



5055 Santa Teresa Boulevard, Gilroy, CA 95020      www.gavilan.edu      (408) 848-4800  
Dr. Kathleen A. Rose, Superintendent/President

Research, Planning, and Institutional Effectiveness

Peter J. Wruck, Ph.D., Dean

MEMORANDUM

TO:            Dr. Kathleen A. Rose, Superintendent/President

FROM:        Dr. Peter J. Wruck, Dean, Research, Planning, & Institutional Effectiveness

SUBJECT:     College Hour Evaluation for Board of Trustees

DATE:        2018-03-26

Dear Dr. Rose:

Per your request of 2018/03/21, the following memorandum summarizes trends and highlights in courses scheduled during College Hour over fall and spring terms between the 2013-2014 and 2017-2018 school years. I begin with an executive summary and then delve into more detailed data tables. Descriptions precede each table for ease of use by consumers of this memorandum. As is my standard practice, I will be present at the board meeting and may field any questions you may deem appropriate for me to answer.

EXECUTIVE SUMMARY:

College Hour has become a somewhat more contested concept over the last two years. Those who strongly utilize college hour believe that courses scheduled to overlap with college hour have increased over the last several terms. Supporters of College Hour point out that students connected to the institution beyond taking classes are more likely to succeed. Conversely, others believe that removing this prime instructional hour is detrimental to student success as it makes it harder for students to take the classes they need. It is correct that national research indicates that the odds of student success are enhanced if students are tied to the college in even a minor activity beyond their normal course load. It is also correct that College Hour reduces course offerings during prime instructional hours, exacerbating space constraints in certain areas and reducing course options for students. The Division of Research, Planning, and Institutional Effectiveness takes no position on College Hour given that both of these competing narratives are reasonable.

As can be seen from the following tables, despite narratives and counter-narratives about “schedule creep,” there is no evidence to suggest that more courses are being systematically scheduled during College Hour today than were during the previous several terms. The total number of sections scheduled during the period of analysis varied around a mean of about 68 sections. This figure did not change over time. Note that spring 2017 was an



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anomaly as at the time our deans were instructed to add as many sections as possible so the district could gain FTES and leave stability status.

Even with limited scheduling of courses during College Hour, demand exists for these courses. As can be seen in the following tables, there are an average of about 1,300 enrollments during college hour courses. Even with the limited scheduling, these courses generate an average of about 175 FTES each term, or 350-375 annually.

The Division of Liberal Arts and Sciences schedules the most courses during College Hour, but the division is also by far the largest on campus. The subjects accounting for the plurality of courses scheduled during this time tend to be basic required disciplines including Math, English, and the sciences. However, certain small disciplines are notable for the number of sections scheduled during College Hour. This includes areas such as Music and Kinesiology.

All JPA, distance education, non-credit, work experience, and positive attendance courses, as well as all day open labs, which include a variety of Kinesiology and Athletics courses, are excluded from these analyses and are not represented in these totals. The figures contained herein are true, conventional courses with a face-to-face, discrete schedule.

Direct questions about this report to Peter Wruck.

**Table 1: Section Count, Census Headcount, and FTES Generated by Courses Scheduled During College Hour, Fall 2013 through Spring 2018**

In this table, the reader will find a listing of fall and spring terms since 2013 and the corresponding number of sections, census headcount, and FTES generated by courses scheduled during college hour.

Fall or Spring Term	Term Code	Section Count	Census Hdcnt	FTES
Fall Term	201370	98	1,758	219.2
	201470	59	1,313	172.5
	201570	68	1,519	201.0
	201670	83	1,523	200.3
	201770	83	1,380	176.6
Spring Term	201430	61	1,351	184.1
	201530	68	1,483	200.2
	201630	64	1,379	173.4
	201730	77	1,255	167.7
	201830	62	1,045	163.6

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**Table 2: Analysis by Department: Sum of Sections, Census Headcount, and FTES Generated, 2013-2018 in Courses Scheduled During College Hour**

In this table, the reader will find a listing of departments and the corresponding number of sections, census headcount, and FTES generated by courses scheduled during college hour for all fall and spring terms between 2013 and 2018.

