



### Career Options

#### **Nurse Assistant – Convalescent**

Completion of this course will qualify students to apply for certification by taking the written and performance Nurse Assistant Competency Exam. Students receiving the certificate will have job entry skills for Nurse Assistant in the Convalescent Facility.

<u>Certificate Requirements</u>	<u>Units</u>
AH 180 Fundamentals of Nursing/Convalescent.....	8
ROP Certificate Required	Total 8

#### **Home Health Aide**

Completion of these courses will qualify students for state certification as a Home Health Aide. Student receiving the certificate will have job entry skills for Home Health Aide:

<u>Certificate Requirements</u>	<u>Units</u>
AH 180 Fundamentals of Nursing/Convalescent.....	8
AH 182 Home Health Aide.....	2
ROP Certificate Required	Total 10

#### **Clinical Medical Assisting**

Completion of these courses will qualify students for a Certificate of Completion as a Clinical Medical Assistant. Students receiving their certificate will have the job entry skills needed to apply for a Clinical Medical Assistant position.

<u>Certificate Requirements</u>	<u>Units</u>
AH 170 Basic Clinical Medical Assisting.....	6
AH 171 Advanced Clinical Medical Assisting.....	6
ROP Certificate Required	Total 12

#### **30 Unit Option – Certificate of Achievement**

Completion of the courses listed below will qualify students for a Certificate of Achievement in Registered Nursing. This option is available to Licensed Vocational Nurses only. Please consult a counselor. To schedule an appointment, call 408-848-4723.

#### **CERTIFICATE OF ACHIEVEMENT REQUIREMENTS:**

AH/BIO 8**	General Microbiology.....	5
AH/BIO 9**	Human Physiology.....	5
AH 55**	Interactive and Mental Health Nursing.....	10
AH 56**	Compensatory Nursing Practice.....	10
Certificate Requirements		30 UNITS

#### **Student Resources**

##### **Counseling**

408-848-4723

<http://www.gavilan.edu/counseling/>

##### **Financial Aid**

408-848-4727

<http://www.gavilan.edu/finaid/>

##### **Assessment Office**

408-846-4992

<http://www.gavilan.edu/admit/assess.html>

##### **Admissions & Records**

408-848-4735 or 408-846-4954

<http://www.gavilan.edu/admit/>

#### **Gavilan College Nursing Program**

The sequence of courses interested in careers in Allied Health is shown below. The sequence is designed to offer maximum flexibility in achieving educational goals, while providing for entry into the next level of the program

<u>Prerequisites</u>	<u>Units</u>	
AH 3**	The Person in the Life Cycle.....	3
AH/BIO11**	Nutrition.....	3
AH/BIO15**	Survey of Human Anatomy & Physiology.....	5
	(or BIO 7 and BIO 9)	
AH 32**	Basic Cardiac Life Support.....	1
AH 180**	Fundamentals of Nursing-Convalescent.....	8
ENGL 1A**	Composition.....	3
PSYC 1A**	Introduction to Psychology.....	3
ENGL 260*	Preparation for College Reading.....	3
MATH 233*	Intermediate Algebra.....	5

\* May be satisfied by coursework or Gavilan College Placement Test. Two year recency required and minimum of 'C'.

\*\* Overall GPA of 2.5 in specified courses. Minimum of 'C' in all courses.

Courses listed above and the following Clinical courses are required for Advanced Standing.

AH 51**	Medical-Surgical Nursing.....	11
AH 52**	Medical-Surgical Nursing.....	11
AH 53**	Medical-Surgical/Maternal-Neonatal.....	11
AH 54**	Medical-Surgical/Pediatric Nursing.....	11

#### **LVN Licensing Exam**

Students completing AH 54 will be eligible to take the NCLEX-VN Licensing Exam and apply for Advanced Standing in the Registered Nursing Program. Additional courses must be taken to meet general education requirements for A.S. degree. Please consult a counselor. To schedule an appointment, call 408-848-4723.

