IEC PROGRAM REVIEW SUMMARY

Academic Year: 2010-2011
Name of Program: Library

Major Program Goals:
- Increase student success in information competency.
- Recruit and develop staff to foster student success.
- Install air-conditioning and provide security system for the library.
- Provide laptops/iPods for student learning and research.
- Continue stable funding to maintain a library collection of learning resources in depth and breadth to meet student needs and accreditation standards.

Concerns/Trends:
- Maintenance & updating of the physical plant infrastructure is needed.
- Integration of current information technology, such as e-books and other electronic resources.
- Up to 40% of all college students need information competency training for students.
- The Library needs better security to prevent possible thefts of expensive equipment and removal of books and library materials.
- More collaboration between teaching faculty & librarians to make best use of academic resources.

Plans for Addressing Concerns:
- Develop long term & short term goals for maintenance of safe library physical plant.
- Make use of grant opportunities to enhance student competence in information technology skills, working with basic skills, if possible.
- Develop more training modules to meet student demands for information competency.
- Continue to include library security in Program Plan.
- Increase collaboration with teaching faculty to highlight and enhance academic resources.

IEC Recommendations:
- Work with Administrative Services to stay informed on the status of Final Project Proposal to renovate the Library that currently sits at the State level for funding.
- Continue to collaborate with faculty, staff & curriculum committee to develop information competency courses/resources.
- Make use of current and future grant opportunities for student success for laptops and iPods, e-books, etc. if general allocation is not available.
- Develop schedule of priorities to address maintenance and security of the library.
Program Executive Summary

Library

The library provides print and electronic resources sufficient in depth, quantity, variety and currency to facilitate educational offerings and support student learning. Accessibility of the collection has been enhanced by acquisition of 27,000+ online e-books, along with the 60,000+ titles in our print collection. The library homepage http://www.gavilan.edu/library/ provides “anytime, anywhere” access to over 2,500 title newspaper and periodical collections, through various full-text subscription databases. The library houses a reserve collection for classes of selected textbooks and course materials for student use.

The Library is open 55 hours per week – Monday through Thursday 8-8; Friday: 8-3. Printed books and e-books can be checked out, as are close-captioned DVDs and videos. There are 18 student workstations and seven express workstations for students to access the library catalog, databases and web resources. Laptops (20 out of the 32 are brand-new and purchased with student copier income funds), together with peripheral equipment such as scanner, printer, USB drives and electronic recorders are available for student use.

Unique characteristics

Grant funding – a unique characteristic of the library is the utilization of grant funding from the two Gavilan/Hartnell Joint Title V grants has resulted in a superior reference and general book collection, a good online and audiovisual collection, and additional equipment. Online resources available around-the-clock from the library homepage addresses the problem of unequal access.

Consortia – The library has a long history of collaboration with other consortia and outside resources such as commercial vendors. Our resource dollar for library materials is greatly enhanced by participating in various consortia, including the Council of Chief Librarians, Community College League, Monterey Bay Area Cooperative Library System (MOBAC), and Calif. MOBAC also supports inter-library loans. We profit especially from excellent local cooperation in library automation with CSU Monterey Bay, Hartnell College and Monterey Peninsula College, the server residing in CSU Monterey Bay.

The Library has to adhere to restrictive standards and participates in mandated State (Chancellor’s Office) survey every year and national survey (IPED) every other year among other evaluation instruments from professional organizations.

Efficiency – Despite the small staff, library faculty still participates in consortia activities, College committees and curriculum development. Faculty participates in Department Chairs, Curriculum, Webheads and other committees, all of which address methods for enhancing student achievement. We have integrated information competency modules in various key courses, most recently using short noncredit modules (LIB736 & 737, 6 hours each)

Concerns

Physical plant – Maintenance of the physical plant, the installation of much-needed air-conditioning, replacement of worn furnishings was deferred due to limited funding in the past
decade. The library stacks are unsafe by present-day seismic standards. Poor architectural design hampers collection and access control. That the Measure E bond will not upgrade outdated plumbing and wiring of the library building remains a major concern.

Security—The library suffers from very poor security, resulting in possible thefts of expensive equipment and removal of books and library materials. Another factor is the constant coming and going of non-library personnel who have access to the library plant, and the library is often closed when other activities are scheduled in the art gallery.

Significant accomplishments
- Taught information competency through reference service, class orientations, as well as credit and noncredit online modules/courses.
- Made use of Title V funding to expand library instruction/reference services to off sites
- Provided laptops and peripheral technologies such as scanners and electronic recorders.
- Increased collaboration with discipline faculty through class orientations, class websites and customized tutorials.

Program Impact
- Institutionalize LIB 736 and LIB 737 as illustrated in the chart in the Appendix—a positive step towards effective faculty collaboration and student academic success.
- Provide learning materials for student research and class projects across all disciplines on the main campus and at off-sites.
- Integrate current information technology into library and student learning. Constantly electronic resources were addressed, with the library services at least maintaining its own in the flux.

Trends
- Students now are impatient with learning (the Google syndrome), and indexing/keyword searching is challenging. There is a need to teach students information competency.
- Mobile computing is hot and growing
- Collections of e-books as well as subscription databases are moving forward and we need to prepare to acquire electronic resources and teach students effectively.
- Our students arrive increasingly unprepared for college level work, and are naïve about how to gather information.
- Collaboration between teaching faculty and librarians will need to increase, to best make use of academic resources.
- Noncredit online modules: Though support is provided for all levels of student research, recent efforts focus on short noncredit online modules (6 hours each), designed to pace with selected credit course. (See Appendix)

Goals and objectives
- Provide students and faculty with the resources to effectively master the curricular offerings of the college.
- Enhance student competence in information technology skills, working with basics skills if possible.
- Develop more training modules to meet student demands for “just-in-time” teaching.
- Develop a stable library budgeting process and one that continues to meet accreditation standards.
- Make use of grant opportunities within Gavilan and in cooperation with other institutions.
- Address the long term and short term goals of a more effective and safe library physical plant.
- Provide one additional faculty to take on the technology responsibility.
- Continue to provide staff development opportunities for all staff, and to maintain currency in this ever-changing technology.