<b>Department</b>	<b>Section Count</b>	<b>Census Hdcnt</b>	<b>FTES</b>
Accessible Education Center	9	84	5.1
Allied Health (Nursing)	23	559	102.3
Business	75	1,348	153.5
Child Development	7	62	6.6
Counseling	9	202	11.0
Disability Resource Center	67	712	58.9
English	130	2,707	305.6
English as a Second Language	14	142	21.4
Fine Arts	156	2,334	333.0
Kinesiology	64	878	91.6
Natural Sciences & Math	110	3,419	606.2
Social Sciences	59	1,559	163.2

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**Table 3: Analysis by Location: Sum of Sections, Census Headcount, and FTES Generated, 2013-2018 in Courses Scheduled During College Hour**

In this table, the reader will find a listing of campus locations and the corresponding number of sections, census headcount, and FTES generated by courses scheduled during college hour for all fall and spring terms between 2013 and 2018. This is especially important for consideration, given that few College Hour activities are scheduled on the off-sites.

<b>Term Code</b>	<b>Location</b>	<b>Section Count</b>	<b>Census Hdcnt</b>	<b>FTES</b>
201370	Gilroy	89	1,480	181.1
	Hollister	5	179	23.9
	Morgan Hill	4	99	14.2
201430	Gilroy	50	1,017	140.1
	Hollister	7	239	31.2
	Morgan Hill	4	95	12.7
201470	Gilroy	50	1,013	131.2
	Hollister	5	171	23.5
	Morgan Hill	4	129	17.8
201530	Gilroy	61	1,245	167.9
	Hollister	5	171	22.8
	Morgan Hill	2	67	9.4
201570	Gilroy	62	1,325	171.7
	Hollister	3	99	15.3
	Morgan Hill	3	95	14.0
201630	Gilroy	56	1,150	143.1
	Hollister	5	145	19.2
	Morgan Hill	3	84	11.2
201670	Gilroy	75	1,264	162.9
	Hollister	4	142	20.5
	Morgan Hill	4	117	16.9
201730	Gilroy	71	1,068	142.8
	Hollister	3	88	11.4
	Morgan Hill	3	99	13.5
201770	Gilroy	73	1,160	146.3
	Hollister	3	95	13.1
	Morgan Hill	7	125	17.2
201830	Gilroy	56	908	143.5
	Hollister	3	83	12.1
	Morgan Hill	3	54	7.9

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**Table 4: Analysis by Subject: Sum of Sections, Census Headcount, and FTES Generated, 2013-2018 in Courses Scheduled During College Hour**

In this table, the reader will find a listing of subjects and the corresponding number of sections, census headcount, and FTES generated by courses scheduled during college hour for all fall and spring terms between 2013 and 2018.

Subject	Section Count	Census Hdcnt	FTES
ACCT	18	528	72.0
AE	27	403	24.9
AH	23	559	102.3
AJ	8	209	22.0
ANTH	8	226	23.5
APE	36	287	28.2
ART	36	382	68.5
ASTR	1	40	4.3
ATH	12	102	8.5
BIO	23	410	99.2
BOT	1	11	1.2
BUS	5	120	12.4
CD	7	62	6.6
CGD	5	41	4.1
CMUN	31	802	84.7
CSIS	23	205	16.2
DM	8	80	9.3
ECOL	4	101	21.3
ECON	6	154	16.2
ENGL	120	2,005	231.7
ESL	14	142	21.4
GUID	22	308	22.0
HIST	15	460	48.2
HUM	10	702	73.9
JPN	1	22	3.9
KIN	52	776	83.1
MATH	81	2,836	474.5
MCTV	2	2	0.3
MGMT	1	0	0.0
MUS	43	340	57.2
PHIL	7	154	16.2
PHYS	1	32	6.9
POLS	11	214	22.5
PSYC	18	338	35.8
SOC	7	321	33.3
SPAN	20	490	83.8
THEA	16	142	18.3