I. Oath of Office
Laura Perry administered the Oath of Office to Jonathan Brusco.

II. CALL TO ORDER 6:00 p.m.
The meeting was called to order by Laura Perry at 6:00 p.m.

1. Roll Call
   Trustees: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines

2. Comments from the Public – This is a time for the public to address the Board
   None

3. Recess to closed session
   The Board recessed to closed session at 6:01 p.m.

III. OPEN SESSION 7:00 p.m.
1. Call to Order
   The meeting was called to order by Laura Perry at 7:13 p.m.

2. Oath of Office
   Laura Perry administered the Oath of Office to Jonathan Brusco.

3. Roll Call
   Trustees: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines, Izzy Quistian III

Dr. Steven M. Kinsella, Superintendent/President
Dr. Kathleen Rose, Executive Vice President, Instructional Services
Joe Keeler, Vice President, Administrative Services
John Pruitt, Vice President, Academic Senate
Dr. John Lawton-Haehl, Academic Senate
Dina Hampton, Professional Support Staff
Angie Oropeza, recording secretary

Others in attendance: Terry Newman, Diane Stone, Ron Hannon, Jan Bernstein Chargin, Fran Lozano, Dr. Stelvio G. Locci, Monica Flores

4. Pledge of Allegiance
   Kent Child led the pledge of allegiance.

5. Report of Any Action Taken in Closed Session
   MSC (M.Dover/K.Child) 7 ayes, 0 nays, student trustee absent from closed session, to deny the student appeal.
6. Consent Agenda
   (a) Regular Board Meeting Minutes April 10, 2012, Special Board Meeting Minutes April 18, 2012, Evaluation of the College President Subcommittee Minutes April 10, 2012
   (b) Personnel Actions
   (c) Warrants and Electronic Transfers Drawn on District Funds
   (d) Ratification of Agreements
MSC (W.Glines/K.Child) 7 ayes, 0 nays, student trustee aye, to approve.

7. Approval of Agenda
MSC (K.Child/W.Glines) 7 ayes, 0 nays, student trustee aye, to approve.

8. Comments from the Public
   Laura Perry asked for a moment of silence to honor, Sharon Flanagan, who recently passed away.

   Diane Stone, professional support staff, congratulated new Trustee Brusco, reminded everyone about the staff recognition dinner on May 18, thanked the Board for attending the “meet and greets” with faculty and staff, and distributed invitations to the Board for the annual student athlete graduation reception at 4:00 on May 25.

   Izzy Quistian, Student Trustee, read a letter from student Marvin McCreary IV, in support of college hour.

9. Recognitions
   Laura Perry presented a plaque to student trustee Izzy Quistian for his fantastic service to ASB and Gavilan College.


10. Officers’ Reports
   a. Vice presidents
      John Pruitt reported that the Student Voices Gav Listens Picnic is on May 16, 11:00-1:00 in the area between the science quad and the library, everyone is invited. Graduation is May 25, 6 p.m., in the gym, Teresa Alvarado will be the keynote speaker. Air conditioning has been installed in admissions and records.
      Dr. Kathleen Rose reported that there will be many events celebrating student accomplishments in the next couple of weeks. A lot of work has been accomplished this year by the Curriculum Committee, Academic Senate, and the Learning Council. This evening you will be asked to approve three additional AAT degrees. At the end of this year it will take our total up to seven in compliance with SB1440. The Learning Council held a retreat and created bylaws and subcommittees. The two new co-chairs are Dr. John Lawton-Haehl and Susan Sweeney. She also reported that she attended the excellent production of *The Taming of the Shrew*. In response to Tony Ruiz’ questions, she stated that we have not looked specifically into a degree for communication/speech majors for potential teachers but we have an AA in Communication and a transfer degree that meets the liberal studies requirement for credentialing track.

   (a) College President
      Dr. Steven Kinsella reported that the economy is going along at a slow pace which is creating deficits within the current year that the governor will probably address through trigger reductions. The biggest concern is the November ballot measure on the governor’s tax proposal intended to plug the hole in the state budget and provide for education. On Saturday,
he participated in a program called “Equal Time” with the chancellor from West Valley/Mission, the California State University CFA union president, and the president from San Jose State University. The program will air on July 7 and 14. They discussed their views on the state budget. He also participated in a radio broadcast discussing the student success initiative and student task force recommendations. We have been asked to host the state Chancellor’s round table foundation meeting. It will consist of a two-hour program including area presidents, board members, faculty, and staff, for the first hour. The college presidents and the chancellor will meet during the second hour. It is an honor and an opportunity to highlight our programs. He reported that he recently returned from a follow-up accreditation visit to Micronesia and another to Sierra College. Gavilan’s accreditation visit is scheduled in March 2013.