#### **Advanced Standing/Registered Nursing Requirements**

Courses listed above and the following are required for Advanced Standing:

AH/BIO 8***	General Microbiology.....	5
AH/BIO 9***	Human Physiology.....	5
AH 16***	Intravenous Therapy/Blood Withdrawal.....	2
CHEM 30A	Elementary Chemistry (recommended).....	4
CMUN 1A***	Introduction to Public Speaking.....	3
SOC 1A***	Introduction to Sociology.....	3

\*\*\*Prerequisites for admission to Advanced Standing. Students must meet recency requirements and maintain an overall GPA of 2.5 in specified courses. Minimum of "C" in all courses. Please consult a counselor. To schedule an appointment, call 408-848-4723.

Students admitted to Advanced Standing will complete the following clinical courses and be eligible to take the NCLEX-RN Licensing Examination:

AH 55**	Interactive and Mental Health Nursing.....	10
AH 56**	Compensatory Nursing Practice.....	10

\*\*Students completing AH 51-56 will be eligible to take the NCLEX-RN Licensing Exam. Additional courses must be taken to meet general education requirements for A.S. degree. Please consult a counselor. To schedule an appointment, call 408-848-4723

## GAVILAN COLLEGE NURSING PROGRAM

Shown below is the sequence of courses for students interested in careers in Allied Health. The sequence is designed to offer maximum flexibility in achieving educational goals, while providing for entry into the next level of the program.

<b>Prerequisites</b> (Students planning to enter the Nursing Program must complete the following prerequisites):		<b>Units</b>
AH 3**	The Person in the Life Cycle.....	3
AH/BIO 11**	Nutrition.....	3
AH/BIO 15**	Survey of Human Anatomy and Physiology (or BIO 7 and BIO 9).....	5
AH 32**	Basic Cardiac Life Support.....	1
AH 180**	Fundamentals of Nursing—Convalescent or be a Certified Nurse Assistant (CNA).....	8
ENGL 1A**	Composition.....	3
PSYC 1A**	Introduction to Psychology.....	3
ENGL 260*	Preparation for College Reading.....	3
MATH 233*	Intermediate Algebra.....	5

\*May be satisfied by coursework or Gavilan College Placement Test. Two year recency and a minimum grade of "C" required.

\*\*Overall GPA of 2.5 in specified courses. Minimum of "C" in all courses.

### Clinical Courses Required for Advanced Standing:

AH 51**	Medical-Surgical Nursing.....	11
AH 52**	Medical-Surgical Nursing.....	11
AH 53**	Medical-Surgical – Maternal-Neonatal Nursing.....	11
AH 54**	Medical-Surgical / Pediatric Nursing.....	11

Students completing AH 54 will be eligible to take the NCLEX-VN Licensing Exam and apply for Advanced Standing in the Registered Nursing Program. Advanced Standing is open to Licensed Vocational Nurses or those who have successfully completed AH 54.

\*\*Overall GPA of 2.5 in specified courses. Minimum "C" in all courses.

### Prerequisite to Advanced Standing:

AH/BIO 8***	General Microbiology.....	5
AH/BIO 9***	General Physiology.....	5
AH 16***	Intravenous Therapy / Blood Withdrawal.....	2
CHEM 30A	Elementary Chemistry (recommended).....	4
CMUN 1A***	Introduction to Public Speaking.....	3
SOC 1A***	Introduction to Sociology.....	3

\*\*\*Prerequisites for admission to Advanced Standing. Students must meet recency requirements and maintain an overall GPA of 2.5 in specified courses. Minimum of "C" in all courses. Please consult a counselor. To schedule an appointment, call 408-848-4723.

**Associate Degree:** Associate Degree Registered Nursing requires completion of the clinical courses listed below together with general education requirements. Students are then qualified for a Certificate of Achievement in Registered Nursing and an Associate of Science Degree.

### Clinical Requirements:

AH 55**	Interactive and Mental Health Nursing.....	10
AH 56**	Compensatory Nursing Practice.....	10

\*\*Overall GPA of 2.5 in specified courses. Minimum of "C" in all courses.

