I. CALL TO ORDER 6:30 P.M.
The meeting was called to order by Laura Perry at 6:34 p.m.

1. Roll Call
   Trustees: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen,
   Mike Davenport, Walt Glines

2. Comments from the Public – This is a time for the public to address the Board.
   None

3. Recess to Closed Session
   The Board recessed to closed session at 6:35 p.m.

II. CALL TO ORDER 7:00 p.m.
1. Call to Order
   The meeting was called to order by Laura Perry at 7:02 p.m.

2. Roll Call
   Trustees: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen,
   Mike Davenport, Walt Glines, Izzy Quistian III
   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   Joe Keeler, Vice President, Administrative Services
   John Pruitt, Vice President, Student Services
   Dr. John Lawton-Haehl, Academic Senate
   Diana Seelie, Professional Support Staff
   Angie Oropeza, Recording Secretary

   Others in attendance: Terry Newman, Rachel I. Perez, John B. Perez, Vince Luna,
   Mickie Solorio Luna, C.Burciaga, Sherrean Carr, Fran Lopez, Fran Lozano

3. Pledge of Allegiance
   The pledge of allegiance was led by Laura Perry.

4. Consent Agenda
   (a) Regular Board Meeting Minutes, December 13, 2011, Board Facilities Development
       and Utilization Committee, December 13, 2011, Board Budget Committee,
       December 13, 2011
   (b) Personnel Actions
   (c) Warrants and Electronic Transfers Drawn on District Funds
   (d) Ratification of Agreements
       MSC (K.Child/W.Glines) 7 ayes, 0 nays, student trustee aye, to approve.

5. Approval of Agenda
   MSC (T.Breen/M.Davenport) 7 ayes, 0 nays, student trustee aye, to approve.

6. Comments from the Public - This is a time for the public to address the Board.
   Leah Halper, GCFA President, reported that the Student Success Task Force passed 22
   recommendations. It probably will mean huge changes about how colleges operate. She is
interested in helping include in the dialogue not only the Efficiency Uber Alles mandate, but also the Open Opportunity mode. She introduced Rochelle Escamilla, a former Gavilan student who is now on the faculty. Rachelle will chair the union’s Advocacy Group whose mission will be to help faculty stay abreast of developments of concern at the local, state, and national level. She will assist in setting up sessions for trustees to meet staff and students. A summary of the sunshine openers will be sent to faculty soliciting feedback. Activities include a chocolate tasting on February 4 from 2-4 p.m. in the Mayock House, a wine tasting in March, a BBQ in April, and a retiree’s party in May. Everyone is invited.

7. Officers’ Reports
   (a) Vice Presidents
       John Pruitt reported that enrollment is up by 4% from this time last year.

   (b) College President
       No report.

   (c) Academic Senate
       Dr. John Lawton Haehl reported that some of the goals he will work on this year are faculty participation in evaluation, planning, and shared governance. He is the only one to who gets release time for Academic Senate duties. He is researching models at other schools. Some colleges have upwards of 100% release time that is split among the leadership. He is exploring the possibility of implementing a system where they will have an incoming, a current, and a past president for better institutional memory. He is trying to build capacity so more faculty can be involved.

   (d) Professional Support Staff
       Diane Seelie reported that CSEA officers will be installed at the January 18 meeting, they are surveying members for negotiation items, and Ana Garcia won the television raffle in December.

   (e) Student Representative
       Izzy Quistian reported that ASB set aside $6,000 for textbook scholarships, two new members joined ASB, they are planning a retreat, a veterans’ office has been opened by the theater department to help the transition of returning veterans, and they are planning the March in March to Sacramento to rally against budget cuts.

   (f) Board Member Comments
       Tony Ruiz reported that he watched the task force hearings. There were some good points brought up for some of the changes but he also understands the concerns. There are some holes, such as discouraging the change of majors. Walt Glines would like an administrative report of the action taken by the Board of Governors yesterday and how it will affect Gavilan. He invited the Senate and the union to let the Board know how they believe it will affect the college both pro and con. He congratulated Dr. Kathleen Rose, Dr. Steve Kinsella, and Deb Smith on the excellent student success presentation to the Accrediting Commission for Community and Junior Colleges today. It was well received. Gavilan was invited to share its story as a best practice.

       Kent Child stated that he was extremely proud of what Gavilan has achieved, for being at the forefront, and ahead of the curve. He was proud of the eloquence of the Gavilan staff and former Trustee Deb Smith. The president of the accrediting commission stated that Gavilan will be invited to present at other Accrediting Commission meetings and at other institutions.

       Mike Davenport stated that he is proud that once again, Gavilan is a bright light in the area of education.
Tom Breen also attended the Accrediting Commission meeting and congratulated Dr. Rose for a great job. He reported that both the Hollister girls and boys basketball teams won their games last week.

(g) Board President
Laura Perry reported that Dr. Steve Kinsella has been delayed and will not be able to attend the meeting this evening. She reminded everyone that Dr. Steve Kinsella is being awarded “Educator of the Year” by the Morgan Hill Chamber of Commerce. The award dinner is January 28; contact the Morgan Hill Chamber for tickets. This is the third year in a row the Chamber has honored a Gavilan employee.

