GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES
Tuesday, October 11, 2011
Morgan Hill Community Cultural Center, Madrone Room
17000 Monterey Road, Morgan Hill, CA
CLOSED SESSION – 5:30 p.m.  OPEN SESSION – 7:00 p.m.

MINUTES

I. CALL TO ORDER 5:30 p.m.
The meeting was called to order by Laura Perry at 5:31 p.m.

1. Roll Call
   Trustees: Laura Perry, Tony Ruiz, Mark Dover, Kent child, Tom Breen, Mike Davenport,
   Walt Glines

2. Comments from the Public – This is a time for the public to address the Board.
   None

3. Recess to closed session
   The Board recessed to closed session at 5:32 p.m.

II. OPEN SESSION 7:00 p.m.
1. Call to Order
   The meeting was called to order by Laura Perry at 7:13 p.m.

2. Roll Call
   Trustees: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Mike Davenport,
   Walt Glines

   Dr. Steven M. Kinsella, Superintendent/President
   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   Joe Keeler, Vice President, Administrative Services
   John Pruitt, Vice President, Student Services
   Dr. Debbie Klein, Academic Senate
   Dina Hampton, Professional Support Staff
   Angie Oropeza, Recording Secretary

   Others in attendance: Susan Alonzo, Marlene Bumgarner, Cindy Gonzales, Debra Lopez,
   Lena Valdez, Fran Lopez, Rachel Perez, Diane Stone, Marta Gonzalez, Christina Alonzo,
   Gloria Rodriguez, Sylvia Hurtado, Sylvia Levorico, Karina Knoll, Melissa Campbell,
   Belen Sanchez, Maria Rodriguez, Maria Goratu Munoz, Alicia Orta, Sharon Flanagan,
   Bonnie Flanagan, April Zuck, Danielle Salter, Susan Esparza, Rosita Anzualda,
   Rozina Mengisteab, Shaide Medina, Susie Chris, Diane Hernandez, Veronica Fernandez,
   Crystal Ramirez, Consuelo Espinoza, Blanca Arteaga, Miguel Arteaga, Lynda Cordell,
   Joanie Benevento, Diane Sousa, Shawna Lopes, Angella Torricer, Juanita Cruthird-Billups,
   Aaron Billups, Kyle Billups, Christina Rodriguez, Yolanda Villalon, Stephanie Gonzalez,
   Jessica A. Macias, Monica Puga, Cynthia Garcia, Patricia Patrino, Dorothy Villala, Kaylee Jeska,
   Mary Ann Palacios, Alyssa Gonzales, Yesenia Renteria, Ana Arriola, Mario De La Rosa,
   Diana Seelie, Joey Hayes, Jeremy Vea, Adefiannah Aluarde, Stacy Eaton, Esther Castaneda,
   Joann Rosales, Velberta Coando, Salvador Moreno, Jan Chargin, Terry Newman

3. Pledge of Allegiance
   The pledge of allegiance was led by Kent Child.
4. Report of Any Action Taken in Closed Session
No action was taken in closed session.

5. Consent Agenda
   (a) Regular Board Meeting Minutes, September 13, 2011, Joint Gavilan College and Gilroy
       Unified School District Board Subcommittee Minutes, August 31, 2011, Gavilan College
       Board Policy Subcommittee of the Whole, September 19, 2011
   (b) Personnel Actions
   (c) Warrants and Electronic Transfers Drawn on District Funds
   (d) Ratification of Agreements
       MSC (T.Breen/M.Davenport) 7 ayes, 0 nays to approve.

6. Approval of Agenda
   Laura Perry asked the Board to revise the agenda by moving Information/Staff Reports (b)
   Child Development Center, after Comments from the Public to accommodate guests.
   MSC (K.Child/M.Dover) 7 ayes, 0 nays to approve the agenda as revised.

7. Comments from the Public - This is a time for the public to address the Board.
   None

Information/Staff Reports, (b) Child Development Center
Dr. Steven Kinsella reported that this item is presented to begin a discussion regarding the possible
elimination of child care services on campus. The last analysis was done five years ago. At that time the
program was subsidized by about $200,000 a year. The subsidy came down to about $100,000 and has
gone back up to about $300,000. The center staff has worked to minimize costs and raise revenue, but
we are at a point where it is appropriate for discussion and consideration. The subsidy is a considerable
amount that could otherwise go directly to educational programs. The Board of Trustees wants to ensure
that the current employees will be placed in other jobs on campus. Some may need retraining.
Discussions have been held with the employees and CSEA. Ample time has been allocated for
conversations and discussions. A recommendation will be presented to the Board in May. If changes
occur that make it unnecessary, that information will also be presented to the Board.

