MODIFICATION TO CREDIT PROGRAM

Program Title: Digital Media

Briefly describe change to program:
PLO change to incorporate Degree Qualifications Profiling, course cross listing, and requirements.

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<th>Annual Completers</th>
<th>Full Time Faculty Workload</th>
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<tbody>
<tr>
<td>Program Review Date (mm/yyyy)</td>
<td>Gainful Employment Yes No</td>
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<tr>
<td>Distance Ed. (%)</td>
<td>Apprenticeship Yes No</td>
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1. Statement of Program Goals and Objectives (Program Learning Outcomes):
Program Learning Outcomes:

Specialized Knowledge: A student will analyze the relationship of aesthetics, content, user needs and/or interactivity of projects suitable for implementing and using digital media in order to synthesize a design, produce development guidelines incorporating techniques such as storyboards and flow charts and render their design using good design principles and contemporary digital technology.

Broad, Integrative Knowledge: A student will be able to perform and communicate ideas within a team environment and contribute significant work related to their option area of study.

Intellectual Skills: A student will analyze project definitions (including scripts or storyboards) in order to (using digital technology) creatively and logically, setup a small scene; with a single camera, record video; edit video; design sound and motion graphics for broadcast or to be incorporated into web sites, CD/DVDs, video/film, video games, or cell phones.

Applied Learning/ Civic Learning: A student will work individually or as a team in collaboration with a client: a member of the community, to design and produce a digital media product from concept to completion.

Creative Thinking: A student will create and produce time-based visual art and sound.

2. Catalog Description of the Program:

3. Program Requirements:

<table>
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<tr>
<th>Course ID</th>
<th>Course Title</th>
<th>Units</th>
<th>CSU GE/IGETC Area (if applicable)</th>
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<tbody>
<tr>
<td>Required Core: ( )</td>
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<td><strong>LIST A: ( )</strong></td>
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GAVILAN COLLEGE CURRICULUM MEETING
Monday, November 25, 2013
3:00 – 4:30 p.m., BU 119

MINUTES

ATTENDANCE

I. Call to Order – Welcome at 3:08 pm

II. Agenda Adjustments
A. K. Rose read and discussed the press release which stated that the California Community Colleges and California State University now offers 1,000 associate degrees for transfer in a wide variety of disciplines. The degree with a guaranteed program will gain even more momentum.

B. B. Donovan updated the committee on curriculum software. MIS will look at the proposals and figure out what will work best for the campus. It looks very promising to ease the curriculum process.

III. Information-Discussion-and/or Action
A. Form C Rubric Checkbox and Required Fields—Action Item
The draft rubric was reviewed. One concern was using the term ‘required’ in the Textbook section because it can be interpreted as a textbook must be used for all courses. Instead, it will be changed to ‘must complete.’ Add checkbox to the Student Learning Outcomes section asking if SLO has been compared to the Rubric.

To get the word out that the rubric is available, a link can be placed on the form to the rubric. . . Another way to get the word out is through the new SLO liaison, Julian Kearns.
One addition suggested for the form is to add the level of rubric that it was compared to. The question was raised on who compares the course to the rubric. One suggestion was to have the department review the course and compare it to the rubric. A larger discussion needs to be held that is focused on the best way to gather information for course updates and review.
Another suggestion was to have one checkbox at the beginning of the SLOs instead of each SLO. The motion made is to move the ‘Compare to Rubric’ check box to the top and change the wording ‘required’ to ‘must complete.’

MSC (N. Dequin/K. Warren), Vote: unanimous. Motion passes with corrections.

B. Form D Distance Education
D. Achterman discussed the need for a formal mechanism to keep a program in compliance. The term 50% means that if more than 50% of courses are offered fully online then a change is needed.
There is also an issue with distance education students accessing the student support services. Instructors teaching distance ed. courses must be mindful of student support for online students.
Online access is great but if you don’t know how to use or access it, then it is of no use to the student.

MSC (J. Maringer/D. Van Tassel), Vote: unanimous. Passed.

IV. Approval of Consent Agenda
CONSENT AGENDA
Minutes of October 28, 2013
K. Rose commended E. Talavera on the work he has done in keeping the minutes.

MSC (J. Maringer/D. Van Tassel), Vote: unanimous. Passed.

V. Curriculum
A. New Business
1. NEW COURSE PROPOSAL — FIRST READING

a. GUID/PSYC 9 Basic Human Relations: Theory and Practice
   A basic course in human relations designed to offer students the skills required in
   understanding and building relationships through a variety of techniques. A suggestion was
   made to change the prerequisite to 'eligible for English 1A.'

b. JLE 153 Traffic Collision Investigations Intermediate
   The course teaches proper techniques for crime scene investigation.

2. NEW COURSE PROPOSAL – SECOND READING
   a. ANTH 1L Physical Anthropology Lab
      The course is a challenge to the student and the lab lets students practice the scientific method
      on a weekly basis.

3. MODIFICATIONS TO EXISTING COURSES – FORM C
   a. ACCT 21 Managerial Accounting
      Conditionally approved by the C-ID and needed minor modifications for full approval.

b. AE 603 Vocational Training IV

c. AE 605 Vocational Training VI

d. AE 613 Independence Training IV
   Motion was made to take AE 603, 605 and 613 as one motion.
   One question was about the added advisory for making students register with a DRC
   counselor so they can't enroll themselves. The wording will be moved to the course description
   of AE 613.

e. AJ 10 Introduction to the Administration of Justice

f. AJ 14 Criminal Law

g. AJ 20 Juvenile Law and Procedure
   Motion was made to take AJ 10, 14 and 20 as one motion.
   C-ID updates to get the TMC courses aligned.

h. AMT 100 General Aircraft Technology

i. AMT 101 General Aircraft Technology

j. AMT 110 Airframe Maintenance Technology

k. AMT 111 Airframe Structures
   AMT 100, 101, 110 and 111 are taken as one motion.
   These are first year classes that need to be taken together. Changes are to update the
   textbook, include PLOs, change to a co-requisite and in AMT 100 and 101 the lecture/lab
   percentages were changed to be made consistent.

l. CMUN 5 Fundamentals of Communication Studies

m. CMUN 10 Small Group Communication
   Motion was made to take CMUN 5 and 10 as one motion.
   C-ID updates.

n. CSIS 570 Computer Access Evaluation

o. CSIS 572 Adaptive Computer Basics
Motion was made to take CSIS 570 and 572 as one motion.
General updates and assessment dates added.

p. GUID 530 Job Readiness
Updated and cleaned up learning outcomes.

q. KIN 74A Hiking - Level 1
r. KIN 74B Hiking - Level 2
s. KIN 81A Kickboxing for Fitness - Level 1
t. KIN 81B Kickboxing for Fitness - Level 2
u. KIN 81C Kickboxing for Fitness - Level 3

KIN 74A, 74B, 81A, 81B, 81C are taken as one motion.
A family of courses created to meet repeatabilility issue. It is suggested to add an advisory to take courses in sequence.

4. MODIFICATION TO EXISTING PROGRAM
a. Digital Media - Audio/Video Option
Minor changes to Digital Media PLOs to align with the Degree Qualifications Profile (DQP).

VI. Adjournment at 4:11 pm by consensus.