I. OPEN SESSION 5:00 p.m.
   1. Call to Order
      Kent Child called the meeting to order at 5:01 p.m.

   2. Roll Call
      Subcommittee Trustees: Kent Child, Laura Perry, Tony Ruiz (arrived at 5:10 p.m.)
      Dr. Steven M. Kinsella, Superintendent/President
      Angie Oropeza, Recorder

   3. Approve Minutes, October 9, 2012
      MSC (L.Perry/K.Child) 2 ayes, 0 nays to approve (Tony Ruiz arrived at 5:10 p.m.)

   4. Comments from the Public
      None

II. DISCUSSION ITEM
   1. BoardDocs
      After discussion of the possibility of instituting an electronic/paperless Board meeting
      agenda, Trustees agreed to discuss the topic again after the November elections when
      new Trustees may join the Board. Concerns include public access for those who may
      not have a computer.

   2. Board Policies and Administrative Procedures Changes
      a. Review BP 2100 Board Elections
         It was agreed to discuss the proposed Board Policy changes after the November
         elections when new Trustees may join the Board. Kent Child stated that the San
         Juan/Aromas School District should be included.
      b. Board Policies and Administrative Procedures currently going through the shared
         governance process:
            AP 2712 – Conflict of Interest Code
            AP 3200 – Accreditation
            AP 3410 – Non-Discrimination
            AP 3430 – Prohibition of Harassment
            AP 3560 – Alcoholic Beverages
            BP 2315 – Closed Sessions
            BP 2330 – Quorum and Voting
            BP 3200 – Accreditation
            BP 3250 – Institutional Planning
            BP 3410 – Non-Discrimination
            BP 3430 – Prohibition of Harassment
      Dr. Steve Kinsella stated that the proposed changes are regular updates from the
      CCLC. The nature of the changes are references to code sections. The committee
      agreed to move them forward to the full Board for information and action.
3. Changes in accreditation standards require a thorough review of Board Policies related to the Leadership and Governance. The following policies, at a minimum will be reviewed for consistency with the new standards:
   - BP 2430 – Delegation of Authority to the President of the College
   - BP 2431 – CEO Selection
   - BP 2435 - Evaluation of the President of the College
   - BP 2740 – Board Education
   - BP 2745 – Board Self Evaluation

Dr. Steve Kinsella reported that the updated accreditation standards will be matched up to these Board Policies and brought back to the committee for review. A structured professional development program needs to be developed for Trustees.

4. New Accreditation Standards and Board Governance

Dr. Steve Kinsella reported that the new Accreditation Standard 4 relates specifically to the college president, operations, and the governing board. It has been consolidated to reduce redundancies and to provide more direction about standard requirements.

III. CLOSING ITEMS
1. Adjournment
   The meeting was adjourned by consensus at 5:30 p.m.