Health/Safety, Facilities and Grounds Committee Minutes
April 22, 2009

Present: Jan Bernstein Chargin, Alice Dufresne-Reyes, Dave Ellis, Michael Giovannini, Jeff Gopp, Ana Hipol, Marie Janecka, Joseph Keeler, Jovana McGraw (ASB Senator), Rey Morales, Mason Hyland, and Greg Pallotti (Keenan)

I. Co-Chair Joseph Keeler called the meeting to order at 1:15 p.m. There were no changes to the agenda.

II. The minutes from the March 18, 2009 meeting were approved by consensus and will be posted on the intranet.

III. Staff and Consultant Reports
A. Accident Reports -- Four accidents were reported; none serious.
B. Health/Hazard Safety Forms -- No Health Safety Hazard forms were received.
C. Security Report -- Ana Hipol reported no unusual activity.
D. Workers' Compensation Report -- No report.

IV. Old Business:
A. Report Smoking Policy Proposal -- Jovana provided the Committee with a multi-page handout, "ASB Proposed Smoke-free Environment with the Exception of Designated Areas Policy." After some discussion, the Committee revised the proposal to be effective July 1, 2009, changed the designated areas to be limited to parking lots, and that 2009-10 be viewed as a transition year with the possible goal of a smoke free campus in 2010-11. The Committee agreed to move the proposal, as revised, to President’s Council for a final recommendation to the President. Joe indicated that he would present to President’s Council that afternoon.
B. Cafeteria RFP -- Joe discussed the RFP process and noted that four (4) proposals were received. On April 23, the Committee will select vendors for interview. The final selection will then go directly to the Board for approval.
C. Beverage and Vending Machines RFP -- Joe reviewed the vending machine RFP process in which only one proposal from Pepsi had been received. We are still working to resolve some issues with Pepsi and it will be taken directly to the Board for action if the issues can be resolved.
D. Vending Machine Recycling Program - Joe also noted that Pepsi did not want to participate in the recycling program so ASB is working with both the football team and the Science Alliance group to resolve and come up with a campus recycling program. Once ASB approves this process, it will be implemented July 1, 2009.
E. Report from Signage Subcommittee -- Jan reported that the Signage Subcommittee Committee met, and with one additional change to rename the Security & Maintenance building to Security & Facilities, has prepared its recommendations. The Subcommittee is ready to meet with the architect and follow the recommendations in the Master Landscape Plan approved by the Board. This will be presented to the Board Facility Committee and then to the full
Board. Jan asked that comments (global or philosophical), concerns, (not requests for a specific sign) from constituent groups be sent to her. Jan also noted that as buildings are modernized all rooms will be ADA compliant and there will be no changes in color scheme, font, or style.

F. Status of Measure E Projects – Joe referred to Jan Chargin’s email to the campus dated April 17, 2009, in reference to Measure E renovations and the science buildings. It was for the Committee’s information. There were no questions.

V. New Business

A. Science Alliance Tree Planting Request – Mason Hyland discussed the attachment about planting a tree near the student center. Jeff Gopp and Mason had decided on another location. In addition, the Science Alliance group would like to plant a second tree by the duck pond that afternoon in honor of Earth Day. The Committee agreed.

B. Tram Parking and 15 Minute Drop Off at Gym – Both Dave Ellis and Ana Hipol indicated that this issue is being worked on and no longer needed to be discussed.

VI. Meeting Dates – The Committee agreed to meet Wednesday, May 13, 2009, 1:15 p.m. – 2:30 p.m.

VII. Reporting Out – HSF&G Committee members were reminded to report to their constituent groups.

VIII. Agenda Items for Next Meeting (s)

A. Report from Blood Borne Pathogen Plan Subcommittee – S. Williams

B. Report from Signage Subcommittee – J. Chargin