I. CALL TO ORDER 6:00 p.m.
   1. Roll Call
      The meeting was called to order by Laura Perry at 6:00 p.m.

   2. Comments from the Public – this is a time for the public to address the Board
      None

   3. Recess to Closed Session
      The Board recessed to closed session at 6:01 p.m.

II. OPEN SESSION 7:00 p.m.
   1. Call to Order
      Laura Perry called the meeting to order at 7:01 p.m.

   2. Roll Call
      Trustees Present: Laura Perry, Tony Ruiz, Mark Dover, Tom Breen, Jonathan Brusco, Walt Glines
      Trustees Absent: Kent Child

      Dr. Steven M. Kinsella, Superintendent/President
      Dr. Kathleen Rose, Executive Vice President, Instructional Services
      Joe Keeler, Vice President, Administrative Services
      John Pruitt, Vice President, Student Services
      Dr. John Lawton-Haehl, Academic Senate
      Diana Seelie, Professional Support Staff
      Angie Oropeza, recording secretary

      Others in Attendance: Diane Stone, Susan E. Alonzo, Jan Chargin, Fran Lozano

   3. Pledge of Allegiance
      The pledge of allegiance was led by Tom Breen.

   4. Report of any Action Taken in Closed Session
      No action was taken in closed session.

   5. Consent Agenda
      (a) Regular Board Minutes, July 10, 2012, Ad Hoc Educational Site Committee Summary of Notes,
          August 1, 2012, Board Policy Subcommittee Minutes, July 10 and August 6, 2012
      (b) Personnel Actions
      (c) Warrants and Electronic Transfers Drawn on District Funds
      (d) Ratification of Agreements
          MSC (T.Breen/M.Dover) 6 ayes, 0 nays to approve

   6 Approval of Agenda
      MSC (T.Ruiz/T/Breen) 6 ayes, 0 nays to approve
7. Comments from the Public - this is a time for the public to address the Board
Diane Stone, Kinesiology Department, invited the trustees to the student athletes welcome back BBQ August 24, 4:00 p.m., in the gym.
Leah Halper, GCFA President, reported that on August 28, 4:00 p.m., in the north lounge, Jonathan Lightman of the faculty Association of Community Colleges will give a talk on what to expect from Sacramento this year. The statewide organization is encouraging a student voter registration drive, several social events are being planned, and she is interested in opening a dialogue about maintaining the college as a safe and respectful place for exploration of differences.

8. Recognitions
Ron Hannon reported that the Rams teamed up with Famous Dave’s and Articulate Solutions to honor student athletes for their accomplishments on and off the field. He introduced Oscar Garcia and Famous Wilbur of Famous Dave’s. He presented the 2011-12 Student Athlete of the Year award to Emily Tonascia of the women’s volleyball team. Emily has a GPA of 3.858, she has been a President’s Scholar, Dean’s Scholar, scholar athlete, First Team all Coast Conference, she mentors elementary school girls through the BAWSI program, and will play for the Lady Oaks at Menlo College on a volleyball scholarship. Emily thanked everyone for her great experience at Gavilan. Laura Perry congratulated and thanked her for making Gavilan proud.

9. Officers' Reports
(a) Vice Presidents
John Pruitt invited Board members to the professional development day on August 28.
Dr. Vincent Tinto, Syracuse University, will be doing group workshops on student success.

(b) College President
Dr. Steven Kinsella reported that the college received revenue reductions through the state trigger cuts. We will take $2 million of the deficit from the retiree benefit fund that was overfunded by $2 million. We will take $1 million from the general fund. The shortfall is almost exclusively the result of the trigger cuts and the state not backfilling the $100 million shortfall in student enrollment fees that resulted from a large number of BOG awards. We will start making reductions so that revenue will equal expenses as we go into fiscal year 2013/14. There are opportunities for adjustments, one is an adjustment in the deficit factor that was applied which was about $875,000 in February and was down to about $650,000 in June. We’ll adjust revenue again at the recalculation next February. If the deficit factor is eliminated it will give us another $650,000 to reduce the deficit. We will reactivate the expenditure reduction task force and ask them to find $2 million of increased revenue or expenditure reductions. We stand to gain from the ballot measure. It is not clear how much we would get, though growth is included. If it is not approved we’ll look at making more reductions. The state system can fluctuate. Year 2010/11 was the first year we were supposed to have reductions but we got growth revenue. We don’t know if that will happen in 2011/12, a lot depends on what happens with other colleges. It is difficult finding out what the state plans to do with every college’s revenue as we close out the year. If there is funding for growth because other colleges didn’t use all their enrollment allocation, we’ll pick it up and it can reverse the deficit. He also reported that he will do a preliminary accreditation visit to Bakersfield tomorrow. In response to Tony Ruiz’ question, he stated that we were over cap last year by about 50 and enrollment is tracking down by about 1%.

