nasium, swimming pools, recreation facilities, or other common areas. Persons with AIDS or a positive HIV-antibody test result shall be given assistance in obtaining referrals to appropriate medical care and counseling.

The Gavilan College Child Development Center shall follow guidelines developed by the Centers for Disease Control for education and care of children with AIDS or a positive HIV-antibody test result.

The Gavilan College Vice President of Student Services shall move quickly and effectively to deal with any incident of harassment or psychological or physical abuse inflicted on students or employees who may have or are suspected to have AIDS or a positive HIV-antibody test. The coordinator of Student Health Services will serve as a spokesperson to answer questions about its AIDS policies and will be prepared to address the social questions, civil rights issues, and public health considerations. (Personnel, Section 3.03)

**Children on Campus**

*Reference: AP 6800*

Gavilan College welcomes children to our campus when they are enrolled in course offerings or are accompanied by a parent, legal guardian, or adult caregiver and under appropriate supervision. Our facilities are open to the public, a situation which might present risks to children. It is the College’s goal to maintain a safe and welcoming environment for both children and adults.

The following guidelines exist:

- A child not yet in high school must be under the supervision of an adult who assumes responsibility for him or her unless the child is officially enrolled/participating in a Gavilan course or program.

- Except in situations where young people are officially enrolled/participating, parents, guardians and adult caregivers are responsible for being with children at all times and must monitor all activities and behavior of their children while on campus.

- Any child found unattended will be reported to the Gavilan Security Office and/or the Sheriff’s Department.

- Adult students and employees should plan for childcare as children are not intended to be a part of the classroom learning environment or workplace at Gavilan College.

**Computer Use**

*Reference: BP 3720*

Employees and students who use District computers and networks and the information they contain, and related resources have a responsibility not to abuse those resources and to respect the rights of others. The President of the College shall establish procedures that provide guidelines to students and staff for the appropriate use of information technologies. The procedures shall include that users must respect software copyrights and licenses, respect the integrity of computer-based information resources, refrain from seeking to gain unauthorized access, and respect the rights of other computer users.

**Copyrighted Materials**

*Reference: AP 3720*

Gavilan College students are prohibited from using the College’s computers and information network to illegally download or share music, video and all other copyrighted intellectual property. Gavilan College supports the Higher Education opportunity Act and Digital Millennium Copyright Act, including efforts to eliminate the illegal distribution of copyrighted material.

Illegal forms of downloading and file sharing as well as the unauthorized distribution of copyrighted materials are violations of the law and Board Policy as contained in the Standards of Student Conduct and may subject a student to academic and/or disciplinary sanctions from the college as well as criminal and civil penalties, including a lawsuit by the Recording Industry Association of America (RIAA).

**Disabilities**

**SERVICES FOR STUDENTS WITH DISABILITIES**

The Disability Resource Center (DRC) provides services and classes that equalize educational opportunities for students with disabilities as they move toward their educational or vocational goals.

Students requiring academic or physical accommodations because of visual, physical, learning and/or other verified disabilities should contact the DRC at (408) 848-4865.

Services include note taking, academic, career and vocational counseling, referral services, learning skills evaluation, vocational classes, specialized tutoring, registration assistance, mobility assistance, vocational preparation and job placement, test taking facilitation, sign language interpreting, real-time captioning, job coaching, assistive computer technology and training and alternate media services.

**AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

If you have a verified disability and need academic materials in an alternate format or other services, contact the Disability Resource Center at (408) 848-4865 or the Vice President of Student Services for assistance.

**Discrimination**

**NON-DISCRIMINATION**

The District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

**PROHIBITION OF HARASSMENT AND HATE CRIMES**

*Reference: Education Code sections 212.5; 66252; 66281.5*

The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment and hate crimes, including those which are based on any of the following statuses; race, color, religion, ancestry,
Posting Policy

Reference: AP 5550

Students shall be provided with bulletin boards for use in posting student materials at campus locations convenient for student use. All materials displayed on a bulletin board shall clearly indicate the author or agency responsible for its production and shall be dated with the date of posting by the Office of the Vice President of Student Services, ASB advisor or designee. Materials displayed shall be removed after the passage of ten (10) days.

Sexual Assault

Sexual assault can happen to anyone, anywhere and at anytime. Gavilan College is committed to providing a safe environment for students and staff. Reports of sexual misconduct will be thoroughly investigated and the victim informed of the outcome. If you, or someone you know, have been the victim of sexual assault, notify Campus Security at (408) 710-7490. Confidential counseling is available on campus through Counseling at 848-4723 or Student Health Services at 848-4791. Off campus confidential counseling is available at Community Solutions crisis line: 1-877-363-7238.

