

Tech Plan Update - need by Monday, April 2

Jane Maringer

Sent: Thursday, March 29, 2018 11:33 PM

To: Frederick E. Harris

Attachments: TechPlan_AdministrativeSe~1.docx (96 KB)

Fred,

Hi! We are currently updating our initiatives in our Technology Master Plan 2014-2019, so we can utilize it as evidence for our Accreditation Standard 3C - Technology Resources.

Please review the attached section where you are lead and let us know if there are any completions, changes or additions to the section.

Plus we need you to let us know of any new technology resources (since 2014) that your area is utilizing, so we can include them. Please send your comments back to Jane by the **Monday, April 2**.

Thank you,

Jane, Kyle, & Mohua

District Technology Committee (DTC)

Thursday, March 8, 2018

2:00 p.m. – 3:00 p.m.

Room: TLC (Library)

Minutes

Committee Members: Kyle Billups (Chair), Jan Bernstein-Chargin, Fran Lozano, Shawn Mulcare, and Dana Young

Resources: Wade Ellis, Sabrina Lawrence, Jane Maringer-Cantu, Peter Howell, Eric Dietze, Saul Salinas, Ericson Estamo, Ryan Shook, and Debbie Britt-Petty (Recorder)

Absent: Fred Harris, Ron Hannon, Kathleen Moberg, Eric Ramones, Candice Whitney, and Veronica Martinez

I. Call Meeting to Order at 2:09 p.m.

A. Additions/Deletions to the Agenda: None.

II. Approval of February 8, 2018 Minutes:

MSC (D. Young/P. Howell) 5 ayes, 0 nays to **approve**.

III. Information Items

A. Technology Master Plan Updates:

1. Updated Computer Replacement Plan: Kyle reviewed a handout and reported that IT is working on updating the plan because it is very outdated. Wade suggested creating a 5 year plan that is regularly updated so that we can be prepared to budget for upcoming needs. Another consideration in these plans is continuing software fees. Sometimes money is received through a grant, or other means, to purchase software, and any recurring annual charges need to be reflected in the plans. Shawn suggested that projectors need to be updated. Kyle stated that there will be a virtual desktop preview at the Dell Technology Center. They predict this will be the way of the future and is something to think about. Dana asked about something more efficient for the timekeepers. Sabrina stated that the nursing program uses a web-based program and suggested that they come to a Technology Committee Meeting to talk about it.
2. Updated Technology Initiatives: It is time to update our Technology Plan. It needs to be written with new plans and updated with things such as purchasing mobile devices. The first draft is done, and the goal is to finalize the plan by the end of the semester.

B. Software Technologies:

1. ARCMedia: Sabrina reported that ARCMedia works with Canvas. It is a tool that will bring in video media so the teachers and students can engage better online. It has the capability of creating quizzes on the spot as well. It is accessible. Surveys have been completed, and the students agree that it makes online learning

more engaging. The trial is \$2,500, and the hope is to implement the trial in the fall semester.

2. 25Live: Jan explained that 25Live is something that we already own, but there are many powerful components that we are not using. There is interest in integrating all other programs into it and using it to create one institutional calendar. It will be very helpful and more accurate for faculty and staff to have one place to search for events and room availability.
3. BoardDocs: Jan announced that BoardDocs will be going live for the March 13th Board Meeting.
4. CurricUNET: Jan stated that we need to make sure this is up to date. Each department should scan their programs and make them current. Leslie will be giving more information during the Curriculum Committee Meeting.

C. Sub-Committees/Ad-Hoc Groups:

1. Instructional Users Group: Peter stated that there has not been a meeting. Sabrina reported that they have submitted the OEI application.
2. Universal Access Task Force: Jane stated that they are working on the Accessible Compliance Plan. They are also working on the accessibility complaint and resolution process. More information to come.
3. WebHeads: Jan informed the committee that WebHeads meets every third Friday at 9:00 a.m. They are working on updating the website for accreditation. If anyone has updates, they can flag them and send them to WebHeads, or use the form on the website. It was mentioned that technology related surveys would be great to have as evidence for accreditation. Shawn has logs.
4. Banner Core Team: This team has not met yet. Banner 9 is being looked at, and California is being forced to upgrade to it soon. It will mostly just impact administration. IT hopes to have Banner 9 in production in August.

IV. Next Meeting: Thursday, April 12, 2018 in the TLC.

V. Report Out to Constituent Groups: A reminder to report out.

Meeting adjourned at 3:09 p.m.