MINUTES

I. CALL TO ORDER 6:00 p.m.

1. Roll Call
   Trustees Present: Tom Breen, Jonathan Brusco, Kent Child, Walt Glines, Laura Perry, Tony Ruiz
   Trustees Absent: Mark Dover, Anél Tovar

   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   Terry Newman, Interim Senior Director, Administrative Services
   Angie Oropeza, Recorder

2. Approval of Minutes, January 15, 2013
   MSC (L.Perry/J.Brusco) 3 ayes, 0 nays to approve (M.Dover, A.Tovar, absent)

3. Comments from the Public
   None

II. DISCUSSION ITEMS

1. Board Self Evaluation and Goals
   Trustees discussed the self evaluation as follows:

   PART I
   • The mission should be examined and evaluated yearly to make sure there are no
     misalignments. The previous goals stated that the mission would be read quarterly; it will be
     done at the next meeting.
   • The Board does not initiate policy thought they could seek out ideas if something needs to
     change. If there is a need for policy it will pop up either from the state or from other sources.
   • Trustees who need more discussion on agenda items are welcome to make the request during
     meetings and will be recognized. There are a number of comments stating it would be nice if
     the agenda would move faster. The flip side is concerns of not taking enough time to
     discourse. Some trustees contact the president prior to the meetings to get more information
     before voting which may cut down on the discussion. It was suggested that Kent Child as
     Board President meet with the Student Trustee to orient her about the resources she can call
     upon to explain and provide her with as much as information and support as she needs for
     understanding and addressing Board agenda topics.
   • It is important to publicly thank and recognize employees such as Employee of the Month at
     Board meetings, or from top management.
   • Closed session meetings need to be sped up. Items could be timed or prioritized.
   • The Outreach Committee is not a policy decision, it is a work committee. We may be at a point
     where this needs to be done between college and district administrations. At the last meeting,
     trustees were asked to initiate a board goal. The trustees who attended from Gilroy and
     Morgan Hill are aware of the problem and are receptive about working on it. We are trying to
     make it official and a priority for administrations.
   • We interact with the Latino community through the students. One trustee attends LULAC
     functions. There is room for improvement in this area. We need to make the connections.
     Trustees need to have positive talking points about the college when interacting with the
     community. One reason Gavilan has been able to get the federal grants we have is because of
     our diverse population. We have been successful in providing specific targeted services for our
Latino students, first generation, foster youth, veterans, etc. Hispanic serving colleges like ours have to keep that at the forefront.

- Standing Board committee membership rotation should be considered to give trustees a broader understanding.
- The budget is complex but the Board understands the process. Trustees agreed that a Board budget workshop should be scheduled.
- Trustees agreed that a strategic planning workshop should be scheduled.
- The Board does not solicit funding; it is done through the Educational Foundation. It was suggested that the Board should meet with the Educational Foundation to review objectives so trustees can assist through their community involvement.
- Regular legislation updates on the Board agenda would be helpful though they are available online through the Community College League webpage. Staff brings highlights forward that are impacting us in their Board reports.
- The facilities and grounds are beautiful now because of the staff. Students choose a university #1 by affordability and #2 by appearance.
- It would be difficult to orient a new board member now because of the current lack of administrative staff.

PART II
A. We have an excellent President and administrative staff.

B. • When students are needed for committee representation we go through ASB. It wouldn’t be the practice of faculty to talk to students in the classroom about participating on committees. Faculty density has shifted to more part-time. Dr. Rose will follow up regarding the number of times faculty are required to meet face to face with hybrid classes.
   • Concern about the 5% reserve and sustainability of our current medical plan long term.
   • Another vice president needs to be hired.
   • Concern about the state funding process.

C & D. Concerns about off site expansions

PART III
Visiting other college campuses and career technical education programs is invaluable, needs improvement.

PART IV
Goals:
- Address remediation levels, college preparedness, and adult ed through collaboration with local districts. Dr. Rose will follow up regarding Gavilan students’ university success rates.
- Investigate procedures and implement drills regarding an active shooter in addition to West Coast table-top training. Review safety consultant services.

2013 Board Goals Review
Goal 1: Revise to address accreditation team recommendations.

MSC (L.Perry/T.Breen) 6 ayes 0 nays, (M.Dover, A. Tovar, absent) to schedule another special meeting at a time Dr. Steven Kinsella, Dr.Rose, and Terry Newman are available to join the Board to set Board goals for 2014.

III. CLOSING ITEMS
  1. Adjournment
     The meeting was adjourned by consensus at 7:53 p.m.