1. **Call Meeting to Order** - Trustee Tom Breen called the meeting to order at 5:33 p.m.

2. **Approve minutes** - Minutes from the June 27, 2012 meeting were approved.

3. **Comments from the public** - No comments.

4. **Status of Application, Location, and Build out for two New Educational Centers: Coyote Valley site (IBM) and Hollister site (Briggs)** – Joe Keeler referred the Committee to pages 1 of 7 and 2 of 7 of the Status Report for this item. Steve Kinsella reviewed the process of obtaining educational center status in order to facilitate the build out of the property in Coyote Valley and San Benito County.

5. **Status of Permitting for two New Campus Properties** – Joe Keeler referred the Committee to pages 3 of 7 and 4 of 7 of the report and reviewed the frustrations and the long processing time to gain the various permits needed to secure the properties. Steve Kinsella reviewed how this process started and the number of obstacles along the way.

6. **Status Report and Schedule Update – Gavilan College Gilroy Modernization Project** – Joe Keeler referred the Committee to pages 5 of 7 and 6 of 7 of the report. Steve Kinsella noted that the same permitting issues that we have with the 2 new campus properties may be the same with this project. However, if this project needs a designated mitigation site, the French Ranch option should shave a significant amount of time off the process. Joe noted that Kathleen Rose and he will be meeting with representatives from the various permitting agencies on September 26 in an effort to facilitate the projects. There was discussion concerning how the Chancellor’s Office can designate the water tank project as an emergency and yet the other state and federal permitting agencies may not consider the project an emergency.

   Joe noted that the initial study will be brought to the Board as an information item on October 9th and as an action item for the Board to adopt a Negative Declaration at the November 13 meeting.

7. **Status of other Facility Contracts and Projects** – Joe Keeler referred the Committee to page 7 of 7 of the report which highlighted the status of the Morgan Hill Community Center lease extension, the contracts and building out of the Gavilan Golf Course, and the student center beam project. The Committee also asked for an update on the South County (San Martin) Airport Development project.

   Joe Keeler also indicated that the current Facilities Master Plan (FMP) was approved by the Board of Trustees in February 2006. Over the next two months, Joe will be generating additional information and will take the status report of the FMP and related projects through the shared governance process. The resulting FMP status report will be presented to the Board for approval.

8. **Revisions to Measure E Project List and Budgets** – Joe Keeler referred the Committee to the Measure E Bond Budget Alignment, September 2012 report. Joe pointed out the projects that are now closed; some of those projects require adjusting the budget to actual cost. The remaining projects are currently active. The most significant budget change is to increase the South County Airport Development project budget from $600,000 to $2.6 million which requires an adjustment to program contingency of $2 million in addition to other minor adjustments. Joe indicated that with a recommendation from the Committee, he will bring this item to the October Board meeting as an action item. The Committee approved the recommended budget adjustment but asked that the spreadsheet be simplified.

9. **Adjournment** – Meeting adjourned at 6:30 p.m.