I. OPEN SESSION 5:30 p.m.
   1. Call to Order
      Laura Perry called the meeting to order at 5:37 p.m.

   2. Roll Call
      Trustees: Laura Perry, Mark Dover, Tom Breen
      Committee Resources: Terry Newman, Steve Kinsella
      Others in Attendance: Joe Keeler, Kathleen Rose, Angie Oropeza (recording secretary)

   3. Approve Minutes, March 8, 2011
      MSC (T.Breen/M.Dorver) 3 ayes, 0 nays to approve.

   4. Comments from the Public: This is a time for the public to address the Committee
      None

II. INFORMATION ITEM
   1. Contract and Community Education Annual Report
      Terry Newman reported that the program has made a profit. Discussion included the following:
      • The largest program continues to be the water industry training program. It has a very good advisory committee, and the employers have stayed involved. The first two classes for the Associate Degree and Certificate will be held in Spring 2012. Several other classes are making their way through the curriculum approval process. After the program goes to the instructional side, Community Ed will continue to offer short-term water classes for those in the field that need continuing education contact hours and advanced classes. The grant will end June 2012. The minimum number of training/classroom hours to take the first test for certification is 36. The 54-hour credit class incorporates a lot more content. The first seven courses will give them a certificate and that will give them the required education for basic waste water, distribution, and water.
      • They are looking for something to replace the water program and are doing some pilot programs in water conservation.
      • The business and career category has been strong and accounts for over 68% of the income.
      • The special interest and leisure category accounts for 11% of the income. The photography and cooking classes have been very popular. The cooking classes are taught in the child development center.
      • Enrollment in online classes is down through Ed2go. Online classes through UGotClass are doing well and they have a larger per course income sharing.
• A lot of marketing is done in addition to the brochure such as FaceBook, Craig’s List, press releases, emails, Chamber newsletters, and newspaper articles.
• There are limited offerings in Morgan Hill and Hollister.
• Staff keeps up to date through webinars, communicating with community college colleagues, internet searches, and researching other programs.
• College for Youth has not been successful, and thought is being given on where to go from here.
• Contract Education training for businesses is virtually nonexistent. Most of the training has been done through the One Stop Training through the Silicone Valley Workforce Investment Board, though their funding has been reduced.
• The motorcycle training program and traffic school are stagnant.
• We are working with Service Employees Union International who want to take classes in the allied health field. We provide one-stop services.
• The staff is involved in chamber activities, maintains contact with the Economic Development Corporation, and attends community college regional consortium meetings.
• A new section of the Pharmacy Tech program just started with 17 students and the Vet Assistant program will end in the next couple of weeks. The Personal Fitness Trainer program is also popular. We continue to get a few students for the Paralegal Program.
• We are adding an EKG and Health Records Technician program and may start a Wedding planning certificate program in the fall.

III. CLOSING ITEMS
1. Adjournment
   The meeting was adjourned at 5:53 p.m.