Smoke-Free Buildings

Reference: Education Code BP 6500

Smoking is permitted only in designated areas. Smoking is prohibited inside all buildings. Smoking is also prohibited in all college-owned vehicles. Tobacco products shall not be sold on campus either through vending machines or campus establishments. Implementation of the campus smoke-free environment policy will be the responsibility of every student, faculty member, staff person and visitor on campus.

Transcripts

Transcripts of a student's permanent academic record are released only with written authorization of the student. Telephone and email requests are not accepted. The first two copies are free. Additional copies may be ordered for a fee.

Vocational English Skills

Limited English language skills will not be a barrier to admission to and participation in vocational education programs.

Withholding Records for Non-Payment of Financial Obligations

Gavilan College may withhold grades, transcripts, diplomas, registration privileges, or any combination thereof, from any student or former student who has been provided with written notice that he or she has failed to pay a proper financial obligation due to the college (e.g., returned checks, book loan payments, outstanding library books, etc.). Any item or items withheld shall be released when the student satisfactorily meets the financial obligation.

Authority of Instructors

Gavilan College instructors have full authority in their classrooms. Every student is expected to attend classes and to satisfy the instructor that the work of the course is being performed in a systematic manner.

Students whose classroom behavior is inappropriate may be removed from the class for the day of the removal and the next class meeting (See Student Discipline Procedures on page 13 of this catalog.) Any student who refuses to leave a classroom when requested to do so by the instructor or an administrator of the college is subject to disciplinary action.

Students who feel that an instructor's authority has been misused may seek due process by initiating the Student's Problem Resolution Process.

Academic Honesty

Reference: Education Code Section 66300, AP5500

Academic honesty depends upon the integrity of the students and faculty. The College itself is defrauded if faculty and/or students knowingly or unwittingly allow dishonest acts to be rewarded academically. It is the faculty’s responsibility to make every reasonable effort to foster honest academic conduct. If the faculty member believes that there is evidence of academic dishonesty on the part of a student it is the faculty member’s responsibility to take appropriate action in accordance with these procedures.

Students at Gavilan College have the right to know what constitutes academic honesty at the college and in each course in which they are enrolled.

• Faculty members will apprise their classes of the ethical standards required in their courses and the permissible procedures in class work and examinations.

• A statement referring to this policy as a reference for the class will be presented in the course outline (green sheet)* and/or on the individual examinations.

• Students will be informed of the consequences of violating these standards, their rights of appeal, and the procedures to be followed in the appeal.

ACADEMIC HONESTY PROCEDURES Reference: BP 5500

The purpose of this procedure is to expand, clarify, and set forth clear levels of authority and disciplinary protocols in response to violations of the Standards of Student Conduct, specifically as it relates to academic honesty. These procedures guarantee the student or students involved the due process rights extended to them by state and federal constitutional protections. The procedures will be used in a fair and equitable manner, and not for purposes of retaliation.

Definition of Academic Dishonesty: The act of deliberately exhibiting a set of unacceptable behaviors that defy ethical and scholarship standards. Examples include but are not limited to:

• Purposely allowing another student to copy from another student during a test.

• Giving homework, term paper or other academic work to another student to plagiarize.

• Having another persons work submitted in another’s name.
To contact the administrators or faculty members by email, the address is as follows:
First initial of first name, followed by last name@gavilan.edu
(i.e., contact Debra Amaro at damaro@gavilan.edu)
Burgman, Lori (2008) 408-848-4861
Disability Resource Center
A.A., Gavilan College; B.A., M.A., San Jose State University

Campbell, Kathleen (2001) 408-846-4982
English as a Second Language
B.A., University of California, Riverside; M.A., San Jose State University

Cisneros, Nicole (2007) 408-852-2829
English as a Second Language
B.A., University of the Pacific, Stockton, CA; M.A. TESOL, Monterey Institute of International Studies; Language Program Administration Certificate, Monterey Institute of International Studies, Monterey, CA; California Single Subject Teaching Credential (Spanish), Chapman University

Clark, Dale (2000) 408-848-4836
Chemistry
B.S., California State University, Bakersfield; Ph.D., University of California, Santa Cruz

Cribb, Gary D (1993) 408-852-2806
Computer Place
A.A., San Jose City College; B.A., M.A., San Jose State University

Crook, Erin (2001) 408-846-4913
English
A.A., A.S., Cabrillo College; B.A., M.A., Stanford University

