MINUTES

I. CALL TO ORDER 5:30 p.m.
   The meeting was called to order by Jonathan Brusco at 5:33 p.m.

1. Roll Call
   Committee Members Present: Jonathan Brusco, Mark Dover
   Committee Members Absent: Tom Breen

   Dr. Steven M. Kinsella, Superintendent/President
   Dr. Kathleen Rose, Executive Vice President, Instructional Services
   John Pruitt, Vice President, Student Services
   Angie Oropeza, Recording

   Others in Attendance: Ryan Shoop

2. Approval of Minutes – July 9, 2013
   MSC (M.Dover/J.Brusco), 2 ayes, 0 nays, to approve

3. Comments from the Public
   None

II. DISCUSSION ITEMS
1. Review Letter and Discuss Survey
   Jonathan Brusco reported that he met with Gavilan staff to review information
   regarding the college’s outreach programs. They also discussed ways we could most
   effectively work with local Boards on mutual challenges through Board directives and
   goals. Immediate challenges to discuss would be college preparedness and
   remediation rates. He distributed the draft letter to the local Boards outlining the goals
   of the subcommittee and soliciting membership. Dr. Steve Kinsella reported that he
   met with the interim Morgan Hill Superintendent and he is interested in having
   Gavilan’s High Step program for concurrent enrollment in Morgan Hill. In response to
   Trustee questions, John Pruitt reported that we do math boot camps, and placement
   tests are scheduled at each of our feeder high schools.

2. Organizational Matters Related to Ad Hoc Committee
   It was agreed that the subcommittee will meet again before closed session at the
   September Board meeting and prepare for a joint districts meeting in October, with the
   major agenda item the discussion of ways to approach high remediation rates and
   college preparedness.

III. CLOSING ITEMS
1. Adjournment
   The meeting was adjourned by consensus at 5:48 p.m.