(b) Academic Senate
Dr. John Lawton-Haehl reported that their final meeting is May 15. The retreat was cancelled. Meetings are scheduled in July and August on the second Tuesday of the month. He invited everyone to the final weekend of The Taming of the Shrew. Free Saturday matinee tickets were provided to a senior center. He invited everyone to the Folksongs & Fairytales on May 19.

(c) Professional Support Staff
Dina Hampton reported that CSEW week is May 20-26. The theme is Legacy of Service. They are honoring employees who have served 20 years.

(d) Student Representative
Izzy Quistian thanked staff, faculty, and trustees, especially John Pruitt, for their support. This Friday they will be hosting a staff appreciation event, everyone is invited. They are working on getting patio furniture, putting up suggestion boxes, getting support for a middle class scholarship, and on graduation. He thanked Joey Hayes and all the ASB members. The bylaws have been revised and are on agenda today.

(e) Board Member Comments
Tom Breen reported that last Saturday, MACE had its 42nd scholarship dinner. The man of the year was Fernando Gonzalez and the woman of the year was Margie Barrios, both Gavilan graduates. He suggested that Bucky the Ram be repaired. Tony Ruiz would like the college to revisit alternative energy possibilities and consider offering courses in green technology. He reported that there is a bill with strong implications in regard to early college. It drops the minimum requirement for students to start higher education while still in high school. He would like Gavilan to look into it, especially in San Benito County. Kent Child thanked Izzy Quistian and Joey Hayes for the invitation to attend the ASB meeting last week. He was impressed with number of people who attended, the dedication, and the involvement. The meeting was respectful, interactive, and had an inspiring sense of democracy. He welcomed Jonathan Brusco to the Board. Walt Glines reported that he also attended the ASB meeting and echoed Kent Child’s comments. He also reported that 10 baseball players were honored with conference accolades. The Rams closed out the best season in more than a decade. He congratulated Community Ed for non-traditional marketing. Jonathan Brusco thanked the board for appointing him. He is impressed with the board and looks forward to serving with them.

(f) Board President
Laura Perry congratulated and welcomed Jonathan Brusco. She looks forward to graduation and is looking forward to seeing her former paralegal’s son graduate.

11. Board Committee Reports
Mark Dover reported that the Budget Subcommittee met to review next fiscal year’s tentative budget.

12. Information/Staff Reports
   (a) Recognition of the Employee of the Month
       Dr. Steven Kinsella introduced Ron Hannon, May employee of the month. Ron stands out in many ways, among them is the coordination of two memorial events. He has done so with sensitivity, kindness, generosity, and class. He has dealt with many other difficult student situations and has proven himself to be a fair but strict model to students. Ron is always willing to help colleagues with projects and is an excellent representative of Gavilan College.

   (b) Community Education Summer 2012 Classes
       Terry Newman presented the Community Ed summer schedule. Steven Kinsella reported that Terry Newman and Susan Cheu will be attending an administrative training program this year.

   (c) Administrative Procedures
       John Pruitt reported that these changes are due to the student success task force and other initiatives from Sacramento that have necessitated moving the NRS date forward.

   (d) Quarterly Report – Status of Ongoing Grants
       Mary McKenna reported that the Environmental Research Center is part of the STEM grant. The arboretum has been incorporated into the grant. The location of three outdoor classrooms have been determined and there is a proposed location for a fourth. Karen Aiken will be hired as a landscape architect consultant. Dr. Matt Rider, an authority on eucalyptus and other trees will be doing a workshop on campus in June. They have been working on environmental science program curriculum. One course will be offered in the fall. Ray Morales and John Hubbard are working on the curriculum for the full degree. Tony Ruiz stated that he looks forward to reading the reports and encouraged faculty to get involved.

   (e) San Benito County Facilities Update
       Steven Kinsella stated that the report is provided for information on the current status of the San Benito County facilities including the pilot program at San Benito High School, the Fairview Corners property, and the Briggs Building. We continue to attempt to locate 25,000 square feet to augment what we have at the Briggs Building and get to a point where we can develop an educational center designated by the Chancellor’s Office which would put us in line for state construction funds. Tony Ruiz invited anyone with an idea for a possible 25,000 square foot site in Hollister to contact Steve Kinsella or the Hollister trustees for follow up.