8. Board Committee Reports
None

9. Information/Staff Reports
(a) Recognition of the Employee of the Month
John Pruitt introduced Vania Parakati, Career Transfer Specialist as January employee of the month. Vania partnered with ASB to plan the 2011 Transfer Day, and she planned the college fair in the fall. Vania is very adept with social media and has gotten the center on FaceBook and Twitter. Although she is only on campus two days a week, she dedicates much of that time to the students.

(b) LULAC (League of United Latin American Citizens) Presentation
Mickie Luna, LULAC National Vice President, thanked the Board for the opportunity. She stated that LULAC has been in San Benito County for 25 years. Their focus is on education with the youth in the community. They sponsor student activities such as the Latino Student Leadership Conference, Adelante Mujer Hispana, and they offer scholarships. They would like to bring back a LULAC Young Adult Consul at Gavilan. LULAC has participated in the Gavilan College Latino Advisory Committee and look forward to getting an update on committee activities. LULAC recently opened an office in Sacramento and do legislative advocacy work. Their services are open to college boards and she invited the Gavilan Board to contact her for any assistance. She hopes to revive plans for “Kinder Caminata” at Gavilan to bring kindergarten students on campus.

Brent Wilkes, National Executive Director on conference call from Washington D.C., reviewed LULAC's history and mission since its start in 1929. He reviewed the LULAC presence in the United States, major accomplishments, and priorities. He reviewed the educational programs available to students. He thanked the Board for the opportunity and stated that he looks forward to working with Gavilan to provide opportunities for students, particularly with STEM careers.

(c) CCCC Board Election – 2012
Laura Perry stated that the information for anyone interested in running for the CCCC Board is attached.

(d) Community Education Spring 2012 Classes
Kent Child congratulated Terry Newman on the brochure. Terry Newman invited everyone to the open house on January 17, 4:00 p.m., in PB 7 and 8 for the new water industry training. In response to Tony Ruiz' question, she stated that they have offered entrepreneurship classes; they differ from management classes in that the content is geared to setting up one’s own business.

(e) Monthly Financial Report
Joe Keeler reported that this reports the status as of December 15. Next month we will have a mid-year budget report.
III. ACTION ITEM

1. Old Business
   (a) Gavilan College Board Goals for 2012
       MSC (K.Child/M.Dover) 7 ayes, 0 nays, student trustee, aye, to approve.

2. New Business
   (a) Board Representative for the County Committee Election
       Walt Glines volunteered to represent the Board.
       MSC (M.Dover/K.Child) to appoint Walt Glines, 7 ayes, 0 nays, student trustee aye, to approve.

   (b) FY 2010-2011 Annual District Audit Report
       Joe Keeler introduced Jeffrey Jensen and Catherine Janeau from Crowe Horwath.
       Jeffrey Jensen summarized the report. It includes unqualified opinions on financial statements, federal awards, and a qualified opinion on state awards. It contains three findings and recommendations which have been corrected.
       MSC (M.Davenport/M.Dover) 7 ayes, 0 nays, student trustee aye, to approve.

   (c) FY 2010-2011 Measure E General Obligation Bond Audit Reports
       Jeffrey Jensen from Crowe Horwath summarized the report. It includes unqualified opinions on the performance audit report and the financial statements.
       MSC (K.Child/M.Davenport) 7 ayes, 0 nays, student trustee aye, to approve.

   (d) FY 2010-2011 Foundation Audit Report
       Jeffrey Jensen from Crowe Horwath summarized the report. It includes an unqualified opinion.
       MSC (T.Breen/M.Davenport) 7 ayes, 0 nays, student trustee aye, to approve.

   (e) Budget Adjustments
       MSC (M.Davenport/M.Dover) 7 ayes, 0 nays, student trustee aye, to approve.

   (f) FY 2012-2013 Budget Planning Calendar
       Joe Keeler reported that the calendar has been approved by the College Budget Committee, the Board Budget Committee, and President’s Council.
       MSC (T.Ruiz/K.Child) 7 ayes, 0 nays, student trustee aye, to approve.

   (g) FY 2012-2013 Non-Resident Tuition and Capital Outlay Fee
       Joe Keeler reported that for a number of years Gavilan has picked option #2: $192 and 0 Capital Outlay Fee. In response to Tom Breen’s questions, Joe Keeler stated that we receive $30,000-50,000 from nonresident fees.
       MSC (K.Child/W.Glines) 7 ayes, 0 nays, student trustee aye, to approve.

   (h) Disposal of Surplus Property
       MSC (M.Davenport/T.Breen) 7 ayes, 0 nays, student trustee aye, to approve.

   (i) Lease Agreement with San Benito High School District
       MSC (T.Ruiz/T.Breen) to approve on condition the district and the high school renegotiate section 9 and exhibit b. 7 ayes, 0 nays, student trustee aye, to approve.

IV. CLOSING ITEMS

1. The next regularly scheduled Board meeting is February 14, 2012, Gavilan College, Student Center, North/South Lounge.

2. Adjournment
   The meeting was adjourned by consensus at 8:30 p.m.