Dachkova, Elena (2001) 408-848-4708
Mathematics
B.S., M.S., Moscow Institute of Petrochemical and Gas Industry

Dequín, Nikki (2007) 408-848-4894
Head Softball Coach/Physical Education Instructor
A.A., B.S., M.S., San Jose State University

Dodd, Susan (1976) 408-848-4893
Physical Education, Athletics
B.S., California State University, Chico; M.S., University of Bridgeport

Dresch, Marla (2001) 408-846-4915
Mathematics
B.S., California State University, Chico; M.A., University of California, Davis; M.S., California State University, Hayward

Dufresne-Reyes, Alice (1996) 408-848-4791
Health Nurse
A.A., A.S., Chaffey Community College, Alto Loma; B.S., Nursing, Sonoma State University; M.S., University of California, San Francisco

Edberg, Jane (1998) 408-846-4946
Art, Photography
B.A., M.F.A., University of California, Davis

Ellis, David (1975) 408-848-4878
Adapted Physical Education
B.S., San Jose State University

Flippen, Travis (1995) 831-637-1151
Aviation
California Community College Life Credential

Franklin, Lisa (1999) 408-848-4851
WorkAbility III, Disability Resource Center
B.A., M.A., San Jose State University

Fuzie, Mark (2011) 408-852-2870
English
B.A., San Diego State University; M.A., San Francisco State University; Certificate in the Teaching of Composition, San Francisco State University

Garcia, Mari (2008) 408-848-4853
EOPS
A.A., Hartnell Community College; B.A., California State University, Monterey Bay; M.A., San Jose State University

Giacalone, Shelley (2007) 408-852-2830
Communication Studies
B.A., University of California, Los Angeles; M.A., San Jose State University

Halper, Leah (1990) 408-848-4846
History
B.A., Stanford University; M.A., New York University

Henrickson, Patricia (2011) 408-848-4817
Child Development
B.A., South Dakota State University; M.A., Chapman University; California Lifetime Credentials: CA Children's Center Permit; Lifetime Instructional Permits: Early Childhood Education, Social Science Psychology, Counseling, Lifetime Community College Counseling Credential

Hernandez, Rose Mary (1980) 408-848-4890
Cosmetology
California Community College Life Credential

Hodge, Elizabeth M (1997) 408-848-4888
Philosophy
B.A., M.A., Ph.D., University of Cincinnati; ABD in Education, Fielding University

Hooper, Jessica (2006) 408-848-4854
English
B.A., San Francisco State University; M.A., San Jose State University

Jukl, Hope (1998) 408-846-4947
Mathematics
B.A., Queens College; M.S., Courant Institute of Mathematical Sciences at New York University

Kearns, Julian (2011) 408-852-2868
Economics
B.A., UCLA; M.A., San Diego State University; Community College Teaching Certificate, San Diego State University

Klein, Debra Lynn (2005) 408-848-4834
Anthropology
B.A., Brown University; M.A., UC Santa Cruz; Ph.D., UC Santa Cruz

Kramer, Kevin (2007) 408-848-4896
Physical Education, Athletics
A.A., Chabot College; B.A., University of California, Santa Barbara; M.A., National University

Kreider, Robin (2007) 408-848-4862
Sociology
B.A., University of California, Davis; M.S. Ph.D., Cornell University

Lango, John (2001) 408-848-4875
Head Football Coach, Physical Education Instructor
B.S., San Jose State University; M.A., San Jose State University

Lawn, Beatriz Cofino (1997) 408-848-4844
English as a Second Language
M.A., University of Illinois at Urbana-Champaign; J.D., Universidad Francisco Marroquin, Guatemala

Lawrence, Sabrina (2008) 408-848-4885
Distance Education Coordinator
A.A., Cabrillo Community College; B.A., California State University, Monterey Bay; M.A., San Jose State University

Lawton-Haehl, John (2006) 408-848-4860
Theatre Arts
B.A., University of California, Berkeley; Ph.D., University of California, Davis

Lee, Russell (1996) 408-848-4881
Engineering, Mathematics, Physics
B.S., University of California, Santa Cruz; B.E., M.S., Dartmouth College

Luna, Enrique (1996) 408-848-4864
History
B.A., California State University, Chico; M.A., California State University, Los Angeles; Ed.D., University of San Francisco
Machado, Maria (1992) 408-848-4867
Nursing
A.A., Liceu Nacional da Horta, Portugal; A.S., Gavilan College

Mariner-Cantu, Jane (1988) 408-848-4722
High Tech Center, Disability Resource Center
B.S., Indiana University of Pennsylvania; M.S., San Jose State University

