**Mission**

"An active, committed and caring college community, with an appropriate mission statement and effective institutional processes, provides the foundation upon which a strong institutional effectiveness program can be initiated and sustained. It is also critical that valid and accurate information should be accessible to and easily understood by all members of the college community. Such information should relate to the college's mission, provide an accounting of institutional decisions and serve as a basis for improvement and future planning."

**Purpose**

The Institutional Effectiveness Committee (IEC) organized to conduct the review process is a general college committee. The role of the committee is to facilitate and standardize the program review process required by Accreditation Standards, the Education Code of California, Title 5 regulations, and Board policy. The IEC is advisory to the President's Council and Board of Trustees.

The Institutional Effectiveness Committee (IEC) will review all Gavilan's programs and services according to the mandates of the Chancellor's Office. The IEC will use a self-study report provided by each program or service followed by a validation process to accomplish its purpose. The final goal of this process is the improvement of all programs and services at Gavilan College. The primary objective of the process is to assure the quality of the educational programs at Gavilan College so that they reflect student needs and encourage student success. Review of programs will be undertaken for the following specific purposes:

A. To evaluate how well an instructional program functions in relation to its objectives, the mission of the college, the college's institutional goals and priorities, and the needs of the community.
B. To strengthen planning, decision making, and scheduling.
C. To influence program development and improvement.
D. To assess the inter relationships of programs (impact).
E. To improve the use of college/district resources.
F. To establish the basis for changes to the strategic plan.
G. To establish the basis for resource allocation requests for incorporation into department unit plans and annual department budget requests.
H. To improve student learning.