CANDIDATE EXIT INTERVIEW

Thank you for applying for employment at Gavilan College and for participating in the employment interview process. Please take a few minutes to answer the questions on this exit interview form. Your comments will assist in our continuing effort to improve the hiring process. Please return the form to the Human Resources office or mail it to:

Gavilan College
Human Resources
5055 Santa Teresa Blvd.
Gilroy, CA 95020

Position applied for: _______________________________________________

Interview date _________________

1. Did you receive clear and effective directions to the interview site?
   Yes ____ No ____  Comments: _____________________________________
   ______________________________________________________________
   ______________________________________________________________
   ______________________________________________________________

2. Did the interview begin at the scheduled time?  Yes ____  No ____

3. Did the job announcement / description describe the position thoroughly and accurately?  Yes ____  No ____  Comments  __________________________
   ______________________________________________________________
   ______________________________________________________________
   ______________________________________________________________

4. Were you given an opportunity to review the questions before the interview?
   Yes ____  No ____   Comments:  ___________________________________
   ______________________________________________________________
   ______________________________________________________________
   ______________________________________________________________

5. Was the interview environment comfortable and free from distractions?
   Yes ____ No ____  Comments:  ___________________________________
   ______________________________________________________________
   ______________________________________________________________
   ______________________________________________________________

6. Were interview questions job-related?  Yes ____  No ____
   Comments: _____________________________________________________
   ______________________________________________________________
   ______________________________________________________________
   ______________________________________________________________
7. Did the interview panel behave professionally?  Yes ____  No ____  
   Comments:  ____________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

8. Were you informed about the selection process and final interview dates?  
   Yes ____  No ____  Comments:  ___________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

9. Were you given an opportunity to ask questions of the interview panel, and 
   were they answered to your satisfaction?  
   Yes ____  No ____  Comments:  ________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

10. Do you have any suggestions or comments on improving the interview 
    process?  
    ___________________________________________________________ 
    ___________________________________________________________ 
    ___________________________________________________________ 
    ___________________________________________________________  
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