Student Learning Outcomes Assessment Committee

April 22, 2014, 2:00-3:00 p.m.
BU 130

Minutes

1. Call meeting to order: 2:07.

2. Approve minutes from last meeting: done.

3. Amendments to agenda: none.

4. Create/Review/Critique/Adopt committee statement of purpose: Committee agreed that creating a statement of purpose is a good idea; ideas were exchanged. The statement should not mention compliance with ACCJS standards, but should instead focus on our efforts to help faculty with SLO and assessment work. Also, it should mention our efforts to lead a campus wide dialogue about issues surrounding assessment, such as different approaches to assessment and creating a climate of reflection and inquiry that hopefully leads to learning improvement (not instructional improvement). A draft of ideas considered is below, labeled addendum A.

5. Ideas for generating campus discussion (“buzz”) about SLO’s and assessment: Each semester recently has been kicked off at PDD by an activity related to SLO data/assessment. We should take action to continue this conversation by periodically offering workshops, and possibly by sending out a newsletter highlighting the liaison activities in pursuit of instructional improvement. Such a newsletter would be focused on inviting faculty (especially part-timers, who sometimes feel excluded) to participate in the dialogue, and showcasing the talent and ideas of our colleagues in assessment work. The idea is “faculty helping faculty”, and colleagues “talking shop.” Several interesting ideas were discussed, such as: interviews with faculty: ask the same question to several folks, and publish the variety of responses. Discussion took place on the tradeoffs involving comingling SLO improvement work with the other faculty liaison position’s work; arguments were made on both sides. We would need to keep this simple, but consistent.

6. Any other ideas for re-framing SLO conversation?: Kyle mentioned we might focus on “learning improvement” instead of “instructional improvement”.

7. Reflections on SLO Assessment Journal idea: Committee likes this idea, overall. Kyle mentioned a model called “Dialogue Journals”, and will try to bring an example to our next meeting.

8. Adjournment: 2:50 due to committee members other commitments (accreditation team visit).
Addendum A:

The purpose of the Gavilan College Student Learning Outcome and Assessment Committee is:

- To gather and share best practices in the meaningful assessment of student learning outcomes and provide the space for more structured discussion and assistance with SLO assessment across disciplines.

- To provide support and recommendations to and for faculty regarding assessment techniques and best practices.

- To improve Gavilan’s institutional approach to conducting and utilizing assessments, as well as recording related data and other evidence of continuous instructional improvement in compliance with ACCJC standards.

- To lead an ongoing college-wide dialogue that facilitates student achievement of learning outcomes.
CTE Division Meeting

May 9, 2014

BU 118 @ 3:30 pm

Agenda

1. CTE Celebrations-what’s new with your program?-All (3:30)
2. CTE Moving Forward- Sherrean Carr (3:35)
3. Repeatability-It’s a new game-Candice Whitney(3:50)
4. ARGOS data tool- Randy Brown(4:05)
5. SLO Liaison- Julian Kearns(4:15)
6. Degree Qualifications Profile Project-Ellen Venable and Bob Beede(4:30)
Minutes of Business Dept meeting 8/22/14

Meeting called to order at 3:40

Present: Bob Beede, Jan Conrey, Elaine Milar, Steve Smith, Ellen Venable, Jason Wolowitz.

Minutes of 5/9/14 were reviewed and unanimously approved

Proposed calendar for Fall 2014 was unanimously approved

List of curriculum to be updated in Fall 2014 was reviewed

There was a general discussion of class cancellations and their effect on the department and the programs in it.

Minutes of Business Dept meeting Wed. Sept. 24

Attending: Bob Beede, Jan Conrey, Sandy Gaffney, Julian Kearns, Colette McLaughlin, Steve Smith, Ellen Venable

(Meeting mistakenly scheduled while Jason is in class)

The meeting was called to order at 3:30.

Colette reported on the CGD program’s merits. It prepares students for jobs. Students have won prizes. Retention is excellent. Curriculum must be continually updated.

(Colette left to pick up her daughter at the airport.)

Recent class cancellations were discussed. Items that the union hopes to negotiate.

Negative email sent to dept chairs by Arturo. Full-time faculty hiring process.

Adjournment at 4 pm.

Minutes of Business Dept meeting Thursday October 30

MINUTES

Business department meeting Thursday October 30.

Attendees: Jason Wolowitz, Julian Kearns, Steve Smith, Ellen Venable.

Jason read the email from Colette aloud.

Members expressed sympathy for Colette.

Julian reminded the group to continue to assess SLOs.
Discussion of current union issues, full-time hiring, administrative actions, class cuts.

Meeting adjourned by consensus at 2:40

Minutes Business Department Meeting, Staff Development day 1/23/2015

Meeting called to order at 3:05 pm.

Attendees were Dennie Van Tassel, Julian Kearns, Bob Beede, Ellen Venable.

Meetings for the upcoming semester were discussed and the following dates and times were approved for the remaining department meetings of the semester:


Julian met with his SLO counterpart at Cabrillo College.

The ACCJC now wants disaggregated SLO data on individual students, but most colleges don’t have the capability to handle this data.

Class cancellations and low enrollment classes in our department and in other departments were briefly discussed.

Julian reviewed plans to articulate with high schools and bring new high school students into our program under the Tech Prep grant.

Ellen thanked Dennie for his continuing service as department curriculum rep, and Julian for his continuing service on the Senate and Budget committees. Julian was congratulated on gaining tenure.

The meeting was adjourned at 3:40 pm.

Steve Smith and Jason Wolowitz emailed that they were not able attend due to illness.