(c) Academic Senate
Dr. John Lawton-Haehl reported that the Senate met today with a quorum. The next meeting is the Tuesday after Labor Day. They will be reviewing the Board Policies and Administrative Procedures brought forward by the President and Vice Presidents.
(d) Professional Support Staff
Diana Seelie reported that she attended the CSEA conference in July. The speakers included Governor Brown who emphasized the importance of the upcoming election. The CSEA has been working on phone banking and will be doing precinct walking in September.

(e) Student Representative
None

(f) Board Member Comments
Tony Ruiz stated that he attended the Chancellor’s luncheon on campus. He was impressed with the tour presentations and the RamBassadors.
Tom Breen reported that he has tickets for anyone interested in attending the Annual Gala Summer Nights this Saturday at Bolado Park.
Mark Dover – no report
Jonathan Brusco – no report
Walt Glines stated that he also attended the Chancellor’s luncheon on campus. Several people commented to him how impressed they were with the grounds and the presentations. He also reported that the football team was featured in the local newspapers. He is pleased that we are offering public speaking courses in a compressed schedule.

(g) Board President
Laura Perry reported that she also attended the Chancellor’s luncheon on campus. Several Gilroy residents who took the tour told her how great the campus looked. She thanked those who worked on the event.

10. Board Committee Reports
Laura Perry reported that the Policy Subcommittee met and the minutes are in the packet. The Ad Hoc Educational Site Committee met and is still reviewing sites in San Benito County and exploring a site possibility on Bailey. The minutes are in the packet.

11. Information/Staff Reports
(a) Recognition of the Employees of the Month
John Pruitt introduced Linda Kerr as July employee of the month. Linda works with the RamBassadors program which has served approximately 2,000 students in the last few months. She coordinates schedules, trains them, and has helped to create a welcoming, helpful atmosphere for students. Linda thanked everyone and introduced the RamBassadors.

Jeff Gopp reported that Angel Andrade, June employee of the month, was not able to be here. Angel has been at Gavilan for eight years. He works in high visibility areas such as the police academy, theatre, business complex, and conference room. He does a great job. Facilities and maintenance does a lot of work with very few people and they always step up to the challenge and get the work done. Laura Perry asked Jeff Gopp to pass on the Board’s appreciation regarding how good the campus looks and the many favorable community comments.

(b) Board Policies and Administrative Procedures
Steve Kinsella reported that these items are presented for information and are mainly as a result of changes in regulations and the law. He corrected the Board Subcommittee meeting dates listed to July 10 and August 6, 2012. He reported that input regarding inconsistencies has been received regarding BP 2015 Student Member(s). The BP will be revised and brought back to the Board for action in October after faculty have an opportunity for input.

(c) 2012 Community Spirit Awards
Jan Chargin reported that nominations are being accepted through August 31. Recommendations will be presented to the Board at the September meeting.
(d) Financial Aid Department Update

John Pruitt reported that an increased number of students qualified for a BOG fee waiver. The increase impacted our budget and our financial aid staff because they are managing more students. A couple of years ago new legislation was enacted to how students seeking loans get verified. The work shifted from the private sector to colleges and universities and it has had a big impact on staff. The legislative change also instituted a new tracking system that deals with the loans and default rate for colleges. Any time a college goes over a 25% default rate for three years in a row, we are in jeopardy of losing the PELL program. Some colleges have stopped certifying loans. It has been a challenge counseling students about the responsibility that comes with those loans, and some students find themselves starting and stopping their education. When they are out for six months they have to start repaying the loans and many are choosing not to do so. We are in jeopardy with our default rate as we have encountered our first year above 25%. John Pruitt gave the following information in response to questions:

