I. CALL TO ORDER 6:00 P.M.
The meeting was called to order by Laura Perry at 6:05 p.m.

1. Roll Call
   Trustees Present: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Mike Davenport, Walt Glines
   Trustees Absent: Izzy Quisitian III, Student Trustee

2. Comments from the Public – This is a time for the public to address the Board.
   None

3. Recess to Closed Session
   The Board recessed to closed session at 6:06 p.m.

II. CALL TO ORDER OPEN SESSION 7:00 p.m.
1. Call to Order
   The meeting was called to order by Laura Perry at 7:08 p.m.

2. Roll Call
   Trustees Present: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Mike Davenport, Walt Glines
   Trustees Absent: Izzy Quisitian III, Student Trustee

   Dr. Steven M. Kinsella, Superintendent/President
   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   Joe Keeler, Vice President, Administrative Services
   John Pruitt, Vice President, Student Services
   Dr. John Lawton-Haehl, Academic Senate
   Diana Seelig, Professional Support Staff
   Angie Oropeza, Recording Secretary

   Others in Attendance: Susan E. Alonzo, Frances Lozano, Fran Lopez, Anne Ratto, Stan Botto, Salvador Perez, Jan Chargin, Ron Hannon, Joey Hayes

3. Pledge of Allegiance
   The pledge of allegiance was led by Kent Child.

4. Organizational Meeting
   a) Election of Officers (President, Vice President, Clerk)
      MSC (M.Davenport/M.Dover) 7 ayes, 0 nays, to keep the same slate of officers:
      Laura Perry – President
      Kent Child – Vice President
      Mike Davenport – Clerk

      b) Set Meeting Dates/Location
      MSC (T.Ruiz/M.Dover) 7 ayes, 0 nays, to approve.
c) Committee Membership  
MSC (M.Dover/T.Breen) 7 ayes, 0 nays to approve.

5. Report of any Action Taken in Closed Session  
No action was taken in closed session.

6. Consent Agenda  
(a) Regular Board Meeting Minutes, November 8, 2011 and Special Board Meeting Minutes, November 30, 2011  
(b) Personnel Actions, **item A.I. pulled**  
(c) Warrants and Electronic Transfers Drawn on District Funds  
(d) Ratification of Agreements  
MSC (M.Davenport/M.Dover) 7 ayes, 0 nays to approve.  
MSC (M.Dover/K.Child) 6 ayes, 1 nay (W.Glines) to approve: (b) Personnel Actions, **item A.I.**

7. Approval of Agenda  
MSC (T.Breen/K.Child) 7 ayes, 0 nays to approve.

8. Comments from the Public - This is a time for the public to address the Board.  
Leah Halper reported that she was re-elected GCFA president, and read the slate of officers. A top priority this year is to educate and involve faculty in decisions that affect teaching, learning, and the workplace environment. They will invite the Board to events in the spring to get to know each other and allow staff to describe projects and programs. She asked that the Board Budget Subcommittee meeting dates be publicized at the beginning of the semester so more faculty can attend. Faculty representatives attended the IBB workshop. She thanked everyone who attended the retirement celebrations for Dave Ellis. In response to Tony Ruiz' question, Laura Perry and Steve Kinsella stated that the GCFA report is separate because we rely on the Academic Senate to report on academic and professional matters. Anything related to the union typically is a negotiable item.

9. Officers' Reports  
(a) Vice Presidents  
Dr. Kathleen Rose congratulated Dr. John Lawton-Haehl for the great production of “Tales From the Americas”. She congratulated Dr. Debbie Klein who was awarded a National Endowment for the Humanities faculty research grant. She thanked Mary Ann Sanidad and Leslie Tenny for a successful launch of the student success center. She congratulated Hope Jukl who was selected Activity Director for the Stem II grant. She congratulated Susan Alonzo and staff for the great Child Development Center open house. The center is being utilized on the instructional side in new and exciting ways.  
John Pruitt reported that this is finals this week. On November 16, the Student Veteran Voices Project gathered input from veterans regarding what their needs are and what they would like to see on campus. On November 17 the second Student Voices Project gathered input on what they like about Gavilan and what could be improved. Input will be used to guide our work.  

(b) College President  
Dr. Steven Kinsella reported that the state plans to solve the budget deficit through two triggers. If they go forward with trigger #1, it would create an automatic tuition increase from $36 to $46. There has been some discussion about community colleges being able to receive the increase in tuition. Our projected budget deficit right now is $1.1 million. That still leaves our reserve well above 5%. The total cost of the triggers is a loss of another half million dollars. We expected to absorb a deficit this year. We worked out a trial arrangement to offer evening classes at San Benito High School next semester. We hope to enter into a longer term agreement. Kathleen Rose will present the Board policy on student success to the...
Accreditation Commission on January 10. It is being referred to as an item others can look at as a best practice. We are working on scheduling Board retreat dates and presenters.