   (f) College Hour
       Izzy Quistian reported that ASB is proposing a college hour. They have gotten input from student leaders at other colleges about how well it has worked for them. College hour would add value to the college, and allow everyone to engage and learn from each other. It would be an opportunity to schedule meetings, workshops, presentations, study sessions, discussions, etc. The proposal has been approved by ASB and Academic Senate. The impact on the schedule would be only two days a week. The benefits outweigh the challenges. In response to Walt Glines’ question, Izzy Quistian reported that West Valley and San Jacinto have similar college hours. Tony Ruiz stated that there was a college hour in the past but was not implemented because of the class scheduling implications and the impact on students who work and have families and who want to optimize their class time. He proposed reviewing the possibility of a floating college hour and conducting additional research. Steven Kinsella reported that this is information from the students. The administration has not had an opportunity to study it.
Mark Dover stated that during his history with Gavilan, two initiatives have been brought forward by the students. The first was the smoking ordinance and now the college hour. He acknowledged Joey Hayes, Izzy Quistian, and John Pruitt for working with the student grass root effort to bring forward the things they want. We owe them the respect to let them attempt to make a difference at the college. He would also like staff input.

Kent Child stated that in the first 4-5 years of Gavilan there was a free hour designed for student activities and as enrollment grew, it was dropped due to the impact on classroom space. The challenge will be to find the most benign, neutral slot to schedule the college hour and offset the inconvenience to the non-traditional student such as working moms who can only take classes at a specific time at a compressed manner. Those details need to be researched in addition to the correlation of student involvement with academic success, persistence, and completion. We need to see if it can be done without collateral damage. Student Monica Flores stated that she is a non-traditional student and supports college hour. She is involved in ASB and if someone wants to be involved, they will make the time.

Joey Hayes stated this has been in discussion with various college groups since fall 2011. Students are encouraged to be involved but they aren’t always able to because of their class schedules. College hour would give them that opportunity. We should learn from the past but also look at the present. We have done the research but can do more.

John Lawton-Haehl stated that the model Academic Senate approved did not eliminate any instructional slots; there is just an hour in the middle of the day that is taken. The details may be challenging but we need to try to give this an opportunity to dream and hopefully let Gavilan grow.

Tony Ruiz stated that one of the biggest changes he has seen at Gavilan over the years are the diminishing student activities. He believes in organizations and clubs and would like to have more student activities. His concern is the statistical implications of the schedule.

(g) Final Status of Measure E General Obligation Bond Refunding
   Joe Keeler reported that this has saved the taxpayers approximately $2.6 million.

(h) Measure E Quarterly Financial Status Report for Period at March 31, 2012
   Joe Keeler reported that in the next couple of months we will close and start the year again.

(i) Retiree Health Benefit Trust Investment Portfolio Status as of March 31, 2012
   Joe Keeler reported that we have exceeded $7 million in contribution and investment proceeds.

(j) Monthly Financial Report
   Joe Keeler reported that we are trending as we should. In response to Walt Glines’ questions, he reported that we are about $1 million off from spending allocated funds. Because of ongoing expenditures, most will be spent in the last few months.

IV. ACTION ITEMS
1. New Business
   (a) Consideration of an Action upon Student Appeal
      Laura Perry stated that the item has already been dealt with.
   
   (b) Curriculum
      MSC (T.Breen/K.Child) 7 ayes, 0 nays, student trustee aye, to approve.
   
   (c) Student Trustee Rights and Privileges
MSC (W.Glines/M.Dover) 7 ayes, 0 nays, student trustee aye, to approve.

(d) Associated Student Body Bylaws
   This item was deferred to the next meeting. The ASB will provide the bylaws with tracked changes.

(e) Quarterly Financial Status Report, CCFS 311 Q at March 31, 2012
   MSC (M.Dover/K.Child) 7 ayes, 0 nays, student trustee aye, to approve.

(f) Budget Adjustments
   MSC (T.Ruiz/T.Breen) 7 ayes, 0 nays, student trustee aye, to approve.

V. CLOSING ITEMS
   1. The next regularly scheduled Board meeting is June 12, 2012, Gavilan College, Student Center, North/South Lounges.

   2. Adjournment
      The meeting was adjourned by consensus at 8:30 p.m.