- We are in the process of filing a plan with the federal government to counsel students on the front end about the realities, responsibilities, and taking smaller loans that may be easier to pay.
- We have a role in preparing our students in the transfer process and some private institutions that may benefit from federal loan programs. All schools are now required to post information about the earning potential of degrees.
- He will confer with his counterparts at other schools for best practices regarding minimizing the default rate. We cannot afford at this institution not to have a PELL program.
- The size of the loan does not count when factoring a default. Approximately 8-9% of Gavilan students take out loans.
- We are in year three of default. The decision to be made will be for 2013/14.
- Some of the students who took a loan may not be here anymore. If they enroll in another school within six months they are not in default because of the new tracking system.
- There are formulas that determine the size of the loan you can take out such as size of family, income, etc., It’s our job to insures we are not over-extending students. We have focused on fraud, academic progress, and enrollment patterns to try to cut down on students who may be using the system and using the loans for other than educational expenses.
- The cut-off is in 2014. We want to see how the plan we file with the Feds works over the next six months to bring the default number down. We will present a progress report to the Board in six months.
- The decision we may be faced with if we pull above 25% default and cease the loan program, is that students get less money but it saves PELL, but students can use other sources such as banks and credit unions.

(e) Accreditation Update and SLO Report

Kathleen Rose reported that the first round of the self study report has been completed and is being edited. It will be posted online in September and two forums will be scheduled. A draft will be presented to the Board for information in November and action in December. We are currently collecting evidence and working on the accreditation webpage.

A copy of the recently completed status report on Student Learning Outcomes is included in the Board packet. We were asked by the Accrediting Commission for Community and Junior Colleges (ACCJC) to be the first college in the state to complete it as a pilot. Our report has been shared throughout the state. It is posted on our webpage. Discussion will continue on campus regarding SLO development and assessment.

(f) Report on Underground Storage Tank Clean-up Project

Jeff Gopp reviewed the underground storage tank cleanup. We received the letter of closure from the county and the state. This was a super fund site so we will get reimbursed for approximately 2/3 of costs.
(g) Retiree Health Benefit Trust Investment Portfolio Status as of June 30, 2012
Joe Keeler reported that this is the status of the balance as of June 30, 2012 of $7.2 million.

III. ACTION ITEM
1. New Business
   * (a) Child Development Contract #CCTR1319, Amendment 02, Program Type: General Child Care and Development Programs, Project Number: 43-6947-00-1 and Resolution #945
      MSC (T.Breen/M.Dover) roll call vote: 6 ayes: Laura Perry, Tony Ruiz, Mark Dover, Tom Breen, Jonathan Brusco, Walt Glines, 1 absent: Kent Child, 0 nays to approve

   * (b) Child Development Contract #CSPP - 43-6947-00-1 and Resolution #946
      MSC (W.Glines/J.Brusco) roll call vote: 6 ayes: Laura Perry, Tony Ruiz, Mark Dover, Tom Breen, Jonathan Brusco, Walt Glines, 1 absent: Kent Child, 0 nays to approve

   (c) Updated Instructional Services Agreement for Carpenters Training Committee
      MSC (T.Breen/W.Glines) 6 ayes, 0 nays to approve

   (d) Board Policies
      MSC (W.Glines/M.Dover) 6 ayes, 0 nays to approve

   (e) Title V Hartnell Partnership Grant
      Kathleen Rose reported that the Board has a copy of the award letter. Thank you to Sherrean Carr and her staff for their work.
      MSC (W.Glines/T.Ruiz) 6 ayes, 0 nays to approve

   (f) Return of Child Development Center Contract #CCTR – 2299, General Child Care and Development Programs, Project #436947-00-2
      Kathleen Rose reported that this will allow us to close the two-year-old classroom. Background information on the fiscal impact and the number of students impacted is in the Board packet.
      MSC (T.Breen/W.Glines) 6 ayes, 0 nays to approve

   (g) Budget Adjustments
      MSC (J.Brusco/M.Dover) 6 ayes, 0 nays to approve

   (h) BFGC-IBI Group Architecture and Planning (BFGC) Project Assignment Amendments (PAAs) for Consulting Services for an Education Center Feasibility Study
      Joe Keeler reported that this is for services related to applications of looking at sites and due diligence for the offsite education centers. There is an amount not be exceeded, if it comes close, it will come back to the Board.
      MSC (W.Glines/M.Dover) 6 ayes, 0 nays to approve

IV. CLOSING ITEMS
1. The next regularly scheduled Board meeting is September 11, 2012, Gavilan College, Student Center, North/South Lounges.

2. Adjournment
   The meeting was adjourned by consensus at 8:13 p.m.

* Roll Call Vote