The following speakers addressed the Board and commented as listed below: Alyssa Gonzales,
Christina Alonzo, Gloria Rodriguez, Cindy Gonzales, Debra Lopez, Lena Valdez, Leah Halper,
Rosita Anzualda, Consuelo Espinosa, Kyle Billups, Blanca E. Arteaga, Diane Hernandez,
Shaiide Medina, Marlene Bumgarner
- The center is important for student teachers' practicum. Staff and faculty are accommodating
  with students' schedules.
- Children who receive care and instruction at the center score highly when they enter school,
  they develop social skills and speaking skills.
- Workshops at the center help students develop parenting skills and get them involved in their
  children's education.
- Students have peace of mind that their children are being well taken care of by people who
  are well trained and caring so they can focus on school and achieve academic success.
- Closing the center will affect students that depend on these services. Many students are
  single parents, are on public assistance, and may be dealing with homeless issues. The
  center is part of the Gavilan College family; the Board is urged to find other ways and
  strategies of solving the budget issues.
- In comparison with other centers, this center is much better, it is interactive, and use play-
  based learning.
- At a time budget constraints are affecting all of us we want to harm the least powerful people
  who are our children. They don't produce and they don't make money for us. It is not a
  service, it is a learning environment. Community colleges are the entry point for early
  childhood development students. This is a service not only to the students but also to the
communities. How we take care of our children is an indication of how our society will function in the future.

- The center also works with children who may have challenges with language or behaviors. Closing the center will affect enrollment because parents won't be able to attend school.

- Not everyone has a family who can help and support them in their studies. Education now is a must, not a privilege. Child care plays a huge role in whether they can work or go to school to improve their life. Child care is expensive but it is more important to know their children are in a safe learning environment and that they can walk over and see them. CSEA employees understand the budget dilemma. The college has been supportive of the CDC and the no layoff policy. Employees are asking what can be done to support that policy and to look at every possible option before making a final decision.

- The center provides care for the children of students and employees. It is also a universal lab for students who do not have children for several instructional programs such as Allied Health, Child Development, ESL, Communications, Cooperative Work Experience, Guidance, Service Learning, etc. Using the observation lab is convenient for students. It is also used for internships. The highly educated staff guides students through the program to get their AA degree in Child Development. It would be a shame for future students not to experience learning in such a great program.

- There will be a negative impact to the educational value of the college if the proposal passes. The center also accommodates students during school breaks which allows them to attend workshops or for working parents. In the past year, the center has lost two employees and the savings will contribute to the budget. Over time other staff may transition to other opportunities and those savings will also contribute to the budget. If the center cannot be maintained at the current level, consider keeping one room in operation for full-time students who are already struggling to meet their academic needs and two spaces for staff.

- It would be good to know how many pre-school teachers and students have finished their education at Gavilan because they have had the opportunity and advantage to use the center. If the center closes, it will end the staff's chosen careers in this field.

- There is admiration for Steve Kinsella in fiscal matters and grateful to teach at Gavilan where difficult decisions are made openly and transparently in the spirit of shared governance. The second part of the proposal as reported by Steve Kinsella to the Senate included moving student services into the center if it becomes necessary to close the center. There are other staff besides the center staff. It is also the home of child development instructional program. The introduction of the child development center program space guidelines which were prepared for the 23 child development facilities contained in the budget act of 1997 were read (see Marlene Bumgarner for complete text). The remainder of the document specifies space types and dimensions, lighting, traffic flow, equipment, usage, etc., and was the basis for our center. The biggest issue now is that the present model of the center may not work in this economy. Moving student services into the center may be a short-sighted move that would require our students, program, and the community that looks to us to prepare their future early childhood education professionals. This building was specifically designed, approved, and funded by the Chancellor's Office for use with children.