**PREREQUISITES MUST BE COMPLETED WHEN APPLYING TO THE NURSING PROGRAM.** No work in progress will be considered. Students who wish to apply to Advanced Standing must have completed indicated prerequisites and one of the following: 1) completion of AH 54 or equivalent with eligibility to take the NCLEX-VN exam, or 2) active, valid, unrestricted California LVN License.

**Please Note:**

1. Official high school transcripts or equivalent (such as GED) must be on file in the Admissions Office. ***Foreign transcripts must be evaluated through the independent agency shown below.***

<b>GED or Foreign High School / Post-Secondary Education Transcript Evaluation</b>	
<b><u>Information Sheet</u></b>	
<b>GED</b>	<b>Foreign Transcript Evaluation</b>
<p><b>GED Test:</b> Live Oak High School Morgan Hill Adult School Cost: \$100 Must be 18 Need to provide picture ID Phone: (408) 779-5261</p> <p><u>GED classes</u> are offered through local area adult schools. All classes are open entry/open exit. You must be 18 years old. The <u>GED Test</u> is offered at Morgan Hill Adult School. It is also offered at the County Office of Education in San Jose (408) 453-6500—Cost: \$110.</p> <p>For class information: Morgan Hill (408) 779-5261 for classes or test Gilroy (408) 842-2082 San Benito (831) 637-6176</p>	<p>International Education Research Foundation, Inc. Credentials Evaluation Service P.O. Box 3665 Culver City, CA 90231-3665 Telephone: (310) 258-9451 Fax: (310) 342-7086 <a href="mailto:info@ierf.org">info@ierf.org</a></p> <p><b>REQUEST: Detail Report with Course Breakdown</b> (for either foreign high school or post-secondary education equivalency) <b>Cost: \$185</b></p> <p>Need: Standard Application (phone, fax, email or online <a href="http://www.ierf.org">www.ierf.org</a> for brochure/application) Transcripts Notary Statement for Photocopies <b><i>Additional documentation may be required</i></b></p> <p>You may also check status at the IERF website.</p>

2. Math and English prerequisites may be met by appropriate placement test scores or coursework. (English 1B does ***not*** satisfy the reading requirement.) The placement test or coursework must be taken within two years of the application to the nursing program. Five year recency applies to science courses. One course (BIO 15, 7, 8 or 9 or equivalent) must be within the five year limit.
3. For information regarding renewal of CNA certification, contact the California Department of Health Services at (916) 327-2445 or [www.dhs.ca.gov/](http://www.dhs.ca.gov/).
4. The CPR requirement must be the course designated for health professionals (BCLS). Annual renewal is required for clinical placement.
5. Prerequisites to the Nursing program must be complete when applying.
6. BIO 9 is usually only offered in the spring semester.
7. BIO 7 and BIO 8 are only offered in the fall semester.

## DEADLINES AND APPLICATION PROCESS

Students are expected to meet the requirements and deadlines when applying to the Nursing program.

November 1, 2009	Applications available online at <a href="http://www.gavilan.edu/ah">www.gavilan.edu/ah</a>
February 1, 2010	<u>Complete</u> application packet addressed to Gavilan College <u>Allied Health Department</u> postmarked by February 1, 2010
June 1, 2010 (approx.)	Letters of acceptance mailed
July 1, 2010	Accepted students must inform the nursing department <u>in writing</u> of intent to enroll in the nursing program. Alternates will be notified of any vacancies.

### Selection of students will be based on:

1. Completion of application
2. Passing score on standardized assessment/readiness test
3. Overall grade point average (GPA) of 2.5 in specified courses. Minimum of 'C' in all courses.
4. Current placement test scores (if applicable)
5. Evidence of adequate health
6. Confidential references.

Students wishing to transfer to the CSUC or UC system after completing the nursing program should inform their academic advisor before their program is set up.