Marques, Albert (1996) 408-848-4794
Spanish
B.A., M.A., California State University, Fresno; Certificate of Spanish, University of Barcelona, Spain

Marquez, Celia (1991) 408-848-4807
Counseling, Puente
B.A., M.A., San Jose State University

Merrill, Tamara (1996) 408-842-0334
CareerPrep, HOPE, Disability Resource Center
A.A., De Anza College; B.A., San Diego State University; M.A., United States International University, San Diego

Morales, Rey (2004) 408-848-4872
Biology
B.S., University of California, Davis; M.S., California State University, Hayward

Nari, Jennifer (2008) 408-848-4897
Mathematics
B.A., University of California, Berkeley; M.A., University of California, Santa Cruz

Oler, Carlton (2006) 408-852-2808
Psychology
B.A., San Francisco State University; M.S., California State University, Hayward; Ph.D., University of Cincinnati, Licensed Psychologist, State of California

Olivas, Jesus (1985) 408-848-4826
Counseling
B.A., San Diego State University; M.A., University of San Diego; Ph.D., United States International University, San Diego

Overson, Robert (2008) 408-848-4832
Disability Resource Center
California Commission on Teacher Credentialing & Licensing (Mild/Moderate Disabilities and Multiple Subjects); B.A., M.A., San Jose State University

Perez, David (1999) 408-848-4842
Spanish
B.A., San Jose State University; M.A., California State University, Sacramento

Ramirez, Gilbert (2007) 408-846-4961
Cosmetology
A.A., Gavilan Community College; B.S., San Jose State University

Richards, Grant (1997) 408-848-4710
English
B.A., California State University, Chico; B.A., M.A., California State University, Sacramento

Rivera-Sharboneau, Rosa (1991) 408-848-4758
Counseling
B.A., M.A., San Jose State University; Ed.D., University of LaVerne

Art
B.A., California State University, Stanislaus; M.F.A., California State University, Fullerton; Ed.D., University of California, Santa Cruz

Salvin, Christina (1998) 408-848-4830
English
B.A., University of California, Santa Cruz; M.A., San Jose State University

Sandler, Scott (2007) 408-846-4979
English
B.A., California State University Northridge; M.A., University of Southern Mississippi

Sanidad, Mary Ann (2001) 408-846-4945
English as a Second Language
B.A., Saint Mary’s College; M.A., San Jose State University

CareerPrep, HOPE, Disability Resource Center
A.A., Gavilan College; B.A., M.A., San Francisco State University

Smith, Kimberly (2001) 408-848-4889
English, Journalism
B.F.A., California Institute of the Arts; M.S., Columbia University

Smith, Steven (2001) 408-848-4879
Administration of Justice
Certificate of Completion, Gavilan College; A.A., Northwestern Michigan College; B.A., California State University, Sacramento

Spanner, Herbert (2011) 408-852-2819
Aviation Maintenance Technology
B.A., Purdue University; FAA Airframe and Powerplant Certificate, Gavilan College; Private Pilot License

Stewart, Johanna 408-846-4972
Counseling, ASB Advisor
B.A., St. Mary’s College; M.A., San Jose State University

Stubblefield, Linda (2003) 408-848-4869
Allied Health (LVN)
B.S.N., University of Pennsylvania

Counseling
B.A., University of Massachusetts, Amherst; M.A., San Jose State University

Turetzky, Marc (1999) 408-848-4704
Political Science
B.A., M.A., San Diego State University; M.S., Florida State University; Ph.D., Florida State University

Turner, Susan (2004) 408-848-4874
Allied Health, Nursing, RN Program
BSN California State University, Bakersfield; MSN San Jose State University; FNP State University of New York at Stony Brook (SUNY)

Van Tassel, Dennie (1998) 408-782-0863
Computer Science and Information Systems
A.A., El Camino Community College, Torrance; B.A., University of Southern California; M.A., California State University, Los Angeles

Venable, Ellen (2000) 408-846-4965
Computer Science and Information Systems
B.S., University of California, Santa Cruz; B.A., M.A., University of California, San Diego

Wagman, Ken (1990) 408-848-4808
Mathematics
B.A., M.A., University of California, Santa Cruz

English
B.A., M.A., San Francisco State University

Wolowitz, Jason (2000) 408-848-4781
Accounting, Business
B.S., California State University, Long Beach; M.B.A., San Jose State University

Young, Dana (2006) 408-848-4806
Library
B.A., University of Minnesota; M.L.S., Texas Woman’s University