- GCFA is neutral at this point and appreciates the invitation to dialogue about the future of the center but wants to raise a few questions such as how the lab will be preserved and protected, and the use of the center as a service learning site. Closure of the center will affect many parent-students; some may not be able to continue their education. As access closes down in California, is there no way the college could find a way to meet the needs of this population which is one we have always prided ourselves in serving with opportunities they would not otherwise be afforded? It is hoped the discussion will be about more than finances. Child care is not inexpensive in the short term but many institutions offer it anyway at a loss or break-even point to support working parents or students and help children from low income backgrounds get an even start. The long term social and community costs of those student parents having to leave Gavilan without getting degrees and the effects on their children should be part of the discussion. Is the potential closure consistent with the no layoff
policy? Discussion regarding student services space options are welcome. The district is 
requested to reconstitute the budget reduction task force in time to impact this and other 
economic decisions. A handout of GCFA’s upcoming social events was distributed.

- The foundation that the center instills in children sets them up for success. The center is 
  used by the community, not just students.
- These children are the next generation. It is not just child development, it is community 
  development.

Mark Dover thanked everyone for their input. He requested additional information regarding the 
link between the child development students and the center itself and what it means, enrollment 
information, and the number of people in EOPS and Calworks who use the center. Tony Ruiz 
stated that there is no question that child care services are important. It is not because we don’t 
value the center. Sometimes the state of California imposes laws that set us up with a funding 
shortfall. This is the beginning of a process; hopefully it can work out and we can keep it. It is not 
unlike whether we value it or not. Laura Perry thanked everyone for their input.

8. Officers’ Reports
(a) Vice Presidents
   Dr. Kathleen Rose reported that the college was awarded the STEM II federal award for $1.2 
   million for five years for science, technology, engineering, and math. The grant will allow us 
   to bring forward an environment science program, revitalize our engineering program, bring 
   forward the arboretum project, and create Gavilan as a math science magnet. More 
   information will be presented to the Board at the next meeting.

(b) College President
   No report

(c) Academic Senate
   Dr. Debbbie Klein stated that the Senate placed the Child Development Center as an 
   information item at the next meeting. The Senate has questions about how the center is used 
   and what the past is and what the future could be. The Senate appreciates Steve Kinsella’s 
   commitment for this to be a public process that takes us into next year. Faculty have been 
   discussing how they can best deal with the reduction of the schedule when student demand 
   keeps rising. Faculty have decided to develop a two-year schedule that outlines the two-year 
   degrees, and makes sure departments offer the courses and patterns that meet students’ 
   needs. Faculty supports reconvening the budget reduction task force to see how the CDC fits 
   into the bigger budget picture. The next meeting will be her final meeting with the Board.

(d) Professional Support Staff
   Dina Hampton reported that she is the newly appointed representative.

(e) Student Representative
   Joey Hayes reported that ASB is planning events for Halloween. Student Trustee elections 
   will end on October 19. The new trustee will be sworn in at the next Board meeting. ASB 
   officers will be attending a leadership conference in October and a general assembly in 
   November. ASB is continuing to discuss college hour and will discuss the CDC proposal.

(f) Board Member Comments
   Walt Gilnes invited Debbie Klein to continue attending Board meetings. 
   Tony Ruiz reported that he was invited to attend a conference in Washington D.C. by Valeo, 
   the largest elected Latino organization in the nation. One of the things that have been 
   developed successfully in other states are early college academies at the high schools. 
   Industry at the national level is taking education very seriously. He will meet with Steve 
   Kinsella and Kathleen Rose to share his notes and ideas.
Kent Child reported that he just returned from a trip to France and Ireland. He stayed in student areas in both countries and it was interesting to see that students are the same the world over. He will participate in the wrap-up of the Vision San Benito process. Tom Breen reported that he worked with Gavilan employees at the Gavilan booth at the San Benito County fair. He team taught on Wednesday in Steve Smith's Criminal Justice class. Mike Davenport reported that he attended the Morgan Hill Community Spirit Awards on October 6. A former shipmate from the navy was just appointed to the US Air Force Academy as Dean of Instruction and he invited Gavilan to make a presentation on CLASS. Mike Davenport would like us to make that connection after the first of the year.

(g) Board President
Laura Perry reported that she attended the Morgan Hill Community Spirit Awards on October 6. She was proud to hear Steve Kinsella report how well Gavilan is doing. She complimented the Gavilan golf course management on the beautiful condition of the course.

9. Board Committee Reports
None

10. Information/Staff Reports
(a) Recognition of the Employees of the Month
Veronica Martinez introduced Sandra Talavera as August employee of the month. Sandra has been at Gavilan for 15 years providing outstanding service. She is the veterans' certifying official and does an outstanding job.
Kathleen Rose introduced Susie Chris as September employee of the month. Susie is the gateway to transcripts, epitomizes excellent customer service and demonstrates care for students and staff. She is patient, takes on extra responsibilities, and is a technical whiz.