(c) Academic Senate
Dr. John Lawton-Haehl introduced himself. The theatre program is growing and flourishing. Several theatre students have transferred and several more are planning to do so. Productions have increased from 2 to 4 a year, including the Folklorico Festival and a full slate of folklorico classes. This fall we had over 3,000 local elementary students who came to see “Tales from America”. “Arts Back in the Classroom” is offered in the spring. He and students interested in being arts educators go to the schools to teach second and third graders theatre games and how to express themselves theatrically. He is working on a partnership with Christopher High school. He reported that he was elected Academic Senate President and read the slate of officers. The Senate voted to endorse the college hour model proposed by the ASB. Discussion is beginning regarding scheduling events for the semester.

(d) Professional Support Staff
Diane Seelie reported that she was re-elected CSEA President and read the slate of officers. Representatives participated in the IBB training, the holiday party was a big success, and the opportunity drawing will be on December 15.

(e) Student Representative
Joey Hayes reported that ASB surveyed students regarding college hour. The breakdown of responses will be presented to the Board. They are recommending Model I. It was endorsed by the Academic Senate. It will also be presented to President’s Council and other groups. The ASB had “Stress Buster” activities for finals. The textbook scholarship program has been finalized. Scholarships will be disbursed at beginning of spring semester.

(f) Board Member Comments
Tom Breen reported that he attended the celebration for Dave Ellis' retirement and the Child Development Center holiday celebration.
Kent Child reported that he attended the CCLC Annual Convention and Partner Conference in November. Gavilan College was one of the sponsors. Marilyn Abad and our students filmed and ran the audio visual part of the presentation. He came away more proud than he usually is of our college. We are in so much better shape academically, financially, and spiritually in terms of our inter-connectiveness in working together as compared to other colleges. He also attended the farewell party for Dave Ellis. We are losing one of the finest faculty we’ve had.

(g) Board President
Laura Perry reported that she attended the service for Andrel Gaines. It was impressive how so young a person affected so many people. Thank you to Ron Hannon and staff for assisting the family. She also reported that Izzy Quistian and Ben Wetzel were guest speakers for Veterans’ Day at the Morgan Hill Rotary Club. It was such a success that other groups are now seeking them as speakers. She also reported that the Morgan Hill Chamber of Commerce named Steve Kinsella “2011 Educator of the Year”. The awards dinner is January 28 at the Morgan Hill Community and Cultural Center; contact the Chamber for tickets as it sells out quickly. This is the third year in a row that the Chamber has awarded a Gavilan employee. It is great recognition and another sign of how prominent the college is becoming in our communities. She attended a wonderful performance of the South Valley Symphony and Gavilan Chorus in our theatre. A number of people commented how great the theatre, grounds, and facilities looked. She congratulated and welcomed John Lawton-Haehl.
10. Board Committee Reports
   Tom Breen reported that the Facilities Subcommittee met today and Steve Kinsella reported. Mike Davenport reported that the Budget Subcommittee met today and will report in the action items.

11. Information/Staff Reports
   (a) Recognition of the Employees of the Month
   Jan Chargin introduced Naomi Naranjo as November Employee of the Month. One of her outstanding characteristics is her incredible customer service attitude. She does her best for everyone and is not only concerned about how good the product is but also how effective it was. She anticipates problems and how to solve them. This semester she stepped up to the plate and worked on the schedule. She is a dedicated and wonderful employee.

   Jeff Goff introduced Salvador Perez as December Employee of the Month. He stated that he is impressed about how the Board speaks about how the campus looks. It is due to the work of his small but great crew. They are here early or later at night to keep the place going, like Salvador, who covers 40,000 square feet. He works here and in Hollister. He has been here for 11 years and has “Corazon”. He puts his own personal stamp in his work, he is dedicated, and takes pride and ownership in what he does.

   (b) Santa Clara Treasury Investment Portfolio Status as of September 30, 2011
   Joe Keeler reported that the yield on the pool is .83%.

   (c) Monthly financial report
   Joe Keeler reported that this is an update. The fund balance now is about 9.17%.

III. ACTION ITEMS
   1. Old Business
      (a) Policies and Procedures
      MSC (W.Glines/K.Child) 7 ayes, 0 nays to approve.

   2. New Business
      (a) Curriculum
      MSC (M.Dover/K.Child) 7 ayes, 0 nays to approve.

      (b) GCFA/District Contract Proposal (“Sunshine”)
      MSC (T.Breen/T.Ruiz) 7 ayes, 0 nays to approve.

      (c) Budget Adjustments
      Joe Keeler reported that the $1.7 million deficit in the final budget was reduced by about $600,000.
      MSC (M.Dover/M.Davenport) 7 ayes, 0 nays to approve.

      MSC (T.Ruiz/W.Glines) 7 ayes, 0 nays to approve.

      (e) Final Settlement Agreement, Social Science Building Modernization Project
      Joe Keeler reported that this agreement resolves all monetary differences at this time.
      MSC (T.Breen/M.Davenport) 7 ayes, 0 nays to approve.

IV. CLOSING ITEMS
   1. The next regularly scheduled Board meeting:January 10, 2012,Gilroy Campus, North/South Lounge.
   2. Adjournment
      The meeting was adjourned by consensus at 8:00 p.m.