I. CALL TO ORDER 6:00 p.m.
The meeting was called to order by Laura Perry at 6:00 p.m.

1. Roll Call
   Trustees: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Mike Davenport, Walt Glines

2. Comments from the Public – this is a time for the public to address the Board
   None

3. Recess to Closed Session
   The Board recessed to closed session at 6:01 p.m.

II. OPEN SESSION 7:00 p.m.
1. Call to Order
   The meeting was called to order by Laura Perry at 7:00 p.m.

2. Roll Call
   Trustees: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Mike Davenport, Walt Glines
   Dr. Steven M. Kinsella, Superintendent/President
   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   Joe Keeler, Vice President, Administrative Services
   John Pruitt, Vice President, Student Services
   Dr. Debbie Klein, Academic Senate
   Angie Oropeza, Recording Secretary
   Others in attendance: Anne Ratto, Rachel Perez, Connie Campos, Diane Stone, Bonnie Donovan, Fran Lozano

3. Pledge of Allegiance
   Mike Davenport led the pledge of allegiance.

4. Report of any Action Taken in Closed Session
   No action was taken in closed session.

5. Consent Agenda
   (a) Regular Board Minutes, July 12, 2011 and Board Policy Subcommittee Minutes, July 12, 2011
   (b) Personnel Actions
   (c) Warrants and Electronic Transfers Drawn on District Funds
   (d) Ratification of Agreements
   MSC (K.Child/M.Davenport) 7 ayes, 0 nays, to approve.
6 Approval of Agenda
MSC (T.Breen/M.Davenport) 7 ayes, 0 nays, to approve.

7. Comments from the Public - this is a time for the public to address the Board
Leah Halper reported that GCFA instituted a member care committee to acknowledge faculty events
She also reported that GCFA passed a green policy in March to try to do everything more sustainably,
more locally, and more green. They hope to help phase in users of the Mayock House to be more
green and at some point they hope to require them to follow the policy. At some point they also hope
to ask the Board to require it of everybody on campus.

8. Recognitions and Awards
Ron Hannon introduced coaches Nikki Dequin, Neal Andrade, Kevin Kramer, Justin Johnson, and
Spencer Gilford. Ron Hannon acknowledged the 2010-11 Athlete of the Year, Tyler Provost, from
the baseball program. Tyler had a GPA of 3.36, was recognized as a Dean’s Scholar twice, and a
scholar athlete twice. Tyler had a batting average of .313, 16 RBIs, a slugging percentage of 422,
on base percentage of .444, started in 12 games as a pitcher, recorded 33 strikeouts on the
season, and participated in fall and summer sports camps and clinics. Tyler will attend Patten
University on a baseball scholarship. Thank you to sponsors Katherine Filice from Articulate
Solutions for the acknowledgement certificates and to Oscar Garcia from Famous Dave’s BBQ Pit,
for the $25 gift certificates they have provided to the athletes of the month for the last three years.

9. Officers’ Reports
(a) Vice Presidents
Dr. Kathleen Rose reported that faculty orientations are scheduled for part-time faculty on
August 25 and for full-time faculty on August 26. Staff has moved back into the remodeled
Social Science building. We are continuing to work on the Student Success Center in PB11,
and the new Teaching and Learning Center which will be in the library mezzanine. The two
centers will be up and running for the fall semester.
John Pruitt invited the Board to the professional development day on August 30. The focus will
be on themes of student success. Student registration is up 4% from the same date last year.

(b) College President
Dr. Steve Kinsella reported that the Accrediting Commission invited us to present at their open
meeting in January. The presentation will be on our student success and Learning Council
model, how we got to that point, the Board policy and administrative procedure, how the
Learning Council operates, and how we use standardized reporting to monitor student progress
and how the Board uses those reports. We are one of the only colleges who has gotten this
far. The Commission wants to see what we are doing, they want to encourage others, and they
are interested in learning how the Board takes the information and asks questions of staff and
encourages the campus as a whole to evaluate student performance as they progress through
the education process. It is an honor to be invited to the commission for a positive
presentation. He anticipates that Kathleen Rose, Debbie Klein or her designee, a Learning
Council representative, and at least one Board member to join him.