(b) Child Development Center
AGENDA REVISED TO MOVE THIS ITEM AFTER COMMENTS FROM THE PUBLIC

(c) Policies and Procedures
Joe Keeler reported that the Board Policy Subcommittee and President's Council reviewed and approved the policies and procedures. The policies will be presented to the Board at the next meeting as an action item.

(d) Monthly Financial Report
Joe Keeler reported that everything is running as it should.

III. ACTION ITEM
1. Old Business
(a) Board Self-Evaluation Instrument Approval - Schedule Meeting for Board Self-Evaluation, Goal Setting, and Strategic Planning Session
MSC (K.Child/M.Dover) 7 ayes, 0 nays to approve with the addition of "Calendar Year" on page 1 and page 13.
Angie Oropeza to coordinate the special meeting of the Board.

2. New Business
(a) Puente Advisory Committee
MSC (M.Dover/W.Glines) 7 ayes, 0 nays to approve.

(b) Success Fee Agreement
Steve Kinsella reported that at the time we hired Vern Freeman to do our biology and habitat location arrangement we included a success fee in the proposal. Our attorney recommends that we enter into a separate written agreement that stipulates this proposal is an add on cost as part
of the original services anticipated under the first contract. It is being brought back to separate it from the original agreement and Board authorization. In response to Tom Breen's question, Steve Kinsella stated that he will check that both Coyote and San Benito are included. MSC (K.Child/M.Dover) 7 ayes, 1 nay (T.Ruiz), to approve with the correction to add San Benito.

(c) Community Vision, San Benito County
Steve Kinsella reported that Gavilan worked at the request of community members to help set up Vision San Benito. We provided about $30,000 for first project and they have asked if we would contribute $5,000 to close the financial gap for the services to complete the work. In response to Walt Glines’ question, Steve Kinsella stated that the group generated a report and they facilitated campus meetings that formed the vision for San Benito. Kent Child reported that he participated in some of the vision activities and has been impressed. Input was gathered from a broad spectrum of the community. The end product will be valuable for Gavilan in terms of input of a much broader collection of ideas, feelings, concerns, goals, etc., that will help us as we expand educational programs in San Benito. Tony Ruiz reported the group has had listening sessions with over 200 people. They gathered input central to education from people who have never been asked for their opinion. The input will help us because, we don’t have that kind of time. Tom Breen reported that was involved in 2004-2006. The end product that will be useful for us. MSC (K.Child/T.Ruiz) 7 ayes, 0 nays to approve.

(d) California Early Childhood Mentor Program Agreement, 2011-12
Kathleen Rose reported that this is a mentorship opportunity for our child development students. MSC (T.Ruiz/K.Child) 7 ayes, 0 nays to approve.

(e) Curriculum
Kathleen Rose reported that the report includes approval of the new AA-T for Kinesiology bringing our total to three programs that meet the spirit of SB1440. MSC (W.Glines/M.Dover) 7 ayes, 0 nays to approve.

(f) Tentative Agreement with GCFA
Joe Keeler reported that this will update the contract for the next fiscal year. MSC (T.Breen/M.Davenport) 7 ayes, 0 nays to approve with the typographical errors corrected. In response to Kent Child’s question regarding step children not being included in article 10.14.5, Joe Keeler stated it is meant to be examples of what the law is about. We follow what is in the law.

(g) Quarterly Financial Status Report, CCFS 311Q at June 30, 2011
Joe Keeler reported that this is for the last three months of the last fiscal year and is required by the Chancellor’s Office. It closes out the books and the next agenda item is the annual report of the same data. MSC (W.Glines/M.Davenport) 7 ayes, 0 nays to approve.

(h) Annual Financial and Budget Report, CCFS-311
MSC (K.Child/M.Davenport) 7 ayes, 0 nays to approve.

(i) Budget Adjustments
Joe Keeler reported that these are normal reoccurring budget adjustments to the FY11-12 budget. MSC (K.Child/M.Davenport) 7 ayes, 0 nays to approve.

IV. CLOSING ITEMS
1. The next regularly scheduled Board meeting is November 8, 2011, Gilroy Campus, North/South Lounge.

2. Adjournment
The meeting was adjourned by consensus at 8:45 p.m.