I. CALL TO ORDER 6:00 p.m.
The meeting was called to order by Jonathan Brusco at 6:00 p.m.

1. Roll Call
   Committee Members: Jonathan Brusco, Tom Breen, Mark Dover
   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   Terry Newman, Interim Senior Director of Administrative Services
   Angie Oropeza, Recording

   Others in Attendance: James Pace, Dom Payne, Rick Badillo, Bob Benevento

2. Approval of Minutes
   MSC (T.Breen/M.Dover) 3 ayes, 0 nays to approve

3. Comments from the Public
   None

II. DISCUSSION ITEMS
1. Development of Prep Course to Increase College Assessment Scores of High School Students
   Jonathan Brusco reported that this committee was established to work with local district boards on mutual challenges. The first meetings of the committee served to identify remediation rates as a primary goal. As a result of high remediation rates, students spend extra time in low level courses, completion rates are low, and course sections are taken up by remediation courses that could be used to offer other courses.

   Jonathan Brusco stated that some of the actions the committee could suggest is to initiate a board goal asking superintendents to address remedial rates and college preparedness with the local community colleges. Other things the committee discussed is developing a prep course prior to the college assessment and having students assessed at the high schools before they leave for the summer. The summer break may place students down on the test into remedial and add semesters of additional coursework. Dr. Kathleen Rose stated that students can take the assessment a semester prior to admission and can take it multiple times. It is a required multiple-choice test for admission. She will inquire if students are allowed to take the assessment in their junior year and if there is a fee for high school students. Gavilan provides assessment services routinely at the high schools. We could review the dates and times they are offered. We use Accuplacer, which is standard at all community colleges. Accuplacer provides some online prep questions, though no data on the effectiveness is available. Mark Dover reported that his high school counselors encourage all students to take Accuplacer as a backup plan and as an indicator of their test levels so they can take steps to improve, if necessary.
Dr. Rose reported that the K16 Bridge Program may be an option. It provides computerized career exploratory programs. The objective by the time students get to senior year, is for them to have taken the test to be admitted to community college at minimum. There is a price tag and we would have to enter into an MOU with the Lewis Center for Educational Research.

Jonathan Brusco stated that incentives for taking the assessment earlier could be offered. Dr. Rose reported that approximately 58% of incoming students need remediation work. Gavilan has a “High Step” program what offers college credit career exploration courses at the high schools as well as concurrent enrollment with high schools.

Bob Benevento reported that he met with Dean Carr and Hope Jukl recently. Among the topics discussed were texts, pedagogy, and career technical Education. He would like to explore how to articulate the relationship between the schools and continue and expand that type of dialogue and go from words to action. Dr. Rose stated that Hope Jukl is the Activity Director for STEM. She developed a Math Teachers Circle for math teachers from our districts and Gavilan to talk about gaps, best practices, curriculum, etc. It ended with the first grant, but we may be able to consider hosting a symposium for faculty to discuss the remediation level of course work. Jonathan Brusco stated that the goal of this committee is to realize our role as board members and one of the most effective things we can do to get those conversations going is to make it one of our goals. We are addressing assessment because it could be a simple way to make a dent in the problem.

2. Adult Education Consortium Including K-12 and Community Colleges

Jonathan Brusco reported that another issue that could fall under this committee is the state’s funding change concerning adult education. The state will be increasing the amount of funds for adult ed but will require consortia be created between K-12 and community colleges. Dr. Rose stated that AB 86 is the bill that concerns planning funding through the Chancellor’s Office to provide an opportunity to revamp how adult ed was offered in the past. We are working with GUSD to develop an MOU to position ourselves as a consortium and be competitive to apply for the funding. It is under the umbrella of the Student Success Initiative which has ten recommendations community colleges will be working on. We will be reviewing many of our process in student services, instruction, and adult education. We want to be able to partner with our K-12 districts in order to review our reform effort. The key is to develop a consortium between the community colleges and the K-12s in our area, and if we receive the planning grant, be able to chart our course going forward. Due to this legislation ROP will not be funded in the future. The overarching idea is degree/certificate completion, creating seamless pathways, easy access points, and multiple opportunities to gain instructional content to reach a goal quicker. There has been some confusion at the state level regarding the extent of adult ed offerings. Legislation was introduced to reform adult ed. We are doing some older adult courses through Contract and Community Education. The legislation is clear that the consortium and the planning grants are to identify gaps in trainable, transferable, adult education programs. The Chancellor’s Office webpage has the link to the Student Success Initiatives; aligning the curriculum is an important component of what we will be doing.

Jonathan Brusco encouraged trustees to include in their board goals an item that encourages this sort of collaboration regarding remediation rates and college preparedness.

III. CLOSING ITEMS

1. Adjournments

   It was agreed that the next meeting will be in December.
   MSC (M.Dover/T.Breen) 3 ayes, 0 nays, to adjourn at 6:52 p.m.