MINUTES

Attendance: John Lawton-Haehl, Bea Lawn, Robert Overton, Debbie Klein, Sabrina Lawrence, Johanna Stewart, Linda Stubblefield, Ali Arid

Guest: John Pruitt, Fran Lozano, Sherrean Carr, Rey Morales, Avery Conant, Eduardo Cervantes, Susan Dodd, Scott Sandler, Esteban Talavera (minute recorder)

I. Opening Items
   a. Call to order at 3:00 pm
   b. Welcome and Roll Call
   c. Agenda Adjustments
   d. Approval of Minutes from 2/21/12

   MSC (Arid/Lawn) to approve – Vote: unanimous

II. Comments from the Public
   a. Rey Morales brought information on development that is being planned for the Gavilan College Golf Course. The STEM grants provided funds for an Environmental Research Center, which would be placed at the Golf Course. The current proposal presented at the last Health, Safety, Facilities, Grounds Committee meeting is to redesign the golf course to extend into an area being proposed as one of the classrooms. The Academic Senate asked Rey to send a one page report about how to proceed and will be placed as information item on next meeting. Debbie Klein suggested that the Board of Trustees be reminded of this Senate resolution already passed about what faculty agreed about on this topic. Rey also mentioned a possibility for Matt Ritter from Cal Poly to host a workshop at Gavilan in June.

   b. Eduardo Cervantes passed out and gave information on CAMD Draft titled, “Resolution: State-Mandated Priority Registration for MESA Students.” Locally, the impact would be positive since students would be allowed to take classes they need to transfer on schedule and promote the open access policy of the college. It would be great to get Senate’s support. This topic will be added as a discussion item at next Senate meeting. In meantime, Senate asked that Eduardo submit any information to John Lawton-Haehl.

III. Information Items

IV. Reports
   a. College President-John Pruitt reported, on Steve Kinsella’s behalf, that services for Mike Davenport will be on March 16th. More information is to come. Also, Jack Scott is retiring as of September 1, 2012 and they wish him and his family well.

   b. Executive Vice President-no report.

   c. Vice President of Student Services-John Pruitt passed out document titled, “Student Services Division: Major Changes/Updates Needed, Summer/Fall 2012” and went over the items on the document. Also, on behalf of students, as
departments are establishing schedule it would be appreciated if the cap was set now to make scheduling easier for students. On the issue of add codes, Student Services is interested in talking with Senate on eliminating add codes and setting cap limits since the current add code situation is not working.

d. Department Chairs- no report.

e. GCFA-no report.

f. ASB-Avery Conant reported that 31 students attended March in March and thanked faculty for letting students out of class to let student voices be heard. Last week was Club Day and it went well with 17 clubs in attendance. Several committees have been started in ASB and the bylaws are being rewritten. The Academic Senate president congratulated Avery on a good job with Club Day.

g. Student Success Update – Debbie Klein passed out “Student Success Recommendations Update” and discussed the items on the document and the concerns of ASCCC. The Academic Senate president thanked Debbie for her work and keeping the Senate informed on this item.

h. Senate committee reports

1. Learning Council-Scott Sandler: minutes are currently on the iLearn page and the issue is with the Brown Act and minutes should be accessible to the public and this is being worked out. LC retreat is scheduled for May 4th from 10-2pm and will be open to any who want to come. Dave Phillips did a Gav App demonstration and asked for time at next Senate meeting to demonstrate the application. Linda Kerr and Rambassador program are working on a application and training book and would like to share with Senate at next meeting. Veteran’s Student Voices event is March 8th from 11-2 pm. Robert Foo would like to talk about the Student Voices project at the start of next Academic Senate meeting. LC bylaws were passed and will be presented at next Academic Senate meeting.

2. Curriculum-Susan Dodd reported the committee reviewed new curriculum and updates to curriculum. The committee also discussed establishing a cycle to review majors, from a curriculum stand point. Departments would look at majors and add new courses or delete courses from majors list.


4. Strategic Planning-Eduardo Cervantes reported that they are currently revisiting the campus mission statement and please respond to survey sent out.

5. Distance Ed.-Sabrina Lawrence went over three documents passed out: “Student Authentication: Best Practices Faculty/Students,” “Distance Education: Best Practices 2011” and “Gavilan College Distance Education Regular Effective Contact Policy.” Distance Education would like to get Senate’s approval of these documents. The documents would be placed as a discussion item on next meeting’s agenda. Distance Education has realized the need for a Master Plan and will be the next thing worked on and presented to Senate. Lastly, Distance Education is working on getting an online degree.

6. Faculty Staff Development-no report.
i. Senate President- Discussed the Plenary Session at the SF Westin that will be happening and those interested please let John Lawton-Haelh know. Debbie Klein will be going as Futures Committee member. Plenary Session is where resolutions are discussed and voted on with breakout sessions on hot topics and general sessions with guest speakers discussing different topics. Outline of topics are on the website.

V. Discussion Items

a. GE Requirements at Gavilan College- Discussion revolved around Kathleen Rose’s recommendations passed out at last Senate meeting. We don’t have a recommendation and Senate is asked to step in on Cultural Diversity item. Senate’s last vote on the item was to agree not to honor Curriculum Committee’s decision and not decrease the units. This item will be moved to an action item at next Senate meeting agenda. The vote is to whether we agree to accept the subcommittee requirements or not and make a decision on the one item they could not agree on.

b. Senator topics-John sent Senators away with “Gavilan College Academic Senate Academic Senate Goals 2012” to think about.

Side note: Scott Sandler discussed his concerns over the bullying on campus and hope is that there is some follow-up on the topic. One senator pointed out that Gavilan email is work email and bullying should not be allowed. On next agenda, maybe start a resolution to discuss the online bullying and online etiquette. This is an item that might include GCFA to be part of the discussion. The question asked is if the responsibility belongs to HR or Steve Kinsella and the board? Another area it could be addressed at is the Presidents’ Council. John suggests that faculty members go to President’s Council and discuss it under Comments from the Public. This issue can also be presented at the Board of Trustee meeting. It needs to go beyond the individual and what happens when it comes up again. Bullying will be placed on agenda as discussion item for next Senate meeting and begin thinking about if a resolution is the proper course.

VI. Action Items

a. None

VII. Work Session – Senate Goals

VIII. Closing Items

a. Items for next agenda

b. Next meeting: March 20, 2012 @ 3-5pm

c. Adjournment-5:25 PM