I. CALL TO ORDER 6:30 p.m.
The meeting was called to order by Laura Perry at 6:32 p.m.

1. Roll Call
   Trustees:  Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Walt Glines

2. Comments from the Public – this is a time for the public to address the Board
   None

2. Recess to closed session
   The Board recessed to closed session at 6:33 p.m.

II. OPEN SESSION 7:00 p.m.
1. Call to Order
   The meeting was called to order by Laura Perry at 7:09 p.m.

2. Roll Call
   Trustees:  Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Walt Glines, Izzy Quistian III
   Dr. Steven M. Kinsella, Superintendent/President
   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   Joe Keeler, Vice President, Administrative Services
   John Pruitt, Vice President, Student Services
   Dr. John Lawton-Haehl, Academic Senate
   Dina Hampton, Professional Support staff
   Angie Oropeza, Recording Secretary

   Others in Attendance:  Jan Bernstein Chargin, Dina Hampton, Susan Alonzo, Diane Stone, Nancy Bailey, Randy Brown, Rachel Perez, Sherrean Carr, Rick Santos, Luis Ayala

3. Pledge of Allegiance
   Tom Breen led the pledge of allegiance.

4. Report of any action taken in closed session
   No action was taken in closed session.

   Laura Perry asked for a moment of silence in honor of Trustee Mike Davenport. She announced that the memorial service is at 11:00 a.m. on Saturday, March 17, at the South Valley Church in Gilroy with a reception immediately after at the Gavilan Gym.
5. Consent Agenda
   (a) Regular Meeting of the Board of Trustees Minutes, February 14, 2012 and Board Facilities Development and Utilization Committee, March 5, 2012
   (b) Personnel Actions
   (c) Warrants and Electronic Transfers Drawn on District Funds
   (d) Ratification of Agreements
   MSC (T.Breen/M.Dover) 6 ayes, 0 nays, student trustee aye, to approve.

6. Approval of Agenda
   Laura Perry asked the Board to revise the agenda by adding item III.2.(i) Direction to Staff Regarding Provisional Board Appointment of Trustee
   MSC (M.Dover/W.Glines) 6 ayes, 0 nays, student trustee aye, to approve the agenda as revised.

7. Comments from the Public - This is a time for the public to address the Board.
   Ray Morales, biology instructor, distributed “Golf’s Green Bottom Line…” and referenced the 2010 Academic Senate recommendations regarding use of the golf course for campus programs. Funds from STEM II are available for the development of outdoor classrooms. He asked that the Environmental Research Committee be included in discussions regarding developing a sustainable, multi-use golf course.
   Robin Egbert, student, expressed sympathy regarding Trustee Mike Davenport’s passing. He voiced concerns regarding challenges faced by DRC students on campus.
   Leah Halper, GCFA President, expressed sympathy regarding Trustee Mike Davenport’s passing. The union would like to contribute to a scholarship in his name. She reported that the union has been working to educate everyone about bills coming out of Sacramento that would change the community college system. The Executive Board formally requests that the Board of Trustees formulate a resolution opposing the measures having to do with loss of local control. The faculty and staff met with Trustees Walt Glines and Tony Ruiz and they look forward to meeting with the other trustees. The union will contribute to the staff recognition dinner after their request to give part-time faculty access without charge was approved. A wine tasting is scheduled at Solis Winery tomorrow, a BBQ on April 25, and a retiree event on May 9, everyone is welcome.

8. Officers’ Reports
   (a) Vice Presidents
      Dr. Kathleen Rose congratulated Terry Newman who received the 2012 Association of Community Continuing Education Model Program Award for bringing the Water Technology Program on campus. Thank you to Sherrean Carr and her team who submitted a second Title 5 grant application in collaboration with Hartnell and CSUMB.
      John Pruitt reported that Santa Clara County and Breathe California acknowledged Gavilan for our efforts on smoking cessation. We went from a grade of D to A-. Thank you to Alice Dufresne-Reyes and the smoking cessation team. He will attend the statewide Chief Student Services Officers conference this week. The student success task force changes will be chief on the agenda and he will report at the next Board meeting.

