asked Board members to come prepared in November to schedule the all-day retreat for self evaluation and to develop goals for the calendar year.
(h) Participating in Shared Governance Handbook
John Pruitt reported that periodically the college evaluates how faculty and staff feel toward shared governance, participation, and opportunities for involvement. The most recent survey indicates that more information about shared governance and how to get involved is needed. As a result, the handbook was put together to be distributed throughout campus.

(i) Public Hearing Concerning Notice of Intent to Adopt a Mitigated Negative Declaration
Moved to first item in Information/Staff Reports

(j) Monthly Financial Report
Joe Keeler reported that we are dealing with encumbrances not being spent and being left over at the end of the year.

III. ACTION ITEM
1. Old Business
   (a) Board Policies – President’s Office, Administrative Services, Student Services
      MSC (K.Child/T.Ruiz) 7 ayes, 0 nays, student trustee aye to approve

2. New Business
   (a) California Early Childhood Mentor Program
      MSC (T.Breen/M.Dover) 7 ayes, 0 nays, student trustee aye to approve

   (b) Curriculum
      MSC (K.Child/J.Brusco) 7 ayes, 0 nays, student trustee aye to approve

   (c) Child Development Contract # CCTR1319, Amendment 03, Program Type: General Child Care and Development Programs, Project Number: 43-6947-00-1 and Resolution # 948
      MSC (K.Child/T.Ruiz) to approve
      Roll Call vote: 7 ayes: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines, 0 nays, student trustee aye to approve

   (d) Child Development Training Consortium 2012-2013 Instructional Agreement
      MSC (T.Breen/M.Dover) 7 ayes, 0 nays, student trustee, aye to approve

   (e) District Retirement Board Investment Recommendation
      MSC (T.Breen/K.Child)
      Discussion: Laura Perry reported that the Retirement Board met earlier today and approved to recommend to the full Board of Trustees use a balanced approach as its investment option.
      Vote: 7 ayes, no nays, student trustee aye to approve

   (f) Tentative Agreement with GCFA
      MSC (T.Ruiz/T.Breen) 7 ayes, 0 nays, student trustee aye to approve

   (g) Tentative Agreement with CSEA
      MSC (T.Breen/M.Dover) 7 ayes, 0 nays, student trustee aye to approve

   (h) Quarterly Financial Status Report, CCFS 311Q at June 30, 2012
      MSC (AJRodriguez/J.Brusco) 7 ayes, 0 nays, student trustee aye to approve

   (i) Annual Financial and Budget Report, CCFS-311
      MSC (M.Dover/J.Brusco) 7 ayes, 0 nays, student trustee, aye to approve

   (j) Budget Adjustments
      MSC (T.Breen/K.Child) 7 ayes, 0 nays, student trustee, aye to approve
(k) Update to 2006 Facilities Master Plan
   • Status of Projects and Plans
   • Measure E Bond Budget Adjustments
     MSC (T.Breen/J.Brusco) 7 ayes, 0 nays, student trustee aye to approve

IV. CLOSING ITEMS
   1. The next regularly scheduled Board meeting is November 13, 2012, Gilroy Campus, North/South Lounge.
   2. Adjournment
      The meeting was adjourned by consensus at 8:26 p.m.