(c) Academic Senate
Dr. Debbie Klein reported that the Senate met today. Among the items discussed were ways to
be more effective communicators, how to inspire open dialogue to work together toward
change and not reinvent the wheel. Also discussed was the possibility of changing the class
schedule to include a college hour. John Pruitt and Ken Wagman have developed draft
schedules that will be presented to faculty for input and discussion.

(d) Professional Support Staff
No report.
(e) Student Representative
   No report.

(f) Board Member Comments
   Kent Child was saddened to learn about the passing of long time employee Bob Peacock, who served the college and students well.
   Walt Glines suggested that the Board Facilities Subcommittee review the possibility of installing solar panels and electric vehicle charging stations.
   Mark Dover stated that he hopes the college hour works out well. He was saddened to hear about Bob Peacock’s passing. Bob designed the baseball dugouts. He was also saddened to hear that Suzanne Bulle’s mother-in-law passed away.
   Tony Ruiz reported that he attended a luncheon with the Silicone Valley Leadership Group. Significant leaders from the bay area attended. Many at the luncheon expressed the belief that we cannot talk about job creation without education. He was impressed with the leadership and the attitude about doing everything they can to support education.
   Tom Breen reported that he visited Oxford University which dates from the 15th century and has one of the oldest libraries in the world. He also spent time in London and Paris. Kent Child stated that Gavilan had an Oxford study abroad program at one time.
   Mike Davenport reported that his daughter went through Gavilan’s great summer volleyball camp and was very motivated.

(g) Board President
   No report.

10. Board Committee Reports
   None

11. Information/Staff Reports
   (a) Recognition of the Employees of the Month for June and July, 2011
      Sue Dodd and Kathleen Rose introduced Bonnie Donovan, June employee of the month. Bonnie worked with Senate Bill 1440’s requirement that all California Community Colleges have two transfer model degrees in place by the end of the spring semester. Gavilan was one of only 20% that reached the goal. We are also the first in the state to have a transfer model for Administration of Justice. Since Bonnie has been on board, she has added 466 courses and updated 823. Last summer she converted all curriculum into an electronic data base.

      Kathleen Rose reported that Gilbert Ramirez, who was unable to attend this meeting, is July employee of the month. He is a tenured Cosmetology faculty member. Gilbert has exhibited excellent leadership during Rose Hernandez’ absence. He has provided a lot in the design and style of the remodeled building. Has works on several campus committees and is currently pursuing graduate work.

      Anne Ratto introduced Gloria Mancera, also July employee of the month. Gloria has been working with single parents since 1997. She helps students with their personal and academic needs, listens to their challenges, and provides resources to help them be successful and stay in school. She serves on several campus committees, and during tax time, she volunteers to help students and the community.

   (b) Policies and Procedures
      Steve Kinsella reported that these are proposed changes for policies and procedures. The changes are the result of changes in regulations or law, and are developed by the Community College League. The Board Policy Subcommittee has reviewed them. They are presented as
an information item. The procedures will be posted online and implemented. The policies will be presented to the Board for a second reading and approval.

(c) Redistricting Analysis
Jan Chargin distributed a preliminary timeline. She reported that we have engaged a demographer and are in the process of engaging counsel. We don’t have to meet the March 1 filing deadline because we are not currently in single trustee districts, but should be aiming to do this within the year. Current law says that once we have the new maps we have to take that to the voters and have an election to change the method of election for trustees. Some districts have succeeded in getting a waiver of election. Currently there is legislation in the capitol that may make that process unnecessary. We recommend a Board study session in October to review the details of the process. Walt Glines asked if the Board members could act as the task force with the demographer’s assistance. Mark Dover suggested that the task force could be a Board subcommittee comprised of one trustee each from San Benito, Gilroy, and Morgan Hill. It was agreed that all these topics will be discussed in depth with the experts at the study session.