   (b) College President
      Dr. Steven Kinsella reported that he received the recalculation report for fiscal year 2010-11. We added 2% to the schedule which resulted in 300 unfunded full-time equivalent students. We thought other colleges would cut classes too far back and not earn allocated growth revenue, and that is what happened. Instead of being over our enrollment by 300, we were funded for additional FTES and ended up with
only 44 unfunded FTES. It helped us by $700,000 a year increase in base revenue and absorbed the extra FTES. He will attend an accreditation commission retreat this next week and the Chief Executive Conference next week where he will obtain up-to-date information as Chancellor Scott will attend.

c) Academic Senate
Dr. John Lawton-Haehl distributed the resolution the Senate developed last year regarding the student success task force. He echoed GCFA’s request for the Board of Trustees to develop a resolution opposing some of the student task force measures. He reported that he and Ray Morales served on the Vision Committee in 2010 and drafted the resolution that came forward on alternate uses for the golf course. There has been subsequent planning since the resolution including approximately $500,000 from the STEM Grant to develop outside classrooms. He hopes that as we go forward with plans for the golf course all vested groups can be part of the planning process. He congratulated the faculty on their sabbatical work.

d) Professional Support Staff
Dina Hampton reported that two CSEA job stewards and the president attended union steward training. The union voted and approved the sunshine statement between the district and CSEA.

e) Student Representative
Izzy Quistian III reported that Bob Fitch spoke on campus on Martin Luther King Day, activities are planned for Women’s History Month, Veterans’ Voices held an event last week, and 30 people attended the March in March. The ASB is hopeful that Gavilan will support college hour.

f) Board Member Comments
Kent Child stated that he feels the loss of colleague Mike Davenport. He was a very involved trustee. He leaves a legacy of commitment and genuine embracing of life. He was a big man with a much bigger spirit.
Mike Dover stated that Mike Davenport is a huge loss for Gavilan. He was great to work with and very respectful of everyone. Mark Dover congratulated boys’ baseball; they are ranked in the top 20 in the state.
Tom Breen stated that he appreciated Trustee Mike Davenport because he was knowledgeable in the financial area and explained it in an understandable way. He will be missed. He was a good person and lots of fun.
Tony Ruiz reported that it was nice to meet informally with faculty. Mike Davenport was a great guy and it was an honor to work with him. In conversations he had with him, he left an imprint regarding energy, and students falling behind in the use of technology. We should take it to heart.
Walt Glines reported that the meeting he and Tony Ruiz attended was a thoughtful discussion with faculty and staff in the Mayock House. He learned a lot and met a lot of people. He stated that everyone should feel comfortable contacting Board members. He read the baseball and softball teams’ standings. Congratulations to new mom Nikki Dequin. He will attend a Silicon Valley Leadership Group Regional Economics Summit on March 30. Key leaders from our area will attend, including Congresswoman Ana Eshoo, California Senator Joe Simitian, and others. On March 29 he will attend the American Leadership Forum Silicon Valley in San Jose.

g) Board President
No report
9. Board Committee Reports
Tom Breen reported that the minutes of the Facilities Subcommittee are in the packet.

10. Information/Staff Reports
   (a) Recognition of the Employees of the Month
   Joe Keeler introduced Nancy Bailey as February employee of the month. Nancy integrates herself in the college. She takes minutes for several committees, works on the union contracts, volunteers for Gavfest, Science Alive, and the welcome tents. She has the Gavilan spirit.

   Jeff Gopp introduced Luis Ayala as March employee of the Month. Luis takes care of the creek and the sports complex. His areas are manicured and he is always willing to help his co-workers. When he sees that things need to be done, he does them. He is a major, integral part of the team.

   (b) Sabbatical Leave Report – Denise Besson Silvia
   Denise Besson Silvia thanked the Board, President Kinsella, and the Faculty Staff Development committee for giving her the opportunity to go on sabbatical. She reviewed her report on the “Future of Communication Studies at Gavilan College”. She compared the programs in our area colleges with Gavilan and found a discrepancy in full-time versus part-time faculty teaching ratios and the average number of sections per semester; Gavilan does more with less. We offer more degrees and certificates than surrounding programs, and we are housed in portable instructional space. The call to action is institutional support for designated classrooms, funding to hire another full-time faculty, and commitment to building a program and major. Discussion is ongoing for a center for convergence of media and communication studies. In response to Tony Ruiz’ question Denise Besson Silvia stated that communication is interdisciplinary and if students are taught how to communicate, they can go into any field.

   (c) Sabbatical Leave Report – Susan Turner
   Susan Turner thanked the Board for giving her the opportunity to go on sabbatical. The focus of her sabbatical was to update her nursing skills and improve her Spanish speaking skills. She teaches in the last year of the RN program and is on site at Valley Medical with the students. She refreshed her skills by taking shifts and taking care of patients as a regular nurse. It was an amazing experience. Doing the actual care was a different experience and feel from supervising students. It is different when you have the responsibility. She improved her Spanish skills by taking courses. She is also a nurse practitioner and volunteers at RotaCare. She worked with former students who are doing a great job. Kent Child stated that when he had occasion to be at a hospital, he dealt with Gavilan graduates and they were excellent. In response to Tony Ruiz’ question, Susan Turner stated that depending on the job market, hospitals usually train nurses who are getting back into the field.