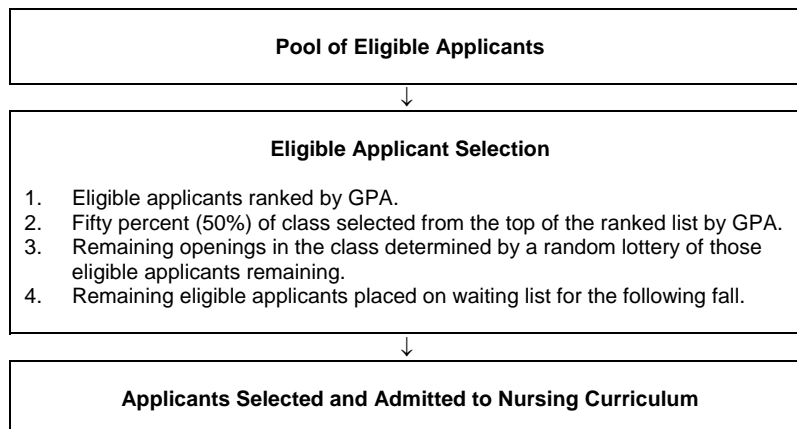
### **Selection of Eligible Applicants**

When the pool of eligible applicants is larger than the number of program openings, the following procedure is used to determine selection of applicants from the eligible pool for available program openings.

1. All eligible applicants are placed in a numerically ranked list by GPA in prerequisites.
2. Fifty percent (50%) of the available program openings are filled by selecting eligible applicants from the top of the GPA ranked listing.
3. The remaining program openings are filled by a random lottery of those eligible applicants.
4. The remaining eligible applicant are placed on a waiting list for the following fall.

**Note:** A random lottery is used to break any ties that may occur in the above procedure.

### **Program selection procedures are summarized in the following diagram:**



**GAVILAN COLLEGE**  
**Allied Health Programs**

**General Education Requirements for the Associate Degree – Nursing**

**Area A – Communication in the English Language**

Complete each of the following:

- A-1. Oral Communication – CMUN 1A
- A-2. Written Communication – ENGL 1A
- A-3. Reading – ENGL 260 with a grade of “C” or better, or demonstrate reading proficiency at the college level. Competency may be verified by an approved test.

**Area B – Physical Universe and its Life Forms**

Complete each of the following:

- B-1. Physical Science – none required
- B-2. Biological Science:  
BIO 10 (if needed), BIO 15 or 7, BIO 8 and 9 (BIO 8 & 9 at RN Level)
- B-3. Mathematics:  
Minimum of MATH 233 (Intermediate Algebra) or equivalent  
Competency may be verified by an approved test.

**Area C – Arts, Foreign Language, Literature and Philosophy**

Minimum of 3 units from area 1 or 2:

- C-1. Fine and Performing Arts:  
Any Art, Theater Arts or Music course (other than Area 2); CMUN 2; HUM 10; Journalism (other than Journalism 10).
- C-2. Cultural History, Foreign Language, Philosophy:  
ART 11, ART/HIST 21; ENGL 1B, 1C, 2A-C, 2E-F, 2H, 2J, 4A, 4B, 5A, 5B, 9A, 9B, 9C; HIST 1, 2, 3, 4A, 4B, 5, 6, 7A, 7B, 10, 12, 14; HUM 3, 4, 5, 10; JOUR/SOC 10; PHIL 1, 2, 3A, 3B, 4, 6A, 7A, 9; any foreign language

**Area D – Social, Political and Economic Institutions**

One course from area 1 and two courses from area 2

- D-1. U.S. History and Political Institutions:  
HIST 1, 2, 5; POLS 1
- D-2. Behavioral, Economic, and Social Science:  
PSYC 1A  
SOC 1A

**Area E – Lifelong Understanding and Self-Development**

One unit from area 1 and two courses from area 2

- E-1. Physical education activity class or intercollegiate sport
- E-2. AH 3  
AH 11

**Area F – Cultural Diversity**

Two courses – may be double counted to satisfy GE requirements

- F-1. AH 3
- F-2. AH 11