(d) 2011 Community Spirit Awards
Jan Chargin reported that we are taking nominations to honor individuals, organizations, and businesses who have contributed to the community. Recommendations will be presented to the Board at the September meeting.

(e) Draft FY 2011-2012 Preliminary Final budget
Joe Keeler reported that we are in the process of moving from the tentative budget to the final budget that we will ask the Board to approve in September. Steve Kinsella developed a draft on the assumptions and issues. Walt Glines asked when the final ending balance will be available for the 2010-11 year. Joe Keeler stated that an estimate from revenues and expenditures is $750,000 above the budgeted number. A portion of that is related to revenue that we won’t know for sure until January, 2012. We have gotten salaries and benefits down from about $25 million to a variance of about $150,000. Revenues, salaries, and benefits are centralized. We are working on the 4, 5, and 6s, which are supplies, operating expenses, contracts, fixed expenses, etc. The amount locked up in that area is about $400,000 to $500,000. Walt Glines asked how we can estimate better so we can spend those funds to benefit the college rather than carrying them over to the next year. Joe Keeler stated that we recognize that it is a cultural shift to get people to understand that they should spend allocated funds or relinquish them. A possible solution might be that in mid-year they give up half the funds if they are not going to be spent and put them back into the general fund. The 4, 5, and 6s are a decentralized responsibility. This year we want to implement a mid-year micro method analysis. Mark Dover stated that he would like to see departments feel comfortable about spending budgeted funds and figure out how to reduce the swing. Kent Child stated that the dollar amounts are not huge in an individual department but are significant when added up. The issue is not enough money to make a significant purchase but they don’t want to lose the little they have so they hold it and it locks it up. Mark Dover suggested that we review ways of improving the system because when we pass a budget with a $500,000 deficit, it conveys to staff that they need to be careful, and then the swing comes back in the positive. Joe Keeler stated that what you will see in 2010-11 is the deficit for the budget and what our estimate of that over amount is. Our estimate right now is about $750,000 and that goes right into fund balance. It would be good if at the front end we knew we had $750,000, it is just how we get there in this particular area, but we are working on it.
Tony Ruiz stated that he would like to talk about sustainability, solar energy, and automated lighting systems that would give us a payback. Steve Kinsella stated that we looked at every building at the time we were going forward with the renovation planning to see if it would be appropriate for solar installation. The only one that came close to covering the costs were the swimming pools. We usually find that those who have solar panel systems installed have been paid for by bond measures, so they don’t have that big investment cost to recover through utility savings, but it is time for those conversations again.

(f) Retiree Health Benefit trust Investment Portfolio Status as of June 30, 2011
Joe Keeler reported that this is the quarterly report.

III. ACTION ITEM
1. New Business
   (a) Budget Adjustments
      Joe Keeler reported that these should be the last of the 2010-11 budget adjustments.
      MSC (M.Dover/K.Child) 7 ayes, 0 nays to approve.

   (b) GCFA/District (“Sunshine”) – the FY 2011-12 Academic and District Calendar
      Joe Keeler reported that GCFA and the district would like to further review the 2011-12 Academic and District calendar.
      MSC (T.Breen/M.Dover) 7 ayes, 0 nays to approve.

   (c) Capital Project Change Order
      Joe Keeler reported that this is for the Social Science building. We are still within the 10% legal limit of change orders. A tour of the Social Science building will be scheduled for the Board.
      MSC (K.Child/T.Ruiz) 6 ayes, 1 nay to approve.

IV. CLOSING ITEMS
1. The next regularly scheduled Board meeting is September 13, 2011, Gavilan College, Student Center, North/South Lounges.

2. Adjournment
   The meeting was adjourned at 8:10 p.m.