   (d) Student Profile Report Spring 2012
   Dr. Randy Brown reported that this report is a snapshot of who our students are that particular term. We dropped in head count and seat count, the proportion of Hispanic students is up, the proportion of students over 30 dropped by 7.5%, the proportion of students who reported that their goal was a degree, certificate, or transfer went up by 4.5%.
(e) Student Success Report Spring 2012
Randy Brown reported that this report looks at the short-term and longer-term outcomes of students. It also looks at programs in development phase which we evaluate. We take those evaluation results and share them with the college community. We are highlighting the Early Alert Program. The last page includes some of the initiatives around student success with background information.

(f) Student Success Task Force
Steve Kinsella reported that this item is to provide the Board with Student Success Task Force information in its final form approved by the Board of Governors. They are now breaking the student success initiative areas down and introducing them through the legislature. There are some good things and some things that have been placed in other items in years past trying to get them through. In response to Tony Ruiz’ question Steve Kinsella stated that the Chancellor’s Office is tied to the Governor’s office and the Governor has appointment power. The Chancellor’s office advises and conducts technical visits for compliance purposes.

(g) Redistricting Update and Status
Steve Kinsella stated that he placed this on agenda for the Board to give direction. Laura Perry stated that the last time it was on the agenda the Board decided to schedule a workshop. Staff will follow up.

(h) ARCC (Accountability Report for Community Colleges) 2011
Randy Brown reported that this is a required report by the Chancellor’s Office.

(i) Santa Clara County Treasury Investment Portfolio Status as of December 31, 2011
Joe Keeler reported that the yield of the pool was .71 %.

(j) Monthly Financial Report
Joe Keeler reported that we have 9.38% projected in the fund balance.

III. ACTION ITEM
1. Old Business
   (a) CCCT Board Election -2012
   MSC (M.Dover/T.Ruiz) 6 ayes, 0 nays, student trustee aye, to vote for Janet Chaniot, Mendocino-Lane, Marcia Zableckis, Barstow, Greg Bonaccorsi, Ohlone, and Chris Stampolis, West Valley-Mission.

2. New Business
   * (a) Request for and Consent to Consolidation of Election, Resolution No. 936
   MSC (K.Child/T.Breen) roll call vote: 6 ayes, 0 nays, student trustee aye, to approve.

   (b) Curriculum
   MSC (K.Child/W.Glines) 6 ayes, 0 nays, student trustee aye, to approve.

   (c) Sabbatical Leave Requests
   Kathleen Rose reported that the faculty sabbatical applications are for Debbie Klein in Fall 2012 and Jane Edberg in Spring 2013. Kent Child asked that the goals of the Fine Arts application be clarified and the application amended to include any planned curriculum work. It was agreed that future sabbatical applications include more detail and be presented for information and then for action.
   MSC (M.Dover/T.Breen) 6 ayes, 0 nays, student trustee aye, to approve.
(d) Budget Adjustments
MSC (M.Dover/T.Breen) 6 ayes, 0 nays, student trustee aye, to approve.

(e) Claim Against the District
Joe Keeler reported that rejecting this claim will allow us to turn it over to our insurance carrier for investigation.
MSC (T.Breen/T.Ruiz) 6 ayes, 0 nays, student trustee aye, to approve.

(f) CSEA/District Contract Proposal (“Sunshine”)
Joe Keeler reported that approval of the sunshine agreement allows us to start negotiations, CSEA voted and approved it.
MSC (K.Child/T.Ruiz) 6 ayes, 0 nays, student trustee aye, to approve.

(g) Extension of Golf Course Management Agreement
Joe Keeler reported that the current agreement ends June 30, 2012. This keeps the same terms and conditions through June 30, 2013.
MSC (W.Glines/M.Dover) 6 ayes, 0 nays, student trustee aye, to approve.

(h) BFGC – IBI Group Architecture and Planning (BFGC) Project Assignment Amendments (PAA)
Joe Keeler reported that this makes amendments to the master agreement.
MSC (K.Child/M.Dover) 6 ayes, 0 nays, student trustee aye, to approve.

(i) Direction to Staff Regarding Provisional Board Appointment of Trustee
Steven Kinsella stated that we mapped out steps and proposed dates for the appointment of a provisional Trustee making sure we followed Education Code Requirements. In response to Tony Ruiz’ question, Steve Kinsella stated that the CCLC (California Community College League) provides a guideline. Tony Ruiz stated that appointing someone may give them an advantage if they become a candidate. It was agreed to change the review of applications and interviews to April 18, 6:00 p.m., in Morgan Hill. Walt Glines stated that a petition can be filed against the appointment within 30 days.
MSC (K.Child/M.Dover) 6 ayes, 0 nays, student trustee aye, to approve.

IV. CLOSING ITEMS
1. The next regularly scheduled Board meeting is April 10, 2012, Gavilan College, Student Center, North/South Lounge.

2. Adjournment
The meeting was adjourned by consensus at 8:51 p.m.

*Roll Call Vote